

THE BOARD REPORT **October 11, 2017**

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GOOD THINGS

Two Palmer Students Recognized by Congress of Future Science and Technology/Medical Leaders

Noah Bogle has been selected for recognition as a delegate representing Palmer High School and the State of Colorado at the Congress of Future Science and Technology Leaders. The Congress of Future Science and Technology Leaders is a highly selective national program honoring academically superior high school students dedicated to careers in science, technology, engineering, or math (STEM).

Noah was selected to be recognized because of his outstanding grades, leadership potential, and desire to contribute to the field of science or technology. He was selected through an academic partnership between Washington Adventist University and the National Academy of Future Scientists and Technologists.

Megan Barney received the Award of Excellence from the National Academy of Future Physicians and Medical Scientists. The Congress of Future Medical Leaders is a highly selective national program honoring academically superior high school students dedicated to careers in medicine. Megan received this honor of distinction for her outstanding academic performance, leadership potential, and dedication to serving humanity through the profession of medicine.

SPECIAL REPORTS

Board Member Reports

Board members reported on their various activities.

Mill Levy Oversight Committee Report to the Public

CONSENT ITEMS

Approval of Board Meeting Minutes

Certified copies of the Board of Education's official minutes may be obtained from the Records Management Center. Cost of copying will be borne by the requester, per Board Policy BEDG.

The Board of Education approved the minutes of the September 27, 2017, regular board meeting. All minutes are available on the District website, after approval by the Board of Education.

Personnel Recommendations

The Board of Education approved the October 11, 2017 Personnel Recommendations, as submitted by administration.

Amended Board Meeting Dates for 2017-2018

Per Board policy BE, School Board Meetings, the board meets in regular session on the second and fourth Wednesdays of each month.

The previously scheduled Work Sessions for October 11, January 3, March 7 and May 2 have been changed to be Retreats.

The Board of Education approved the amended board meeting dates for the 2017-2018 school year.

FY 2017/18 Benefits Insurance Committee Annual Charge

The District Benefits Insurance Committee has the responsibility of submitting, for Board approval, the annual charge for the Benefits Insurance Committee (BIC) for the 2017-2018 school year. The BIC annual charge consists of seven (7) major components:

1. Benefit Plan Design Review
2. Stakeholder Communications
3. Benefits Cost Trend
4. Wellness Initiative
5. Performance Measurement
6. Statewide Health Projects
7. Benefit Plan Concerns

The Board of Education approved the 2017-18 annual charge of the Benefits Insurance Committee (BIC).

District and School Accreditation Ratings and State Performance Frameworks

The Board of Education is provided:

1. Notification of the District Performance Framework Plan type for review and affirmation that they accept the plan type as the District's Accreditation status.
2. Preliminary school performance framework plan type for each District 11 school as so far released by Colorado Department of Education (CDE). Alternative Education Campus Schools plan types are calculated differently and will follow later. (See attached summary of recommended status for each school.) The board is required to annually indicate whether it accepts the rating issued by CDE. If not, then additional evidence must be considered. Additionally, using the frameworks, and when appropriate an additional body of evidence, the board issues accreditation ratings for each of the district's schools.

The processes include that the Board:

1. Accepts the state assigned plan type for the district.
2. Adopts the accreditation status for each school.

The Board is aided by advice from the District Accountability Committee (DAC) and administrative reviews. The DAC applies the rules for accrediting schools adopted by the Board as their guide for making their recommendations. The board has used the following criteria in making their decisions for accreditation categories for D11 schools:

1. Rely primarily on the School Performance Frameworks (SPFs) for determining accreditation.
2. Review additional data for schools' when preliminary framework rating is less than two percentage points away from the next higher category.
3. Recognize high performing schools with the assignment of "Accredited with Distinction and Performance".

To support the board efforts, a thorough review of achievement results noted in the District and School Performance Frameworks (DPF and SPFs)--as calculated by CDE--was conducted by the DAC subcommittee on accreditation, administrative staff and school principals. Schools' with ratings close to the next higher category as well as all schools with Turn Around or Priority Improvement preliminary ratings were reviewed closely with additional available data.

District Rating:

The District has held an "Improvement" plan type since the state moved to the current system of accountability which is outlined in the Educational Accountability Act.

School Ratings:

For the majority of schools, using the initially issued SPF rating seems a fair and appropriate evaluation of the school. For those schools, basing accreditation ratings solely on the SPFs is appropriate.

