

HOMEBOUND OR HOSPITAL INSTRUCTION - REGULATION

GENERAL INFORMATION AND APPLICATION PROCESS

1. Parents/guardians must initiate a request for homebound or hospital instruction (homebound instruction) by submitting a completed Homebound or Hospital Instruction Application (homebound application; see Exhibit IHBF-E) and a completed Authorization to Release Medical and/or Mental Health Information to Colorado Springs School District 11 (Authorization to Release Medical and/or Mental Health Information; see exhibit IHBF-E2) to the Office of Student Support and Engagement.
2. Homebound applications and the Authorization to Release Medical and/or Mental Health Information are available at the school of attendance.
3. All homebound applications require a physician or psychiatrist or other similar healthcare provider, licensed to practice medicine in the state of Colorado, to describe the student's illness, injury, and/or other medical conditions and indicate the length of time the physician or psychiatrist believes the student will be unable to attend school.
4. To qualify for homebound instruction, the licensed physician or psychiatrist or other similar healthcare provider must excuse the student applicant to be out of school for ten (10) or more consecutive, or, in the case of students with 504 plans or IEPs, ten (10) nonconsecutive, school days. The homebound application cannot be backdated or include absences prior to the homebound instruction admission process.
5. The parent/guardian must submit both the homebound application and the Authorization to Release Medical and/or Mental Health Information at the time of request. Failure to submit both forms and/or incomplete applications will result in delays and/or denials in service.
6. The Office of Student Support and Engagement, acting in accordance with C.R.S. 22-33-107(1), may approve or deny a homebound instruction request after verifying all information with the student's parent/guardian and/or licensed physician or psychiatrist or other healthcare provider.
7. Upon approval of homebound instruction, the Office of Student Support and Engagement will process and designate the appropriate enrollment status and attendance for the student. The student will return to his/her last school of attendance following the duration of the homebound instruction period.
8. Upon approval of homebound instruction, the Office of Student Support and Engagement will assign certified staff to instruct the student. All homebound instruction will be delivered through an online program or traditional tutoring service, which will be determined by the Office of Student Support and Engagement. A student under homebound instruction will continue his/her core classes for credit during the homebound instruction period. If the applicant is a secondary school student, the applicant may enroll in one additional class as determined by certified staff. In the case of a student on a 504 plan or IEP, the student may enroll in additional classes to the extent necessary to enable him/her to graduate on time. The location and time for homebound instruction is determined collaboratively

between certified staff, the department of Student Support and Engagement, and the parent/ guardian during homebound instruction enrollment.

9. A responsible adult, in addition to certified staff, will remain present during homebound instruction.
10. If the termination of homebound instruction occurs prior to the end of a school semester, certified staff will submit transfer grades to the school registrar, specifying the grades the student earned while receiving homebound instruction. The school registrar is responsible for calculating the grade.
11. If the termination of homebound or hospital instruction occurs at the end of the semester, certified staff will report grades to the Office of Student Support and Engagement. The Office of Student Support and Engagement is responsible for reporting the grade.
12. Homebound instruction provides services only during the period approved by the Office of Student Support and Engagement.
13. Except in cases involving expelled students or students with disabilities, the Office of Student Support and Engagement may only approve homebound instruction for a maximum of one semester.
14. If a student is unable to return to school by the date specified by the student's licensed physician or psychiatrist, or by the end of the semester for which the homebound instruction (whichever is earlier), the parent/guardian must complete a new homebound application consent to release information for an extension. The student's physician or psychiatrist must re-verify the student's illness, injury, or other medical condition and the student's continued need for homebound or hospital instruction.
15. Homebound applications apply only to the current school year and/or semester.
16. Failure to attend and/or participate in homebound or hospital instruction may result in termination of educational services as determined by the Office of Student Support and Engagement.

INSTRUCTION FOR STUDENTS WITH DISABILITIES

In the case of students with disabilities, these temporary services, including the hours of instruction and nature of services, may be individualized in conjunction with the student's Section 504 plan or Individualized Education Plan (IEP) in order to access the homebound instruction and any decisions regarding these services will be made in accordance with the requirements of 34 C.F.R. § 104.35 based on the individualized assessments of the student's current medical and disability related needs. If a special education student's IEP indicates the student's placement is at home or in the hospital, the District shall provide instruction and services in accordance with the IEP.

Special education students expelled from school shall receive educational services in the form of online instruction, tutoring and/or related services, during the period of expulsion in accordance with the requirements of the IDEA and as determined by the student's IEP team. These services shall be coordinated through the Office of Student Support and Engagement.

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LEGAL REF.: 20 U.S.C. §1400 et seq. (Individuals with Disabilities Education Act)
29 U.S.C. §701 et seq. (Section 504 of the Rehabilitation Act of 1973)
C.R.S. § 22-33-104 (2)(a),(c) and (i) (compulsory attendance exceptions)
C.R.S. § 22-33-105 (2) (c) (suspension, expulsion and denial of admission)
C.R.S. § 22-33-107 (1) (enforcement of compulsory attendance)

CROSS REFS.: IHBF, Homebound or Hospital Instruction
IHBF-E-1, Application for Homebound Instruction, Exhibit to Policy IHBF,
Homebound or Hospital Instruction
IHBF-E-2, Authorization to Release Medical and/or Mental Health
Information to Colorado Springs School District 11, Exhibit to Policy IHBF,
Homebound or Hospital Instruction
JKD/JKE-R, Suspension/Expulsion of Students Regulation
JKF/JKF-R, Educational Alternatives for Expelled Students
JKD/JKE-2, Disciplining of Students with Disabilities