

Palmer SAC Minutes
May 10, 2018 7 – 8:00 am
in the Palmer Community Room

Parent Members		School Members		Community & Student Members	
Kathy Solomon (chair)	x	Lara Disney	x	Robin Hammitt	x
Sara Kennedy (secretary)	x	Dan Geiser	x	Ashanti Cameron	
Deirdre Aden-Smith	x	Kandy Claybaugh	x	Michelle Elstun	
Carl Schueler (DAC)	x	Michael Chamberlain	x		

1. The meeting was called to order at 7:05 a.m. No Introductions needed.
2. April and March meeting minutes reviewed. Both were approved with edits.
3. Agenda was approved with re-ordering.
4. Student Council report tabled: Ashanti Cameron is absent today. As Ashanti is graduating, the new StuCo President for fall is Bailey Larson; Bailey.Larson@d11.org.
5. District Accountability Committee (DAC) report:
 - The last DAC meeting was April 19. Carl was unable to attend. On the 15th, DAC will be doing year-end reports and honoring Dr. Gleditch and Dr. Thurman.
 - DAC has a new, impressive newsletter.
 - Budget modifications were released. Significant dollars were added for curriculum and technology per the Mill Levy Override (MLO). The state School Finance Act was just passed.
6. SAC Officer elections: Kathy has served for three years as chair. Sara is “graduating” after two years as secretary. Kathy can stay on. Dierdre Aden-Smith agreed to serve as Chair, and Kathy as Secretary. The meeting time will stay the same.
 - Planned 2018/19 Palmer SAC meetings: 8/16 (moved up from 8/23), 9/13, 10/11, 11/18, 12/13, 1/17 (changed from 1/10), 2/14, 3/14, 4/11, 5/9 were suggested.
7. UIP Review: SAC involvement in preparing a preliminary one-page UIP for the 2018-19 school year. Palmer meets with its building leadership team on Monday. We have to write a new UIP by mid-September to allow time for the D11 Board of Education to review. The 9/13 SAC meeting needs to be dedicated to UIP review and input. June 11 is our deadline to post this to the community. Mrs. Disney will send out the initial report by email. PLC teams will be looking at this over the summer and will likely look at Tier One instruction. College Board will release access to reports in June (students can see their individual data.) We are looking forward to seeing class data for Math and Language Arts. Both of these departments will be working this summer to align curriculum with the College Board Suite of Assessments. In 9th grade Language Arts, we see gaps in reading vs. writing, and that needs to be addressed. Science and Social Studies have identified reading as a need also. Students struggle to identify most valuable pieces of information. Q: What level of detail will the school get? A: We hear we will get detailed

growth data by subgroups and by strands of different types of instruction. Math is very excited about the level of data expected. We hope that we will see good growth from 10-11th grade. Mr. McNeil is our new Math Chair; Ms. Gipe is the new English Chair. Mr. Hartman will continue with the Tutoring Center this year, but then is moving on. It is a positive that he will be here to assist Mr. McNeil in transitioning to Math Chair.

8. Palmer Budget: Our budget looks good to finish out the year. There were a few “big ticket” items like projector units in classrooms. An English teacher is doing a pilot study, purchasing a set of class iPads and covers for a total of 2K. Textbook orders will go through; that zeroes out the book budget. Some will be hard copy books; some will be e-books.

Q: Do we need to rethink purchases of books and look at digital books? The One-To-One Initiative may be a gamechanger since all students would have access if equipment was allowed to go home. This will be a management learning curve. Teachers will be equipped first. The plan is still developing and will be a slow roll-out. We will continue to buy textbooks but in some areas e-books also work. We do purchase copies of texts for checkout in the library, and many have electronic versions. We are conscientious about students who can't afford purchasing books. With the MLO, the Board asked us to look at fees that could be eliminated. In 2010, our building budgets were hit hard and did not rise until this next year's increase. As an example, the art fee of \$5 would need to be replaced by individual school budgets if not charged to parents. We may be able to absorb math and some other fees and avoid charging families.

We will increase budget costs 20% for custodial, non-instructional and instructional. Our custodial budget was particularly low and our church rental has been critical in supplementing this, from buying toilet paper to floor wax to buffing. Athletic teams always run in the red because they pay everything out and collect money after. The band is running in the black. Choir is still in the black despite next week's trip to Carnegie Hall. Art and Social Studies are in the red.

9. Principal's Report:

- Impact of D11 closure on 4/27, including IB/AP Exam Prep and other classes: We had 25% of staff call off.
- Palmer evacuation 5/9 due to fire: Trane was here working on the HVAC system for known heating/cooling issues. We knew when the alarm went off that it would relate to that work in the northwest, 2nd floor side of the building. We called 911 to get the Colorado Springs Fire Department here. All moved to Erps Gym in a calm manner and got into their grade level quadrants. There was no damage to the system. Rumors did go around about students doing experiments with gunpowder (not true).
- Good news: Erica Rewey was recognized as a National Center for Teachers of English honoree, moving forward in the Colorado Teacher of the Year for 2019. Board of Education scholarships were recognized last night. Scholarships total 6 million dollars. While the deadline has passed for inclusion in the awards night program, we expect more scholarships as this is low compared to past years.

- AP exams are in progress right now, off site at the Methodist Church.
- Next week, we leave Wed through Sunday for Carnegie Hall. Mrs. Disney will be going.
- Other updates: All final concerts will finish up by Monday next week.
- New Staff: We have hired for SPED, Art, ELL, and a Dean. We still have a Social Studies, Spanish, ESP, and a SPED EA position. We are down to 8-9 positions to fill.

10. Alumni Report: The Senior Brunch will be held on Thursday next week. The following Friday we'll be hosting lunch for security staff. We don't have the staff brunch yet. We did a monetary donation for new radios for custodians. The City Council did approve the sign variance; more bids are being collected for the marquee in front of the building. We pledged funds toward the new sign.

11. Graduation gowns: As a whole, we preferred the rental gowns but the white was very sheer for coverage of any outfit underneath purposes.

11. Upcoming SAC Dates: 8/16, 9/13, 10/11, 11/18, 12/13, 1/17, 2/14, 3/14, 4/11, 5/9.

The meeting adjourned at 8:12 a.m. The next Palmer SAC Meeting is scheduled for August 16.