

BOARD Meeting Activity
June 10, 2020

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SPECIAL REPORTS

Superintendent's Report

Dr. Thomas provided an update on COVID-19 management response and in-person graduations.

Legislative Update

Deputy Superintendent/Chief Financial Officer Mr. Glenn Gustafson provided an update on the state's current economic condition.

CONSENT ITEMS

Approval of Board Meeting Minutes

Certified copies of the Board of Education's official minutes may be obtained from the Records Management Center. The cost of copying will be borne by the requester, per Board Policy BEDG.

The Board of Education approved the minutes of the May 27, 2020, regular board meeting and June 3, 2020, special meeting. All minutes are available in BoardDocs through the Board of Education District website, after approval by the Board of Education.

Personnel Recommendations

The Board of Education approved the June 10, 2020, Personnel Recommendations, as submitted by the administration.

Policy IKD, Seal of Biliteracy/Diplomas

The Board of Education adopted Policy IKD, Seal of Biliteracy/Diplomas.

Policy EEAA, Transportation Eligibility

The Board of Education adopted the revised Policy EEAA, Transportation Eligibility.

Policy EEAC, Bus Scheduling and Routing

The Board of Education adopted the revised Policy EEAC, Bus Scheduling and Routing.

Policy JC, School Attendance Areas and School Building Student Capacity

The Board of Education adopted the revised Policy JC, School Attendance Areas and School Building Student Capacity.

ACTION ITEMS

Contract Awards

There were no Contract Awards.

Budget Transfers, Appropriations and FTE Approvals

The Board of Education approved the supplemental appropriation for the District's Designated Purpose Grants Fund (DPGF) for FY 19/20, as a result of the receipt of CARES Act funding, as submitted by the administration.

Due to the financial and student achievement impacts of the Coronavirus/Covid-19, the State of Colorado has authorized significant amounts of grants funds to assist school districts through the pandemic. Examples of these grants include FEMA Disaster grants and stimulus grants such as ESSR and CARES Act funding. Since the CARES Act funding has an expiration date of 12/31/20, the District needs to appropriate these funds as soon as possible in order to apply expenditures against this grant during FY 19/20.

Grant documents provided to the Board, shows that we are increasing the Designated Purpose Grants Fund appropriation by \$15.5M, specific to CARES Act funding, in order to allow us to apply previously incurred eligible expenditures to this grant in FY 19/20 (which ends 6/30/20). The appropriation process ensures the public that the Board of Education has authorized these funds for expenditure, as authorized by state statutes.

Resolution 2020-47 Juneteenth Holiday Observance

The Board of Education approved Resolution 2020-47, Observance of Juneteenth Holiday.

The Colorado Springs School District 11 Board of Education values and honors the National, State of Colorado, and City of Colorado Springs' Juneteenth ideals and commemoration of America's second Independence Day Observance, the "19th of June," as one which completes the cycle of America's 18th century Independence Movement, initiated with the "4th of July," 1776 "Declaration of Independence" and to advance this country's sincere dialogue of the realization of what Juneteenth historically means to all Americans, promoting racial healing, reconciliation, restoration, and justice.

Resolution 2020-40 Electronic or E-Learning

The Board of Education endorsed Resolution 2020-40 and proclaim Electronic or E-Learning as a viable component of K-12 education in Colorado Springs School District 11.

Resolution 2020-40, Electronic or E-Learning, was put forth with the intention of practicing e-learning on a continuous basis in Colorado Springs School District 11. The intent of this Resolution meets all parameters of Colorado Department of Education guidelines and instructional priorities of Colorado Springs School District 11.

NON-ACTION ITEMS

Public Hearing on the Proposed FY 2020-2021 Budget

There was one citizens' comment submitted for the Public Hearing on the Proposed FY 2020-2021 Budget:

1. Lyman Kaiser regarding the Proposed FY 2020-2021 Budget.

Public Hearing on 2000 MLO FDK Plan Amendment

There were no citizens' comments submitted for the Public Hearing on the 2000 MLO FDK Plan Amendment.