However, this year, three requests to reconsider the preliminary plan types have been provided to the CDE. (These three requests are for: King Elementary, Madison Elementary and Palmer High School.) Reconsideration was considered for a total of 14 D11 schools. For most the allowable criteria established by the state was not present and the additional data reviewed did not support the submission of requests to reconsider.

For the schools requesting reconsideration from the state, accreditation ratings may be different than their preliminary plan type ratings. The DAC sub-committee on accreditation has reviewed details on these schools' requests (King, Madison and Palmer) and is presenting recommendations for accreditation ratings different than the preliminary framework plan type.

DAC accreditation committee recommends use of similar criteria the state uses for districts to recognize superior performance by accrediting schools earning 80% or more of the points possible as "Accredited with Distinction and Performance." There are three schools that meet this threshold: Academy ACL, Henry and Scott.

Note regarding Alternative Education Campus (AEC) Schools: Alternative Education Campuses (AECs) have differentiated criteria for their ratings that match their unique educational missions and these schools are compared against other AECs in the state.

The table below summarizes the distribution of the preliminary plan type ratings and the recommended accreditation rating for each.

Number of Schools with Each Rating/Recommended Rating

Plan Type	Preliminary 2017 SPF	2017 Recommended Accreditation Status
Distinction	0	3
Performance	32	31
Improvement	13	12
Priority Improvement	8	7
Turnaround	3	3
Total	56	56

The Board of Education accepted the state-assigned plan ty for District 11 and adopted the recommended accreditation ratings for each school.

Policy JFABD: Admission of Homeless Students

Policy JFABD, Admission of Homeless Students, currently states that students that are homeless shall be admitted without payment of tuition, that transportation may be provided, and that eligible services may be provided.

JFABD is recommended for revisions that align the policy to federal and state laws, including language regarding steps to ensure that homeless students are not segregated or stigmatized and that decisions are made in the best interests of the student, as well as language addressing the designation of a homeless student liaison in the District. A new regulation is also adopted that addresses how to implement the policy.

The Board's Policy Committee has reviewed the proposed revisions and recommends that the Board adopt the revised Policy JFABD, Admission of Homeless Students.

The Board of Education adopted the recommended revisions to Policy JFABD: Admission of Homeless Students.

Policy IHBJ: Parent/Guardian and Family Engagement in Title I Education

Policy IHBJ, Parent/Guardian and Family Engagement in Title I Education, establishes the goals developed by the District and parents/guardians of students participating in Title I District programs.

Policy IHBJ is recommended for revisions that align with the Every Student Succeeds Act (ESSA), which takes the place of the former No Child Left Behind. These revisions include: removal of the annual meeting requirement which is no longer required under ESSA; removal of language addressing other programs under the "Coordination of parent/guardian and family engagement activities with other District Programs" section, due to the fact that the parent centers are no longer in existence, and the new wording gives us latitude for if/when programs change, alleviating the need to change the policy; and removal of the "Student Learning" section which is covered in the regulation.

The Board's Policy Committee has reviewed the proposed revisions, and recommends that the Board adopt the revised IHBJ, Parent/Guardian and Family Engagement in Title I Education.

The Board of Education adopted the revised policy IHBJ: Parent/Guardian and Family Engagement in Title I Education.

Policy JRA/JRC: Students Records/Release of Information/Student Data Privacy

Board Policy JRA/JRC, Student Records/Release of Information/Student Data Privacy, establishes the procedures surrounding the release of student records, under the guidance of applicable state and federal laws. The policy also provides parents/guardians/adult students an avenue for reviewing and requesting amendments to a student's records.

JRA/JRC is recommended for revisions to include the following:

- 1) Colorado House Bill 16-1423, the Student Data Transparency and Security Act (SDTSA), was signed into law and is codified in C.R.S. 22-16-101 through 22-16-112. As a result of the passage of SDTSA, language is added to JRA/JRC to address electronic student data protections: (a) added definitions of security breach, school service, school service contract provider and school service on demand provider, (b) added section E to address outsourcing of student information to school service providers, as well as noting the requirement to list the contract and on demand providers on our web page; (c) added section K to address privacy and security standards, added section L to address security breaches or other unauthorized disclosures, added section M to address data retention and destruction, and added section N to address staff training, all required by SDTSA, (d) added section P to allow parents/guardians to complain if SDTSA is violated (referring to the accompanying regulation JRA/JRC-R-2); (e) section Q was added to address oversight, audit and review of privacy and security standards, as required by SDTSA.
- 2) updated the definition of custodian of records. The custodian can be anyone who is responsible for records in a particular location.
- 3) updated the definition of an adult student, to include special education students.
- 4) added definition of an exception to an adult student's authorization requirement before releasing a record to a parent/guardian (health or safety emergency, and dependency on a tax return).
- 5) clarified the definition of education records.
- 6) updated definitions of directory information and student personally identifiable information.
- 7) included email addresses in the definition of addresses.
- 8) deleted sections a through d under section B, since that is covered in policy EHB, Records Management.
- 9) added language allowing custodians to use reasonable methods to authenticate the identity of parents/guardians, students, school officials, and any other party to whom they disclose student education records. This gives custodians leeway in ways to verify someone's identity.

