

**BOARD Meeting Activity
January 23, 2019**

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GOOD THINGS

West Middle School Students Named Colorado Winners in Samsung Solve for Tomorrow Contest

Selected from thousands of entries nationwide, West Middle School was recently named the Colorado state winner in the Samsung Solve for Tomorrow Contest! West Middle School is among 50 national winners and will receive \$20,000 in technology to move forward with the concept that earned them the award. The idea to create an interactive communications app for homeless people that will be stationed outside local homeless shelters and other agencies was the brainstorm of students and math teacher Phil Hutcherson. The device will be designed to help homeless individual’s access information about the local agencies who provide assistance, the assistance that is available, and bus routes.

SPECIAL REPORTS

Board Member Reports

Board members reported on their various activities.

Superintendent’s Report to the Board: Policies

The following policies were reviewed by the Board's Policy Committee, and there are no significant revisions recommended at this time:

- DG, Banking Services (and Deposit of Funds)
- DIF, Financial Obligations
- FCB, Closing Schools
- FD, Debt Financing of Capital Investment
- FDA, Bond Elections.
- DA, Fiscal Management/Fund Balance
- DBJ and DBJ-R, Budget Transfers
- DFA/DFAA and DFA/DFAA-E, Statement of Investment Policy
- DGA/DGB, Authorized Signatures/Check-Writing Services
- GBEBC, Gifts to and Solicitations by Staff

CONSENT ITEMS

Approval of Board Meeting Minutes

Certified copies of the Board of Education's official minutes may be obtained from the Records Management Center. Cost of copying will be borne by the requester, per Board Policy BEDG.

The Board of Education approved the minutes of January 9, 2019, regular board meeting. All minutes are available in BoardDocs through the Board of Education District website, after approval by the Board of Education.

Personnel Recommendations

The Board of Education approved the January 23, 2019 Personnel Recommendations, as submitted by the administration.

Designation of Official Posting Location for Board of Education Meetings & Notices

Colorado law and the Board of Education bylaws require that the Board designate a public place, or places, for posting notices of Board meetings each year at the Board's first regular meeting during the calendar year.

The Board of Education designated the bulletin board immediately outside the boardroom at the School District 11 Administration Building, located at 1115 North El Paso Street, Colorado Springs, Colorado 80903, as the official location for posting notices of Board meetings for 2019.

Legislative Agenda

District 11 Board of Education policy BJA states that the Board of Education (the Board) annually shall adopt a legislative agenda describing legislative positions and objectives that it supports.

The District believes that it is advantageous to take an active role in the development of K-12 education legislation at the national, state, and local level.

Policy BDF, Advisory Committee

Policy BDF, Advisory Committees, discusses the various Advisory Committees in the District. BDF was recommended for revisions to include the addition of the Facilities Advisory Committee, as well as the scope, charge, and composition of this committee.

Policy DB, Annual Budget

Policy DB, Annual Budget, discusses the adoption of the annual budget. DB was recommended for revisions to include the deletion of the following language: The budget shall specify...Appropriate notations indicating the amount of moneys transferred to each fund, program, and account during the current and last completed fiscal year after the budget for each such fiscal year was adopted. This was recommended for deletion since it is logistically impossible.

Policy DC, Taxing and Borrowing

Policy DC, Taxing and Borrowing, discusses short-term borrowing, state interest-free loan programs, and tax anticipation notes.

DC was recommended for revisions that include the addition of the following statement: Such loan shall meet the requirements of the TABOR restrictions for Multiple Fiscal Year Obligations

(referencing short-term borrowing loans). This was added because short-term borrowing has to meet the stipulations with TABOR.

Policy DAB, Business Operations Responsibilities

Policy DAB, Business Operations Responsibilities, discusses the task of operating the business management program in the District.

DAB was recommended for repeal. The contents of the policy fit more in a job description, rather than in Board policy.

Policy GBEB, Staff Dress Code

Policy GBEB, Staff Dress Code, establishes the Board's philosophy pertaining to the professional dress of staff.

GBEB was recommended for the following revisions: adding religious, cultural and medical related items to items considered acceptable professional appearance, moving the last five paragraphs of the policy to the first page of the policy to help with the flow of the policy, adding denim to examples of professional attire, and removal of sleepwear, headwear, and sunglasses from the list of unacceptable attire, since those items are often worn by employees in various settings.

ACTION ITEMS

Contract Awards

There were no Contract Awards.

Budget Transfers, Appropriations, and FTE Approvals

There were no Budget Transfers, Appropriations, and FTE Approvals.

Mid-Year Modifications to the 2018-19 Adopted Budget

Each year the District prepares a mid-year budget modification document, in order to update the adopted budget based on the most current information. The mid-year revision incorporates the final certified pupil count, property tax revenues based on the county's final assessed valuations, the audited beginning fund balances for each fund, final staffing numbers, and other revenue and expenditure adjustments as needed.

