

## **BOARD Meeting Activity December 11, 2019**

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### **AWARDS AND RECOGNITIONS**

#### **Mitchell Theater Group to Perform at State Convention**

The cast and crew of Kid Simple was selected to perform on the Mainstage at the Bellco Theatre at the Colorado State Thespian Conference in December. The Mitchell group was one of only two groups throughout the State of Colorado chosen to perform at the conference.

#### **Fourth Grade Freedom Student Places First in State Art Contest**

For her excellent drawing, Freedom Elementary student Laura Drago placed first in the Colorado Association for Gifted and Talented art contest. Laura's piece was one of close to 100 submissions from all over Colorado showcasing amazing works of art from incredibly talented young artists.

### **SPECIAL REPORTS**

#### Superintendent's Report

Dr. Michael J. Thomas' Mission Matters report highlighted Jenkins Middle School.

#### Audit Advisory Committee FY19 Report to the Board of Education

Mr. Aaron Zimmerman with the Audit Advisory Committee presented the Annual Report to the Board of Education explaining the committee's work for the Fiscal Year 2018-2019. Each year, the District's independent audit committee acts as a review and recommending committee to the Board of Education on financial matters.

#### Superintendent's Report to the Board – Policies

The following policies were reviewed by the Board's Policy Committee, and there were no significant revisions recommended at this time:

- **EBAB, EBAB-R, EBAB-E-1 and EBAB-E-2, Hazardous Materials**, provides information on hazardous materials and procedures to follow when purchasing, storing, handling, transporting, and disposing of hazardous materials.
- **EBCE and EBCE-R, School Closings and Cancellations**, addresses the procedures to be followed when schools are closed or delayed, or when there is an early release.
- **EC, Buildings/Grounds/Property Management**, discusses the care, custody, and safekeeping of all school property.

- **ECF, Energy Management Conservation**, recognizes the importance of being ecologically responsible and directs the establishment of a long-term sustainable energy-management program.
- **FEH and FEH-R, Supervision of Construction (Project Management)**, establishes those in charge of construction projects and the responsibilities of the capital project manager.
- **FEK and FEK-R, Facilities Self-Help Program**, provides information to assist and guide schools and departments that wish to enhance the physical environment of their existing facilities and/or surrounding grounds using their own or raised resources.
- **GBB, Staff Involvement in Decision-Making**, directs the Superintendent to include affected employees in the development or regulations and arrangements for the operation of the school system.
- **GBEB-R, Facilities, Operations, and Transportation Staff Dress Code**, establishes the dress code for individuals employed with the Facilities, Operations, and Transportation department. Revisions to this regulation primarily apply to employees refraining from wearing articles of clothing displaying vendor logos.
- **GDA, Support Staff Positions**, discusses the Board's establishment of support staff positions in the District.

## **CONSENT ITEMS**

### Approval of Board Meeting Minutes

Certified copies of the Board of Education's official minutes may be obtained from the Records Management Center. The cost of copying will be borne by the requester, per Board Policy BEDG.

The Board of Education approved the minutes of the November 20, 2019, regular board meeting and the December 4, 2019, special meeting minutes. All minutes are available in BoardDocs through the Board of Education District website, after approval by the Board of Education.

### Personnel Recommendations

The Board of Education approved the December 11, 2019, Personnel Recommendations, as submitted by the administration.

### District Wide Closure Due to Inclement Weather

The Board of Education approved the closure of District 11 schools and sites of Friday, November 22, 2019.

## **ACTION ITEMS**

### Contract Awards

There were no Contract Awards.

### Budget Transfers, Appropriations and FTE Approvals

There were no Budget Transfers, Appropriations and FTE Approvals.

### Resolution 2020-14 Mill Levy Rates Component Certification

Deputy Superintendent and Chief Financial Officer Mr. Glenn Gustafson provided the following information:

By statute, the District's mill levy rates must be certified by December 15 of each calendar year. The certification resolution was attached, which referenced the District's mill levy rates. The mill levy rates presented were based on assessed valuations, as provided by the El Paso County tax assessor. The Budget Office determines the final mill rates and reserve projections after receiving the certification of assessed valuation from the El Paso County tax assessor.

The mill levy is the instrument used by local governments to levy property taxes to be collected by the county and remitted to the school district. District 11 has five different components of its mill levy:

1. General Fund Levy - set by the Colorado Department of Education
2. Bond Levy - voter approved increase in debt, November 1996 and 2005
3. Education Plan Levy - voter approved mill levy override, November 2000
4. Education Plan Levy - voter approved mill levy override, November 2017
5. Abatement Levy - set by El Paso County for prior year uncollected property taxes

The mill levy rates are based on information from El Paso County, the Colorado Department of Education, the District's estimates of uncollectible taxes, and interest earnings. The calculated mill levy rates provided to the Board of Education are in compliance with state statutes, GO bond regulations, and the ballot questions that were approved by the voters.

The Board of Education certified the District's 2019-2020 Mill Levy.

#### Resolution 2020-13 Additional Designation of Fund Balance

The Board of Education approved Resolution 2020-13 Designation of Fund Balance.

### **NON-ACTION ITEMS**

#### DAC Accreditation Committee Membership & Charge Revised

The District Accountability Committee (DAC) has the responsibility of submitting, for Board approval, members to serve on the DAC Accreditation Subcommittee and the charge for the 2019-2020 school year. This was resubmitted due to a revision in the charges and the appointment of a new chair.

Dr. Thomas made the following recommendation:

That the Board of Education approve the revised member names, to include the new chair for the DAC Accreditation Subcommittee, along with the revised charges for the 2019-2020 school year, as submitted by the DAC Committee.

