

DISTRICT 11 BOARD OF EDUCATION AUDIT ADVISORY COMMITTEE

MEETING NOTES

March 13, 2015

8:15 a.m.

IT Conference Room B

Members Present: Nora Brown, Marie Sullivan, Ed Plute, Cynthia Bernard, Jan Rennie and Chip Ecks

Members Absent: Aaron Zimmerman

Ex-Officio Members Present: Glenn Gustafson, Mark Capps, Laura Hronik, Diane Andis and Kathy Box

Guests: Jason TerHorst

Chairman Brown brought the meeting to order at 8:15 a.m. The meeting packet was distributed to all members in attendance. The meeting notes from the February 13, 2015 meeting were approved by the committee.

In the first order of business, Chairman Brown explained to the committee that the compilation of the committee's middle school feedback would be completed after Jason TerHorst's discussion today.

In alignment with Chairman Brown's comments Jason TerHorst began his discussion with the group regarding PIP2c and its Key Performance Indicator and PIP6. When Jason completed his discussion with the committee he was thanked for his time.

The changes to the Biennial draft document were then addressed by Glenn Gustafson. It was noted that the changes would need to be made to the Spending Plan as well. The committee approved the changes as presented and Glenn agreed to present the documents to the District Accountability Committee (DAC) in April.

Laura Hronik then directed the committee to the DA Policy which was included in their packets. Chairman Brown explained that she wanted the committee to know about this policy. Laura gave an overview of the policy and the changes. Glenn Gustafson shared that the policy and the changes are necessary based on recommendations by the Association of School Business Officials (ASBO). The policy committee had approved the changes; the Audit Committee concurred.

Internal Auditor Diane Andis then gave an update to the committee regarding internal audits. Documents pertaining to her discussion were distributed with the meeting packet.

Jan Rennie then gave an overview of the latest Budget Subcommittee meeting. Meeting notes can be found at: <http://www.d11.org/DAC/Pages/notes.aspx>.

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Chairman Brown announced that the next meeting would be Friday, April 10, 2015.

Future agenda topics will include:

- Biennial Audit update
- Middle school feedback discussion
- Dr. Demi-Smith's KPI's
- Update from Ronda Schimpf (Chairman Brown)
- Update from Jason TerHorst (Chairman Brown)
- PIP 6,12 and 14 cleanup

The meeting adjourned at 10:35 a.m.

Respectfully submitted by Kathy Box.