

## **CERTIFIED STAFF POSITIONS**

All certified staff positions in Colorado Springs School District 11 (the District) will be established by the Colorado Springs School District 11 Board of Education (the Board).

Certified staff positions are any positions that require licensure by the Colorado Department of Education and also fall under the Master Agreement.

The Board shall approve the broad purpose and function of the position in harmony with state laws and regulations and approve a statement of job requirements as recommended by the Superintendent.

The Board delegates to the Superintendent the task of ensuring that job descriptions are created for District positions, which must include any physical capabilities required for specific positions. The Superintendent shall continuously maintain a comprehensive, coordinated set of job descriptions for all such positions so as to promote efficiency and economy in the staff's operations.

The duties and responsibilities of all administrative and supervisory employees shall be defined in accordance with job descriptions.

Current practice codified 1994

Adopted: May 1995

Revised March 1, 2001

Reviewed May, 2012

Reviewed November 9, 2016

Reviewed November 13, 2019

LEGAL REFS.:                   C.R.S. 22-32-110 (1)(h)  
  C.R.S. 22-60.5-101 et seq.  
  C.R.S. 22-63-101 et seq.

CONTRACT REFS.:            CSEA Master Agreement

*Note: Job descriptions for all staff are available in the Human Resources Office or can be located on the District's career web page.*