

Guide to Paper Stock

20# Bond

Regular weight paper for general black/white copying.

24# Laser

Regular weight paper for general color copying.

60# Astrobrite, Parchtone and Offset

Slightly thicker than text weight stock. Good for flyers, newsletters and posters. **Parchtone has a marble design.

65# Astrobrite and Parchtone

Similar to construction paper. Great for covers on coil bound books and postcards.

**Parchtone has a marble design.

80# Text – Gloss or Matte (Gloss has a high sheen; Matte is better for writing)

Smooth stock with a light coating. Great for tri-fold brochures.

80# Cover – Gloss or Matte (Gloss has a high sheen; Matte is better for writing)

Smooth stock with a light coating. Comparable to Photo Paper. Great for covers and postcards.

90# Index

Similar to construction paper. Great for covers on coil bound books, cutting out shapes and postcards.

100# Text and Cover – available as both gloss and matte.

Slightly heavier stock than 80# with the same properties.

110# Index

Slightly thicker than construction paper. Great for covers on coil bound books or cutting out shapes.

140# Index

Comparable to thin cardboard. Great for folders.

C1S

C1S has a gloss coating on one side. The other side is uncoated for easier writing.