

**COLORADO SPRINGS SCHOOL DISTRICT 11**  
**Federal Grant Program – Time and Effort Certification Form**

**FISCAL YEAR \_\_\_\_\_ (please enter fiscal year)**

**100% Time and Effort Certification Form (CERTS)**

This is to certify that the individuals in the positions listed below have worked 100% of their time during their regularly defined work day for the six month period noted and in the federal program checked above.

School/Office Name: \_\_\_\_\_

Time Frame (check one):  First Six months (July through December)  
 Second Six Months (January through June)

Program Type (check one):  Schoolwide Title I program  
 Targeted Assistance Title I program  
 Other Grant funding please specify \_\_\_\_\_  
 Regular Certification  
 Special Education IDEA funding

Employee Name	Position

I have full knowledge of 100% of these activities:

Principal/Administrator \_\_\_\_\_ Signature \_\_\_\_\_  
Print Name Sign Here

Date: \_\_\_\_\_