

**BOARD Meeting Activity
August 26, 2020**

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AWARDS AND RECOGNITIONS

National School Public Relations Association Golden Achievement Award

Colorado Springs School District 11 has been honored by the National School Public Relations Association with the Golden Achievement Award for the work done on the rebranding of D11. The Inspire Every Mind rebranding campaign committee spent months researching, planning, implementing, and evaluating the most impactful and brand strategy to make School District 11 the standout branded district in Colorado Springs. The brand committee was made up of the following D11 employees: Gretchen Bitner, Dora Clinger, Justin Crosby, Donna Hines, Missy Hollenbeck, Parth Melpakam, Chris Noll, Sean Norman, and Devra Ashby.

NSPRA’s Golden Achievement Award recognizes exemplary work in all aspects of school public relations, communication, marketing and engagement. The award criteria consist of a demonstration of the research, planning, implementation, and evaluation strategic planning process steps, with clear evidence provided for each step.

SPECIAL REPORTS

Superintendent's Report

Dr. Michael J. Thomas provided an update on the Return to Learn plan. Associate Superintendent Chief Information Officer Mr. John McCarron provided an update on technology issues experienced the first days of school and provided information on how they were being resolved.

CONSENT ITEMS

Approval of Board Meeting Minutes

Certified copies of the Board of Education's official minutes may be obtained from the Records Management Center. The cost of copying will be borne by the requester, per Board Policy BEDG.

The Board of Education approved the minutes of the August 12, 2020, regular board meeting. All minutes are available in BoardDocs through the Board of Education District website, after approval by the Board of Education.

Personnel Recommendations

The Board of Education approved the August 26, 2020, Personnel Recommendations, as submitted by the administration.

Policy IKF, Graduation Requirements

The Board of Education adopted the revised IKF series, Graduation Requirements.

ACTION ITEMS

Contract Awards - Exigency Purchase of Apple iPads

Kris Odom, Executive Director of Procurement and Contracting provided the following information:

Due to remote learning related to the Coronavirus pandemic, the District has an urgent need for one-to-one devices for all students for the current school year and beyond to support distance learning and provide supplemental instruction for students. This purchase will directly support District 11 enrolled students in grades PreK-2. This purchase was funded with federal CARES Act grant funding. The earliest delivery was estimated at four weeks or mid-September.

Policy DJ allows for purchases to be made for emergency circumstances and to obtain Board of Education approval at the next scheduled regular Board Meeting. This purchase has been executed as of August 10, 2020, to ensure the earliest delivery to D11 students. The vote is the required confirmation of this purchased as required by BOE policy DJ.

The Board of Education approved purchase order C2021-0012 in the amount of \$1,329,400 to be distributed to grades PreK-2 to students enrolled in School District 11.

Budget Transfer, Appropriations, and FTE Approvals

Deputy Superintendent and Chief Financial Officer Mr. Glenn Gustafson provided the following information:

The District received approximately \$21 million in federal stimulus funds to alleviate the financial burden of operating our schools during a pandemic. In order to facilitate the allocation of these funds, the District utilized the Superintendent's cabinet to triage the requests and arrive at a comprehensive plan for the utilization of these resources.

A high level summary of these uses include:

- Lost Learning Time - \$7.4 M
 - Charter Schools - \$1.2M
 - Technology - \$6.6 M
 - Personal Prot Equip (PPE) - \$1.0M
 - Unemployment - \$500,000
 - Site-Based Stimulus - \$1.2M
 - Various smaller items - \$3M
- Total = \$21M

However, based on the high level of accountability in terms of grant compliance and audit, it is believed that the site-based stimulus funds create a transactional risk for the District in terms of grant eligibility and documentation. In order to mitigate this risk, the administration is proposing that we increase the Lost Learning Time calculation (which has room) from \$7.4M to \$8.6M. This will save the District General Fund \$1.2M. Then we are requesting a General Fund Contingency Transfer of \$1.2M in order to transfer these site-based stimulus funds to the schools for pandemic uses.

The net effect on the General Fund is \$0 and the district has the burden of accountability and documentation of the site-based funds alleviated with this transfer. Schools will still be expected to use the site-based stimulus funds in a grant compliant manner, yet they will not be reported as a grant expenditure not audited under grant guidelines.

The Board of Education approved the request for a General Fund Contingency Transfer to provide schools with site-based stimulus funds in order to accommodate the wide variety of needs at the school level. While funded with GF Contingency Funds, the net impact to the General Fund will be \$0 due to an increase in the eligible lost learning time calculation for the CRF grant.

Budget Transfers, Appropriations, and FTE Approvals - Election GF Contingency Transfer
Deputy Superintendent and Chief Financial Officer Glenn Gustafson provided the following information:

The District normally budgets \$30,000 each year in order to have sufficient funding for the Board of Education director election in odd-numbered years. In the event that the Board of Education decides to place an additional election question (like a bond, MLO or DeTabor), the District must supplement that budget.

