



# Mill Levy Override Oversight Committee

## MEETING NOTES

January 18, 2022      6:00-7:30 p.m.      @ WebEx & Admin Boardroom (Hybrid)

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**Members present:**      Dierdre Aden-Smith (V), Kenneth Davis, Jacqueline Dowds-Bennett (V), Lyman Kaiser, AJ Mangum (V), Karen Petersilie (V), Vickie Tonkins (V), Nicole Uebel (V)

**Members absent:**      Cynthia Bernard, Ayla Bertetto, Jerry Carney, Erin Hobson, Chip MacEnulty, Jan Rennie, Joseph Shelton, Jay Smith, Dan Yaciuk

**Guests attending:**      Dr. Jennifer Meller, Associate Manager, Public Consulting Group (PCG)  
Mary Ellen Hannon, PCG (V)  
Meredith Crouse, PCG (V)  
Christine Donis-Keller, PCG (V)  
Kris Odom, Executive Director of Procurement and Contracting  
Parth Melpakam (V) – BOE President  
Lauren Nelson, BOE Treasurer (V)

**Ex-Officio members present:**      Kim Gilstrap

\*Note: (V) = Virtual Attendee

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### Preliminary Items:

1.      Welcome and Introductions:  
Chairman Davis called the meeting to order at 6:03 pm. He expressed his gratitude to all those in attendance at tonight's meeting.
2.      Approval of the Agenda:  
Chairman Davis called for a motion to approve tonight's agenda. With a motion and a second, the committee unanimously approved tonight's agenda, with no expressed changes or exceptions.
3.      Approval of the Meeting Notes (11/16/21):  
Chairman Davis called for a motion to approve the meeting notes from November 16, 2021. With a motion and a second, the committee unanimously approved those notes, with no expressed changes or exceptions.

### Action Items:

There are no Action items for tonight's meeting.

### Non-Action Items:

4.      Brian Cortez Leaving D11:  
Chairman Davis announced to the committee that Brian Cortez has stepped down from his position with the District and his resignation was effective today (January 18, 2022). He followed that with the announcement of Glenn Gustafson's return, as the acting CFO, interim, part-time until that position is filled.

5. Status of FY20-21 Annual Summary:

Ms. Gilstrap advised that she is currently working on the Annual Summary and is hoping to have it completed in the next week, pending requested information. Chairman Davis indicated that he and the committee would like to see the final Draft before it is posted to the website.

6. Guests; Kris Odom and Public Consulting Group (PCG) to announce MLO Assessment Kick-off:

Chairman Davis introduced Ms. Kris Odom, Executive Director of D11 Procurement and Contracting. Ms. Odom introduced our guests from Public Consulting Group (PCG), beginning with Dr. Jennifer Meller, appearing in person, to provide an overview of their services.

Dr. Meller then took over the meeting, provided a brief history and familiarity with D11, as the vendor for our previous program assessments. She shared that the results of the survey, from their last assessment of the D11 MLOOC, provided some good, positive feedback. Dr. Meller then asked her team to introduce themselves. Following her team's introductions, Dr. Meller turned to her presentation, explaining their process, agenda, and timeline. She included some more detailed explanations of all mechanisms utilized in their review, which brings PCG to their assessment findings and final recommendations. In conclusion, Dr. Meller set the expectation of upcoming interviews, with key individuals, including the MLO oversight committee members, more likely in the form of a focus group. The logistics of putting those meetings together may filter through Ms. Gilstrap. Dr. Meller opened the meeting for questions, comments, concerns, to which there was no response. The meeting was then handed back over to Chairman Davis, for closing.

7. Future Agenda Items:

Chairman Davis announced his absence for the month of February. He stated that going forward, the committee may want to revisit the thought of holding these meetings every other month vs. monthly, which could potentially begin next fiscal year.

Adjournment:

Chairman Davis adjourned the meeting at 7:02 pm.

Next Meeting:

Tuesday, March 15, 2022                      6:00 pm                      D11 Admin. Building Boardroom/Webex