



- In the event the request involves minimal time from a traditional school or District department, schools and departments should render assistance within a reasonable time period.
- In the event the request involves surplus materials not needed for D11 programs or operations, schools are encouraged to communicate and cooperate with the charter school, subject to D11 policies and regulations.
- In the event the request involves more than an immaterial expenditure of time, funds or materials, district schools and departments are directed to contact the Executive Director of School Leadership for discussion about pricing in buyback agreements and the feasibility of providing assistance.
- In the event that a charter school is making a recurring request for services or materials the charter school should be directed to the Executive Director of School Leadership for potential inclusion in the charter school's buyback agreement.
- In any other circumstance, a charter school request should be considered in the same manner as any District school, which would include, but be limited to: timely communication about the request(s), adherence to protocol for addressing the request, following up with the school once the request has been addressed.
- In the event that the District requires the charter school to participate in a training, or an instructional program offering, or an assessment platform, the charter school will not be required to pay. If the charter school desires additional "services" beyond the required, then the charter school may be subject to fees and applicable costs.
- Charter school members may participate in applicable meetings such as Principal or Executive Professional meetings or trainings as long as the District does not incur cost for attendance or materials.
- Charter School members shall receive information on a timely basis concerning rules, regulations or standards that affect the charter school.

Signed: \_\_\_\_\_

Dr. Michael J. Thomas

Date: \_\_\_\_\_

6/9/21



## **COLORADO SPRINGS SCHOOL DISTRICT 11**

### **Management Directive from the Superintendent**

**Subject:** Management Directive – Charter School Relationships

**Management Directive #:** MD-L1

**Date:** June 7, 2021

**Purpose:**

To provide authoritative guidance on the relationship between district traditional schools and charter school. The intent of this directive is to ensure that the charter schools, traditional schools and district departments are working together to ensure a successful relationship between all parties. It is important that the guidance is clear and accommodates all interested parties and stakeholders. It is important to remember that district authorized charter schools are publicly funded District 11 schools, working together towards the vision and mission of the District and that each charter is a partner with the district. Please treat charter school staff with the dignity and respect that would be provided to traditional district schools, staff or other customers. This management directive does not apply to CSI authorized charter schools.

**District 11 Authorized Charter Schools:**

- Academy for Advanced & Creative Learning or Academy ACL (District owned facility)
- CIVA Charter School (District owned facility)
- Community Prep Charter School (School owned facility)
- Eastlake Charter School (Leased facility)
- GLOBE Charter School (Leased facility)
- Roosevelt Charter Academy (District owned facility)

**Directive:**

In the event that a District school or department receives a request from a charter school, the school or department shall generally follow the guidance listed below:

- In the event that the request involves an emergency that affects the health, or property damage at the school, other schools and departments shall respond with urgency prudent to the situation and respond as appropriate to assist with the emergency.