In Colorado, the local county is the statutorily required entity to conduct the coordinated election. The county uses a complex formula based on the number of elected office to be filled, election questions and number of precincts for each entity's officials/questions to calculate each local government's share of the coordinated election.

For general election years, the cost to each entity is usually smaller due to the large number of elected official elections.

D-11's estimated cost to participate in the 2020 general election is currently estimated between \$150,000 and \$200,000. Since it is difficult to go back to the Board after the fact, this General Fund Contingency Transfer is for an additional \$200,000, which will give us a total budget of \$230,000. Any unused funds will be returned to the General Fund Contingency.

The Board of Education approved the request for a General Fund Contingency Transfer to cover the costs of the Intergovernmental Agreement with El Paso County to conduct the 2020 coordinated election.

Budget Transfer, Appropriations, and FTE Approvals

Deputy Superintendent and Chief Financial Officer Mr. Glenn Gustafson provided the following information:

On August 12, 2020, the Board of Education approved a motion to suspend the student device fee (\$50) in relation to the economic hardship caused by the Coronavirus pandemic. This General Fund Contingency transfer will provide resources for IT to repair and replace lost, stolen, and damaged devices. Without these resources, parents will be responsible for those costs.

The Board of Education approved the General Fund Contingency Transfer of \$500,000 for computer repair and replacement as necessitated by the suspension of student device fees for FY 20/21.

Resolution 2021-03, De-TABOR Election Question

Deputy Superintendent and Chief Financial Officer Mr. Glenn E. Gustafson provided the following information:

In order for the District to place a ballot question on the El Paso County coordinated election, the Board of Education must approve an election question resolution containing the exact language of the ballot question. A copy of the resolution and a separate TABOR talking points document were provided to the Board.

The District's Designated Election Official (DEO) is Ms. Phoebe Bailey.

The administration will work cooperatively with the El Paso County Elections Department to ensure the matter is placed on the ballot for the November 3, 2020, general election.

This item was presented as a non-action item at the August 12 regular board meeting.

The Board of Education approved Resolution 2021-03, authorizing a de-TABOR election question.

Resolution 2020-04, CONO Neighborhood Community Month

The Board of Education adopted Resolution 2021-04, in support of CONO Neighborhood Community Month.

Amend the Agenda

The Board of Education moved to the action agenda Policy DD, Grants - Pre-Award Planning and Budgeting as well as Policy DE, Grants - Post-Award/Expenditures/Disbursements.

Policy DD, Grants - Pre-Award Planning and Budgeting

Director of Grants, Patricia Reitwiesner, and Director of Policy and Archives, Katherine Ritchie Rapp provided the following information:

Policy DD, Grants - Pre-Award Planning and Budgeting, discusses the process for reviewing,

writing and submitting grant applications.

Policy DD was recommended for revisions as a result of the Covid 19 pandemic. Such a situation constitutes an emergency situation or condition, necessitating alternative ways to approve grant applications. The recommended revision to DD was the addition of a paragraph addressing emergency conditions, and the allowance of other documentable forms of approval in lieu of signature approval.

The Board's Policy Committee has reviewed the revisions and recommended that the Board adopt the revised version of Policy DD, Grants - Pre-Award Planning and Budgeting.

The Board of Education adopted Policy DD, Grants - Pre-Award Planning and Budgeting as revised.

Policy DE, Grants - Post-Award/Expenditures/Disbursements

Director of Grants, Patricia Reitwiesner, and Director of Policy and Archives, Katherine Ritchie Rapp provided the following information:

Policy DE, Grants - Post-Award/Expenditures/Disbursements, addresses the applicable procedures to be followed once a grant has been awarded.

The recommended revisions to DE included added language allowing for a funder to require formal approval, assurances, or any other award documents, in addition to language allowing other documentable forms of approval in lieu of signature approval, when emergency conditions exist.

The Board's Policy Committee has reviewed Policy DE, and recommended that the Board adopt the revised version of DE, Grants - Post-Award/Expenditures/Disbursements.

The Board of Education adopted Policy DE, Grants - Post-Award/Expenditures/Disbursements as revised.

NON-ACTION ITEMS

Item Policy DD, Grants - Pre-Award Planning and Budgeting and item Policy DE, Grants - Post-Award/Expenditures/Disbursements were moved to action items.

BOARD MEMBER REPORTS

Board members reported on their various activities.

FUTURE MEETING/WORK SESSIONS

The Board of Education will meet on the following dates:

Wednesday, September 2, Work Session, 4:00 p.m., Boardroom

Wednesday, September 9, Regular Board Meeting, 4:00 p.m., Boardroom
Wednesday, September 16, Work Session, 4:00 p.m., Boardroom

ADJOURNMENT

The meeting was adjourned at 6:12 p.m.