For FY18/19 there are 12 incremental budget requests for funding in the mid-year budget. The total amount of the incremental budget requests comes to \$794,500. Five requests are recurring and 2.6 additional FTE are requested.

The purpose of the mid-year budget is to correct the June adopted budget for the following:

- Final total program funding from the Colorado Department of Education
- Final pupil count
- Final staffing
- Final payroll spread based on raises given at the beginning of the year
- Final property taxes
- Final audited fund balance
- Anything else new or updated

Proposed School Year Calendar 2019-2020

The 2019-2020 School Year Calendar was recommended for approval. The calendar included the following highlights:

- First day of school for students - Wednesday, August 14, 2019
- Thanksgiving Break - Monday, November 25, 2019 - Friday, November 29, 2019
- Winter Break for students - December 23, 2019 - January 7, 2020
- Winter Break for teachers - December 23, 2019 - January 3, 2020
- Graduation Dates - May 19 and May 20, 2020
- Last day of school for students:
 - Elementary - May 19, 2020
 - Middle and High School - May 22, 2020

Resolution 2019-18, African American History Month

During National African American History Month, we honor the heritage and accomplishments of African Americans and recognize their extraordinary contributions to the United States.

Resolution 2019-19, Career and Technical Education Month

The Association for Career and Technical Education (ACTE) designates February as Career and Technical Education (CTE) Month.

Leaders from business and industry nationwide report increasing challenges related to the skills gap and connecting qualified professionals with available career fields. Career and Technical Education continues to partner, design, innovate, and deliver applicable educational models that meet these industry demands.

CTE Month 2019 recognizes the ongoing leadership and excellence from classrooms across the country and raises awareness around the crucial role that CTE has in readying our nation for economic success and workforce competitiveness. CTE classrooms are modern-day laboratories, where students and educators alike are developing the skills that will power the future of postsecondary and workforce readiness (PWR) success.

NON-ACTION ITEMS

Policy GBEC, Drug- and Alcohol-Free Workplace

Policy GBEC, Drug- and Alcohol-Free Workplace, establishes that District 11 is a workplace free from the effects of drugs and alcohol in compliance with the Drug-Free Workplace Act of 1988 and best practices. This policy deals with the prohibitions surrounding the use of drugs and/or alcohol by District employees.

GBEC was recommended for one revision: the inclusion of a paragraph making it clear that even though the state of Colorado has legalized the use of marijuana, under federal law, it is still illegal. As such, marijuana falls under the definition of illicit drugs, making it clear to district employees that being in possession of marijuana in the workplace, or being under the influence of marijuana in the workplace, is prohibited.

The Board of Education agreed to move this item to the Consent agenda on February 13, 2019, regular board meeting.

Policy GBGA, Staff Health

Policy GBGA, Staff Health, establishes the District's goal of ensuring the safety of employees during working hours, and assisting employees in the maintenance of good health.

GBGA had not been revised since 1995. As a result, it was time to review, and GBGA was recommended for revisions that include: the inclusion of scenarios when an employee might be required to undergo a health examination; the deletion of language separating support staff from professional staff, since all employees will be subject to the same guidelines; and deletion of a section called HIV/AIDS, and instead calling it "Communicable Diseases," so as to not call out just one type of communicable disease.

The Board of Education requested new language to be included in this policy. Once the revisions have been made, the policy will be brought back for discussion as a Non-Action Item.

Policy DK, Payment Procedures

Board Policy DK, Payment Procedures, states that all general fund expenditures not covered by appropriations or in excess of appropriations must be approved by the Superintendent or designee before being charged to the budget.

DK was recommended for repeal, because the contents of the policy are covered in other Board policies, making the policy itself duplicative.

The Board of Education agreed to move this item to the Consent agenda on February 13, 2019, regular board meeting.

Policy JQ, Student Fees, Fines and Charges

Policy JQ, Student Fees, Fines and Charges, establishes a mechanism by which students pay reasonable fees to help defray the cost of curricular and extra-curricular programs, activities, and amenities to the District without making them prohibitively expensive for students.

JQ was recommended for one revision: deletion of the paragraph "The Administration is authorized to develop a regulation and/or procedures whereby a non-indigent student may be excluded from participating in an activity or activities in the event such student fails to pay any fee by the required deadline." This statement doesn't express the spirit of the District and the practice of the schools. Schools work with students in getting fees paid so that students can participate in curricular and extra-curricular programs and activities.

The Board of Education agreed to move this item to the Consent agenda on February 13, 2019, regular board meeting.

FUTURE MEETING/WORK SESSIONS

President Mason reviewed the calendar and upcoming events. After discussion by the Board, the following was agreed upon:

- Wednesday, January 30, 2019, work session, topics will include: Staff Alignment Survey and Social Emotional Learning report
- Wednesday, February 6, 2019, work session has been canceled
- Wednesday, February 13, 2019, regular board meeting

- Wednesday, February 20, 2019, work session, topic will include: Quarter 2 report
- Wednesday, February 27, regular board meeting

ADJOURNMENT

The meeting was adjourned at 8:13 p.m.