The Board approved to move this item to the Consent agenda for the January 15, regular meeting.

#### Policy FE, Educational Facilities Remodeling and New Construction

Director of Records Katherine Ritchie Rapp presented the following policy:

**Policy FE, Educational Facilities Remodeling and New Construction**, requires that a Building Design Advisory Committee (BDAC) be assembled whenever a major remodel, major addition, or new building is to be designed.

FE was recommended for revisions that include: additional language addressing BDAC

membership, depending on whether the project involves learning environments or schools, versus a project involving non-learning environments; and added language requiring a majority vote approval of the BDAC of the final design prior to construction.

The Board's Policy Committee recommended that the Board adopt the revised version of Policy FE, Educational Facilities Remodeling and New Construction.

Language will be revised and the item will be moved to the Consent agenda for the January 15, regular meeting.

Policy ADD, Safe and Secure Schools

Mrs. Ritchie Rapp continued with the following policy:

**Policy ADD, Safe and Secure Schools**, directs the development of a safe schools plan.

ADD was recommended for one revision involving an additional piece to the safe schools plan; the inclusion of procedures for providing information on emergency notification and procedures to parents/guardians. Regulation ADD-R was also reviewed, and a few revisions were made: as with the policy, new language regarding parent communication, clarification that crossing guards are trained through the District's Risk Management Department, an added statement about the additional School Resources Officers at the middle schools, a change in title from Local Emergency Planning Committee to Regional Emergency Management (to eliminate any confusion that there might be a District committee by this name), and clarification added explaining that a District 11 Security Department staff member serves as a representative, as needed, with the Pikes Peak Regional Office of Emergency Management.

The Board's Policy Committee recommended that the Board adopt the revised version of Policy ADD, Safe and Secure Schools.

The Board approved to move this item to Consent on the January 15, regular meeting.

Policy DFG, Revenues Generated from School or District Activities and Fundraisers, and Policy JFF, Student Activities Funds

Mrs. Ritchie Rapp continued with the following policy:

**Policy DFG, Revenues Generated from School or District Activities and Fundraisers**, addresses fundraisers by schools in the District.

**Policy JFF, Student Activities Funds**, discusses what to do with funds raised via fundraisers at District schools.

Policy DFG was recommended for revisions that include: changed title to encompass school, district, and student activities and fundraisers; added statement "caution should be used when students are soliciting for fundraisers in the community;" added language addressing online fundraisers; and added language that funds raised via fundraisers should not be used for basic classroom materials or equipment.

The Board's Policy Committee recommended that the Board adopt the revised version of Policy DFG, Revenues Generated from School or District Activities and Fundraisers.

Attached for the Board's reference was Regulation DFG-R. This regulation addresses how to implement Policy DFG. Since Regulation DFG-R and Policy JJF are so closely aligned, the recommendation of the Board's Policy Committee was to repeal Policy JJF, Student Activities Funds, and merge the language into Regulation DFG-R.

New language will be included. The Board approved to move this item to the Consent agenda on the January 15, regular meeting.

#### Mill Levy Override Oversight Committee Membership and Charge

Board Policy BDF requires approval of the Mill Levy Override Oversight Committee (MLOOC) on an annual basis.

Dr. Thomas made the following recommendation:

That the Board of Education approve the member names of the 2019-2020 Mill Levy Override Oversight Committee, to reflect the change of the committee chair and co-chair.

The Board approved the item to move to the Consent agenda for the January 15, regular meeting.

#### 2000 and 2017 Mill Levy Override Plan Amendment

Deputy Superintendent and Chief Financial Officer Mr. Glenn Gustafson, provided the following information:

House Bill HB 19-1262 was introduced and passed in the spring of 2019 and signed by the governor. This legislation funds full-day kindergarten in Colorado and has been incorporated into the School Finance Act. The District's 2000 mill levy override (MLO) includes PIP item 14, which funds full-day kindergarten in District 11. This funding is no longer needed, since the state will now fully fund this item.

The District would like to re-purpose the funds in 2000 MLO item 14 in two phases. The first phase implemented in May 2019, allocated \$575,000 on a non-recurring basis into 2000 MLO PIP 2B: Class Size Reduction. This first phase allowed us to hire ten additional teachers to keep the District in full compliance with unusual variations and hot spots for the beginning of the 19/20 school year. The second phase of the MLO plan amendment, coming before the Board now, will allocate the remaining amount of \$1,650,550 on a non-recurring basis into 2017 MLO PIP 8: Capital Improvements, to be used for capital funding related to air conditioning/cooling at an elementary school site. The reoccurring MLO plan amendment will come at a later date for implementation in FY 20/21, once a plan is finalized.

The Board was reminded that the plan amendment process calls for plan amendment approval from the District's administration, the Mill Levy Override Oversight Committee, the District Accountability Committee, and a two-thirds majority vote from the Board of Education.

The Board approved to move this to the Action agenda on the January 15, regular meeting.

### **BOARD MEMBER REPORTS**

Board members reported on their various activities.

### **FUTURE MEETING/WORK SESSIONS**

The Board of Education will meet on the following dates:

- Wednesday, December 18, Work Session, 4:00 p.m., followed by Board Retreat, 5:00-7:30 p.m., Boardroom
- Wednesday, January 15, Regular Board Meeting, 5:30 p.m., Boardroom

Meetings are held at the Administration Building, 1115 N. El Paso St., in the boardroom, unless otherwise noted.

### **ADJOURNMENT**

The meeting was adjourned at 8:07 p.m.