- 10) updated the section on fees to encompass all schools in the District.
- 11) removed the language about the review and requests to amend records, and moved that to a new regulation, JRA/JRC-R-1 (also addressed in the new section O).
- 12) added a section about disclosure of information "with consent" to accompany the section addressing disclosures "without consent".
- 13) the section covering disclosure without consent is updated by: removal of the word "written" and added "preferably written" to allow for those occasions when permission is given orally (also amended in section H); and updates to those instances where consent is not required (in alignment with CASB's version of this policy).
- 14) deletion of the fee section in section G (military recruiter section). The process of getting the recruiter list to military recruiters doesn't involve the use of paper or postage. No fees are incurred as a result of this process.
- 15) added section R to address following state and federal law.

The Board's Policy Committee has reviewed JRA/JRC, Student Records/Release of Information/Student Data Privacy, and recommends that the Board adopt the revised version of this policy.

The Board of Education adopted the revised version of policy JRA/JRC: Student Records/Release of Information/Student Data Privacy.

ACTION ITEMS

Resolution 2018-8: National ESP Week, October 16-20, 2017

Education Support Professionals are an essential and valuable part of the state's educational system and in recognition, the Board of Education is proclaiming the week of October 16-20, 2017, as Education Support Professionals Week.

The Board of Education approved Resolution 2018-8, recognizing October 16-20, 2017 as National ESP Week.

Resolution 2018-9: Colorado Education Funding

The Board of Education approved Resolution 2018-9: Colorado Education Funding.

Policy BDF: Advisory Committees and Regulation AE-R-1: District Accountability Committee (Bylaws)

Policy BDF, Advisory Committees, discusses the organization and operation of Board appointed ad hoc advisory committees, as well as standing committees in District 11.

Regulation AE-R-1, District Accountability Committee (By-laws), establishes the responsibilities and membership of the District Accountability Committee in District 11.

In an effort to alleviate the mandatory membership of District 11 Board of Education Directors on the various committees in the District, but in keeping with an open invitation to attend, mandatory Board membership is recommended for removal from the District's Accountability Committee, the Board's Policy Committee, in addition to the Nutrition and Physical Activity Advisory Committee. The Board Treasurer will continue to serve on the Audit Advisory Committee, but not in the role of Chairman of the Committee. Board Directors volunteer in many different capacities throughout the District as well as the community. Allowing flexibility with committee participation allows the Board additional time to volunteer in other valuable ways in the community.

The Board's Policy Committee recommends that the Board adopt the revised versions of Policy BDF, Advisory Committees and Regulation AE-R-1, District Accountability Committee (By-laws).

The Board of Education adopted the revised version of Policy BDF: Advisory Committees and Regulation AE-R-01: District accountability Committee (by-laws).

The Colorado Springs School District 11 Board of Education Operating and Procedures Manual

The Colorado Springs School District 11 Board of Education Operating and Procedures Manual (the Manual) specifies much of the procedures for the operation of the District 11 Board of Education (the Board).

The Manual is recommended for the following revisions: the addition of a paragraph on page 16 addressing the repayment from a Director's personal account, for fees incurred in order for a Director to participate in a function, when a Director misses a function for a non-emergent reason; the removal of language on page 19 requiring the Board Treasurer to serve as the Chair of the Audit Committee (the Board Treasurer will rather serve as a non-voting member of the Audit Committee, in alignment with recommended revisions to Board Policy BDF, Advisory Committees); the addition of language on page 32, requiring both audio and video recordings of all regular and special meetings be made available on the District's T.V. channel, as well as on the District's website; and the addition of language on page 32, requiring that the audio recordings of work sessions also be made available to the public via the District's website.

The Board of Education approved the revised version of the Colorado Springs School District 11 Board of Education Operating and Procedures Manual.

