

**RELATIONS WITH LAW ENFORCEMENT AUTHORITIES**  
(Guidelines for School Contacts with Law Enforcement)

The principal or designee may call law enforcement for assistance when deemed appropriate. During this notification, information given to the law enforcement complaint clerk must include the following:

1. Identification of the caller
2. Name of the school, the address and telephone number
3. Why law enforcement is needed. This must be explicit. All pertinent information as to why law enforcement is needed, the location within the school or on school grounds and whom to contact must be transmitted.

The principal or designee will call back if the situation changes before law enforcement arrives. This action may eliminate over- or under-reaction by law enforcement.

When in doubt, the principal or designee is to call law enforcement who will make the judgment as to what action, if any, should be taken.

Once law enforcement have arrived at school, decisions concerning appropriate actions will be the responsibility of law enforcement in consultation with the building administration.

The Security Department should be notified whenever emergency services have been contacted by the District.

Current practice codified 1981  
Approved May, 1995  
Reviewed May 8, 2013  
Revised September 9, 2015  
Reviewed September 12, 2018