Public Hearing on 2017 MLO Technology Plan Amendment

There were no citizens' comments submitted for the Public Hearing on the 2017 MLO Technology Plan Amendment.

Public Hearing on 2000 MLO Instructional Technology Plan Amendment

There were no citizens' comments submitted for the Public Hearing on the 2000 MLO Instructional Technology Plan Amendment.

FY 2020/21 Health Plan Premium Split Adjustment

Jessica Reijgers, Employee Benefits and Wellness Manager, provided the following information:

District 11 faces several new challenges in the coming year, including budget decreases and increased healthcare costs due to COVID-19.

As a result, District 11 is recommending a change to the D11 contribution to the health plan from 75 percent to 70 percent for the employee + spouse, employee + child(ren) and family premium.

The Board agreed to move the item to the action agenda for the June 24 regular meeting.

2000 MLO FDK Plan Amendment

Deputy Superintendent and Chief Financial Officer Mr. Glenn Gustafson, provided the following information regarding the 2000 MLO FDK Plan Amendment:

In the Spring of 2019, the Governor of Colorado worked with the legislature to introduce, and eventually pass, HB 19-1262 to offer and fund full-day kindergarten in Colorado. This bill eventually passed and was incorporated into the School Finance Act.

The District's 2000 mill levy override (MLO) includes item 14 that funds full-day kindergarten in District 11. Item 14 was the consolidation of two original MLO spending plan items: school start times and research-based interventions. Now that the state has implemented full-day kindergarten (with funding), funding from this MLO item is no longer needed.

The District would like to repurpose these funds on a non-recurring basis for FY 20/21, into 2000 MLO PIP 1B: Employee Compensation for the full amount of \$2,400,550. These funds will be absolutely necessary to help cushion the financial "blow," which the COVID-19 Economic Recession will cause. We are anticipating roughly a \$25 million deficit in Colorado K-12

funding for next fiscal year alone, and, therefore, making plans now to help mitigate the anticipated “blow” is our best course of action in these trying times. The plans to reallocate these funds for FY 21/22 will come at a later date, once plans are developed.

The Board was reminded that the plan amendment process calls for plan amendment approval from the District's administration, the Mill Levy Override Oversight Committee, the District Accountability Committee, and a two-thirds majority vote from the Board of Education.

The Board agreed to move the item to the action agenda for the June 24 regular meeting.

2017 MLO Technology Plan Amendment

Mr. Glenn Gustafson provided the following information on the 2017 MLO Technology Plan Amendment:

The Corona Virus Epidemic (COVID-19) has had a detrimental impact on available K-12 education funding from the State. Due to this, we have had to reduce the general fund allocation by a minimum of 8 percent this year and can expect further reductions for years to come. We have recently been informed of supplemental funding available from the CARES Act. The CARES Act will allow us to be reimbursed for specific expenditures related to COVID-19.

The CARES Act will cover technology related expenditures, and, therefore, we would like to reallocate the funds from 2017 MLO PIP 8: Technology Replacement, into 2017 MLO PIP 2: Teacher Compensation, with the intent to try and save teacher jobs. We would like to temporarily reallocate the full FY 20/21 allocation of \$1,000,000 on a non-recurring basis. Knowing that the technology replacement costs will be backfilled by the CARES Act, we believe this plan is our best course of action in these trying times, and we thank you for your consideration.

The Board was reminded that the plan amendment process calls for plan amendment approval from the District's administration, the Mill Levy Override Oversight Committee, the District Accountability Committee, and a two-thirds majority vote from the Board of Education.

The Board agreed to move the item to the action agenda for the June 24 regular meeting.

2000 MLO Instructional Technology Plan Amendment

Mr. Glenn Gustafson provided the following information on the 2000 MLO Instructional Technology Plan Amendment:

The Corona Virus Epidemic (COVID-19) has had a detrimental impact on available K-12 education funding from the State. Due to this, we have had to reduce the general fund allocation by a minimum of 8 percent this year and can expect further reductions for years to come. We have recently been informed of supplemental funding available from the CARES Act. The CARES Act will allow us to be reimbursed for specific expenditures related to COVID-19.

