

How to forward D11 e-mail to a personal email address:

1. Open your student email.
2. Choose "Options" from the menu in the upper Right corner of the screen.
3. Choose "Create an Inbox Rule".
4. Choose "New..."
5. *When the message arrives, and: Choose => "My name is in the To or Cc box"
6. Do the Following: Choose => "Redirect the message to..."
7. Message recipients: To -> Enter your personal email address in the address box.
8. Hit "OK".