

## **BUS SCHEDULING AND ROUTING**

All school bus scheduling, comprised of routes, runs and stops, will be planned and organized to ensure student safety and achieve maximum efficiency. For information on scheduling and routing of special education students, see Colorado Springs School District 11 Board Policy EEAB, Special Needs Student Transportation.

Routes shall be established by Colorado Springs School District 11 (the District) based upon the number of students in the area qualifying for transportation and the condition of the road to be traveled. Routes shall be established on roads that will accommodate safely the size and weight of the vehicles to be used.

Bus stops shall be designed to comply with state law regarding students' embarking and disembarking on major thoroughfares. Eligible students not living on a road traveled by a bus shall go to the nearest bus stop on an established route. Where feasible, students shall not be required to walk more than one-half mile from their residence to the bus stop.

The Director of Transportation shall be responsible for developing bus routes and schedules for transporting students to and from school. Whenever possible, routes shall be designed to serve multiple runs/schools in both the morning and afternoon. Changes in routes, runs and bus stop locations may be implemented by the Director of Transportation. Schools and parents/guardians shall be notified prior to implementing these changes.

Transportation scheduling and routing plans shall be subject to the approval of the Superintendent.

Adopted September 1972  
Revised January 1985  
Revised June 1988  
Revised June 22, 2011  
Reviewed May 27, 2015  
Reviewed February 13, 2019

LEGAL REFS.: C.R.S. 22-32-113 (2)  
C.R.S. 42-4-1904  
1 CCR 301-26, Rule 4204-R-224.00

CROSS REFS.: EEAA, Transportation Eligibility  
EEAB, Special Needs Student Transportation  
EEAC-R, Regulation to Policy EEAC, Bus Scheduling and Routing  
EEAE, Bus Safety Program