The CARES Act will cover technology related expenditures, and, therefore, we would like to reallocate the funds from 2000 MLO PIP 5 (C) Student Computers, into 2000 MLO PIP 1B:

Employee Compensation, with the intent to try and save ESP jobs. We would like to temporarily reallocate a portion of the FY 20/21 allocation of only \$475,000 on a non-recurring basis. Knowing that the technology replacement costs will be backfilled by the CARES Act, we believe this plan is our best course of action in these trying times, and we thank you for your consideration.

The Board was reminded that the plan amendment process calls for plan amendment approval from the District's administration, the Mill Levy Override Oversight Committee, the District Accountability Committee, and a two-thirds majority vote from the Board of Education.

The Board agreed to move the item to the action agenda for the June 24 regular meeting.

Resolution 2020-41 Use of Portion of Beginning Fund Balance

Mr. Glenn Gustafson provided the following information:

Colorado Revised Statutes, 22-44-105(1.5)(a) states that a duly adopted budget shall not provide for expenditures, interfund transfers, or reserves in excess of available revenues and beginning fund balance. This resolution authorizes the use of the beginning fund balance as a means to balance revenues and expenditures.

The Board of Education determines that the beginning fund balance in the general fund and other funds are sufficient to allow for the funding of one-time expenditures. This resolution is based on state statute that requires the Board of Education to specifically authorize the use, or expenditure, of fund balance (non-recurring) funds. The purpose of this resolution is to ensure full disclosure of the use of the beginning fund balance to balance the expenditure budget.

The Board of Education should be satisfied with the use of the beginning reserves as a means to accomplish the District's business plan. The use of the beginning fund balance should represent a reasonable match of recurring and non-recurring sources and uses.

The Board agreed to move the item to the action agenda for the June 24 regular meeting.

Resolution 2020-42 Appropriation of the FY20/21 Budget

Mr. Glenn Gustafson provided the following information:

Colorado Revised Statute 22-44-110(4) requires that the Board of Education adopts a budget with an appropriation resolution, by fund, for the next fiscal year. The appropriation resolution sets the maximum level of expenditures, subject to re-appropriation, for each fund for the entire 2020-2021 fiscal year.

One of the first documents in the front of the budget document is the appropriation resolution. By approving the appropriation resolution, the Board of Education, in fact, adopts the budget. The District uses a budget consideration process that utilizes a heavy amount of staff and community participation and involvement. In addition to the countless hours of discussion and debate at multiple levels of the organization, including employee group input, the District enjoys a strong relationship with the District Accountability Committee's (DAC) Budget Subcommittee.

The DAC Budget Subcommittee plays a key role in bringing community input into resourcing of the District mission.

The objectives of the budget adoption process are to best resource the District's business/strategic plan, reflect the priorities of the District 11 Board of Education, comply with all regulatory requirements, and provide a sound financial plan with adequate contingencies for the stewardship of taxpayer resources.

The Board agreed to move the item to the action agenda for the June 24 regular meeting.

Resolution 2020-43 Designation of Fund Balance

Mr. Glenn Gustafson provided the following information:

Governmental accounting allows for the designation of fund balance in order to restrict and designate the availability of unspent funds at the end of a fiscal year.

Required by the Governmental Accounting Standards Board, this resolution allows the Board of Education to designate certain unspent budgets (mostly school budgets) to carry forward to the following fiscal year. This resolution is especially important in designating resources for specific purposes. The management of reserves is a critical financial planning tool.

The Board of Education should be satisfied that the designation of reserves adequately plans for the District's future. Any modification or alteration of the reserve levels should take place at this time.

The Board agreed to move the item to the action agenda for the June 24 regular meeting.

