

9/12/22

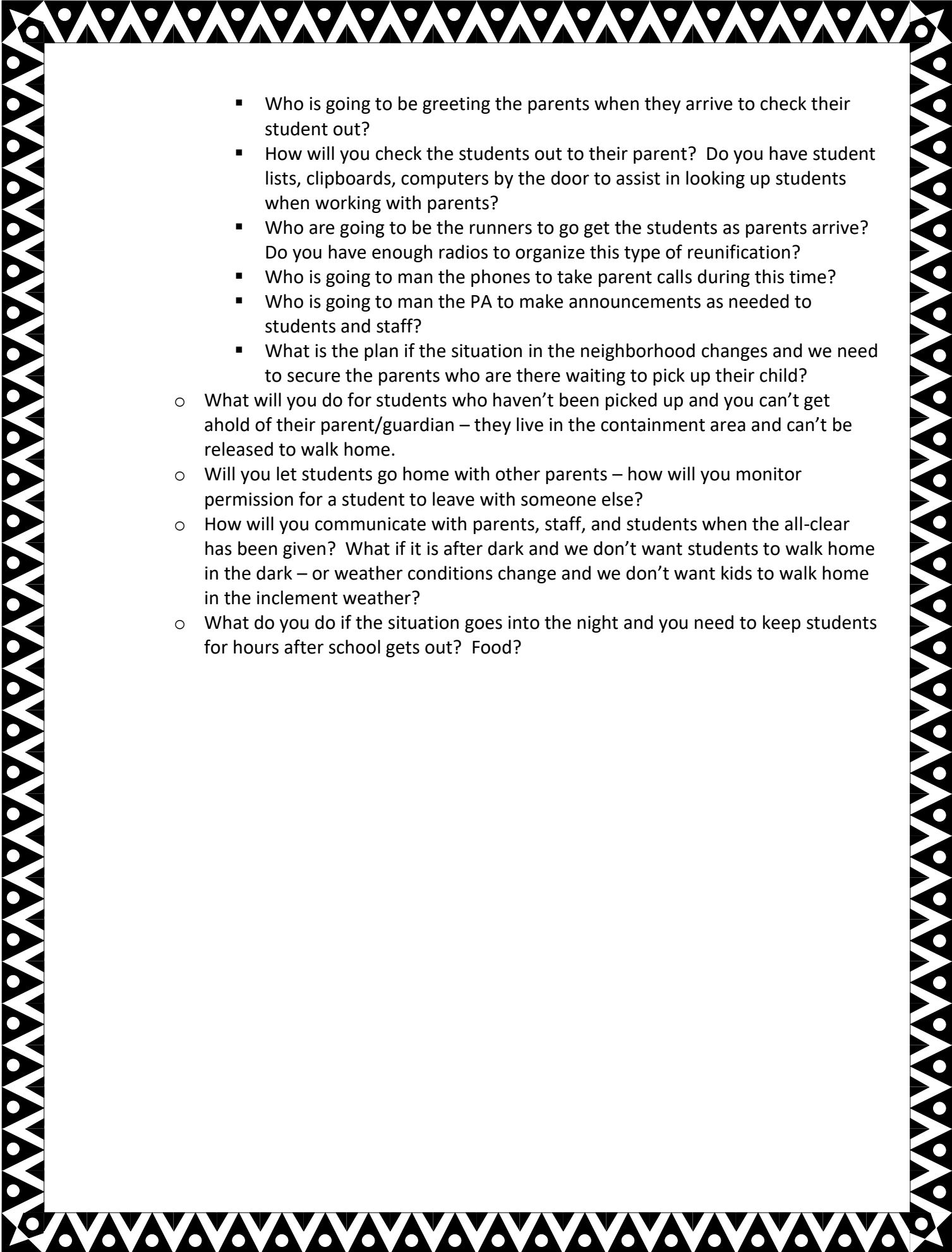
## Pikes Peak Leadership Academy Crisis Situation Review

Set the stage for crisis situations

- The best laid plans fall short if you do not practice and review them periodically

How would this scenario affect your school – what would you do with the following scenario

- There is a SWAT containment situation in the neighborhood
- It's 2 blocks away from your school
- It's 15 minutes before students are released at the end of your school day
- You just got a call at the building level from police that activity was in the neighborhood and you need to secure the perimeter immediately.
- Who do you notify of the situation at the district level?
- You have x-number of students in the building – you are unable to let them release at the end of the day
  - How do you notify staff and students of the secure perimeter situation?
  - How do you notify parents of the situation – and what do you tell them?
  - How do you handle students/staff in modular or outer buildings?
  - How do you manage after-school activities, such as sports that are scheduled to occur immediately after school – contacting visiting teams and/or transportation
  - If we were given the ability to conduct a controlled release of students, where could you safely relocate the buses to pick up bus students?
    - How are you going to dismiss the bus students from their classes to the bus location?
    - Who is going to escort the students to the busses?
    - Who is going to organize the logistics around SPED bus pick-up or any other bus pick-up for students (ie. Daycare, Ubers, etc).
  - How would you organize the on-site reunification of students who get picked up or walk home to their parents?
    - How will you notify parents of the process that you will use to reunify students and parents – will you call all of the parents...will students call/text their parent (ie. Location that parents should arrive at the school, identification needed to secure their student, what to do if someone needs to pick a student up who is not listed as a contact in IC, etc.).
    - Where will the students be staged while they are waiting for their parents to arrive to the school?

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- Who is going to be greeting the parents when they arrive to check their student out?
  - How will you check the students out to their parent? Do you have student lists, clipboards, computers by the door to assist in looking up students when working with parents?
  - Who are going to be the runners to go get the students as parents arrive? Do you have enough radios to organize this type of reunification?
  - Who is going to man the phones to take parent calls during this time?
  - Who is going to man the PA to make announcements as needed to students and staff?
  - What is the plan if the situation in the neighborhood changes and we need to secure the parents who are there waiting to pick up their child?
- What will you do for students who haven't been picked up and you can't get ahold of their parent/guardian – they live in the containment area and can't be released to walk home.
  - Will you let students go home with other parents – how will you monitor permission for a student to leave with someone else?
  - How will you communicate with parents, staff, and students when the all-clear has been given? What if it is after dark and we don't want students to walk home in the dark – or weather conditions change and we don't want kids to walk home in the inclement weather?
  - What do you do if the situation goes into the night and you need to keep students for hours after school gets out? Food?