DAC Membership and Charge

The District Accountability Committee has the responsibility of submitting, for Board approval, members to serve on the District Accountability Committee (DAC) for the 2017-2018 school year. The DAC membership is made up of parents, district staff, and community members.

The Board of Education approved member names of the 2017-2018 District Accountability Committee (DAC) and charge, as submitted.

DAC Budget Subcommittee Membership and Charge

The District Accountability (DAC) committee has the responsibility of submitting to the Board for approval, members of the DAC Budget Subcommittee and the Budget Subcommittee charge for the 2017-2018 school year.

The Board of Education approved the member names of the 2017-2018 District Accountability Committee (DAC) Budget Subcommittee and charge, as submitted by the DAC Committee.

DAC Accreditation Committee Membership and Charge

The District Accountability Committee (DAC) has the responsibility of submitting, for Board approval, members to serve on the DAC Accreditation Subcommittee and the charge for the 2017-2018 school year.

The Board of Education approved the member names of the 2017-2018 District Accountability Committee (DAC) Accreditation Subcommittee and charge for the 2017-2018 school year, as submitted by the DAC Committee.

NON-ACTION ITEMS

Instruction Materials and Secondary Courses Approval

Instructional Materials Summary

The Board of Education has the responsibility to adopt textbook materials, periodicals, newspapers, computer software, and content posters. The adoption of new instructional materials originates based on identified curricular needs. Under the direction of the content facilitator, the appropriate curriculum committee reviews the instructional materials and asks a citizen to review and make a written recommendation. The curriculum committee recommends the instructional materials for general or specific use and then submits the instructional materials for recommendation to the appropriate content area facilitator. Once the appropriate facilitator approves the instructional materials, a request for adoption is made to the Assistant Superintendent of Instruction, Curriculum and Student Services.

All instructional materials submitted for adoption have completed the required process as specified in the Board of Education policies IJJ and IJJ-R. The Textbook Selection and Adoption policy states "The Board will receive requests to adopt titles recommended by the curriculum committees along with the citizens' comments and the curriculum committee's analysis of the citizens' comments." Instructional materials planned for district wide implementation will be designated as such in the Board of Education Instructional Materials Adoption Report.

There will be times when software and textbooks may go through an approval process in anticipation of funding sources yet to be determined. The instructional materials on the enclosed list of materials have been selected and recommended for adoption according to Board of Education Policy IJJ-R. These materials include textbooks, periodicals, computer software, and content posters.

Secondary Courses Summary

The Board of Education is required by state statutes to determine the educational programs delivered to the schools of the district. The development of new courses is driven by educational needs at school sites. The process originates with identified student needs. A proposed course is then reviewed by the building principal. The proposals moves to the appropriate curriculum committee where it is approved or not approved based on the following:

1. Relationships to content standards and benchmarks
2. Assessment procedures
3. Instructional strategies and objectives
4. Materials and resources

Once approved by the curriculum committee, the appropriate Curriculum facilitator signs the course approval and submits it to the Assistant Superintendent of Instruction, Curriculum and Student Services for approval.

All course proposals submitted for approval or deletion have completed the required process of the Division of Instruction, Curriculum and Student Services. Board of Education Policy IGA (Curriculum Development) states, "Curriculum development, review and evaluation shall be the responsibility of the District staff... After development, review and/or evaluation by a curriculum committee, all new curriculum, programs and courses of study, shall be presented Superintendent/designee (Assistant Superintendent) to the Board for its consideration and action."

Instruction, Curriculum, and Student Services presents new, changed and/or deleted courses, as attached, which have been developed according to Board of Education Policy IG and IGD. These courses are designed to support the needs of secondary students and are related to content standards and benchmarks.

Citizen Review of materials requested for adoption by the Board of Education will be held during each approval period. Notification of the Citizen Reviews are posted for each period on the District 11 website, on Channel 16 and through the District 11 ALL Call.

Teachers, Teacher-Leaders, Principals and Instruction and Curriculum Facilitators participate collaboratively in a selection process to bring materials and courses forward for Board of Education approval.

Once materials are approved both building, central, and Mill Levy Override budgets may be used to purchase materials.

It is requested that the Board of Education approves the instructional materials, new or amended secondary courses as submitted.

FUTURE MEETINGS/WORK SESSIONS

A Board of Education meeting is scheduled for Wednesday, October 25, at 6:30 p.m., at the administration building, 1115 N. El Paso St., in the Board Room.

Adjournment

The meeting was adjourned at 8:21 p.m.