Resolution 2020-44 TABOR Reserves and Designations

Mr. Glenn Gustafson provided the following information:

Article X, Section 20 of the Colorado Constitution defines "fiscal year spending" as all district expenditures and reserve increases, except as to both; those for refunds made in the current or next fiscal year, or those from gifts, federal funds, collections from another government, pension contributions by employees and pension fund earnings, reserve transfers or expenditures, damage awards, or property taxes.

This resolution designates spending of various reserves, ultimately reconciled to the District audit, in accordance with Article X, Section 20 (TABOR) of the Colorado Constitution.

Colorado Springs School District 11 has not "de-TABOR-ed" as most other school districts and is therefore required to adhere to the regulations in Article X, Section 20 of the Colorado Constitution.

The Board agreed to move the item to the action agenda for the June 24 regular meeting.

Resolution 2020-45 Interfund Borrowing

Mr. Glenn Gustafson provided the following information:

Colorado Revised Statute 22-44-113 authorizes the Board of Education to borrow unencumbered monies from one fund for use by another fund. Monies borrowed from a fund pursuant to applicable laws must be repaid to said fund when needed to meet obligations of the fund and any such loan shall be repaid no later than three months after the beginning of the following budget year. In the event monies are not forthcoming from the designated sources, an amount equal to the outstanding liability shall be expended from the general fund and used to repay the loan.

This resolution authorizes the District to borrow between funds, up to authorized limits, to meet cash flow and expenditure requirements. The District uses pooled cash banking mechanisms that automatically create interfund borrowing on a daily basis.

The Board of Education should be comfortable with the borrowing levels of each fund and satisfied the "borrower funds" are prudently managing receipt and disbursement activity in order to minimize interfund borrowing.

The Board agreed to move the item to the action agenda for the June 24 regular meeting.

Discussion, Information: 15. Resolution 2020-46 Student Fees, Fines, and Charges
Executive Director Sherry Kalbach provided the following information:

Board of Education Policy JQ calls for a fair mechanism by which students pay reasonable fees to help defray the cost of such programs, activities, and amenities to the school district without making them prohibitively expensive.

This resolution sets the student and parent fees and charges for the 2020-2021 fiscal year. Pursuant to Colorado Revised Statute 22-32-117 Miscellaneous Fees, a list of fees collected shall be approved by the Board of Education in resolution authorizing the collection of such fees. Each year the schools are asked to update the list of fees collected at their sites. The resolution allows the fee schedule to be updated during the year and any revisions will be presented with the following year's fee schedule for Board of Education approval.

The Board of Education should be satisfied that the fees, fines, and charges are adequate and equitable for district customers and that the fees, fines, and charges are fairly authorized and enforced.

Key staff updating the fees, fines, and charges included all District 11 principals; K-12 Executive Directors School Leadership John Keane, Sherry Kalbach, Cynthia Martinez, and Daniel Hoff; Director of Food and Nutrition Services Kent Wehri; Director of Athletics Chris Noll; Deputy Superintendent David Engstrom; and Assistant Superintendent Phoebe Bailey.

The Board agreed to move the item to the action agenda for the June 24 regular meeting.

Resolution 2020-49 Validation Use of CARES Act Stimulus Funds

Mr. Glenn Gustafson provided the following information:

The District has received significant funding from the State of Colorado (Federal Funds Flow-Through) to assist with the incremental costs of managing the Coronavirus/Covid-19 pandemic. These CARES Act funds come with significant restrictions that are somewhat vague and difficult to interpret. In order to provide clarity on the District's intentions with these funds, the Board of Education was asked to adopt resolution 2020-49.

The Board agreed to move the item to the action agenda for the June 24 regular meeting.

BOARD MEMBER REPORTS

Board members reported on their various activities.

FUTURE MEETING/WORK SESSIONS

The Board of Education will meet on the following dates:

- Wednesday, June 17, 4:00 pm, Work Session, via videoconferencing
- Wednesday, June 24, 4:00 pm, Regular board meeting, with executive session, via videoconferencing

ADJOURNMENT

The meeting was adjourned at 8:26 p.m.