

Dear Summer Bridge Families:

We are so excited to host your child(ren) at our Summer Bridge Program at Martinez. Our goal is to keep learning fun while helping bridge the gap of unfinished learning. We will be tracking data for students in the area of reading and math to demonstrate growth. We hope to see at least 10% growth for every student within our 4-week period together. Attendance will be critical in the success of our students. Our goal is 95% attendance of all students.

Here is some important information for you. It is a lot, but please read through this all. If you have any questions, please email me (anna.stewart@d11.org) or give us a call at 328-6100.

Thank you,
Anna Stewart, Principal

Arrival

Car Line:

- If you are dropping your student off in the morning, please drop them off using our main parking lot.

Busses:

- Here are the bus stops
- If these stops don't include your usual bus stop, please transport your student to one of the available bus stops or arrange transportation to Martinez Elementary.

Bus Route: We do not yet know our bus numbers

STOP(S)	Pick Up Time	Drop Off Time
Freedom ES	7:20am	12:55pm Bus 1
T-Gap & Poleplant	7:30am	12:45pm Bus 1
Honeyburl & Shorter	7:40am	12:40pm Bus 1
Walkway-Dream Weaver	7:20am	12:40pm Bus 2
Champions View Apts	7:30am	12:45pm Bus 2
Fossil Butte/Snowy Range	7:35am	12:50pm Bus 2

Breakfast:

- Breakfast is free to all students and will be served daily
- Students will eat in their classrooms

Entrance in to the Building:

- Beginning at 7:35am on the first two days of school, classes will line up outside with their teacher to walk into the building as a class.
- On day three and beyond, students will be expected to enter the building on their own through the front door (staff will be available on duty to assist our youngest students), get their breakfast from the cafeteria, then walk to their class with their breakfast.

Daily Schedule

- Class begins at 7:45am daily
 - o Incentives will be given for students with 95% attendance for the week.

A Day in the Life of a Martinez Summer Bridge Student		
7:45am – 8:00am	Morning Meeting	Ms. Tusler (counselor) and Mrs. Stewart (principal) will provide SEL lessons during this time.

8:00am – 12:30pm	Class Schedule depends on grade level	Instructional Blocks Included Daily: <ul style="list-style-type: none"> - 30 minutes of intervention based upon specific student needs - 30 minutes of specials (Music and STEM) - Two 15-minute recesses - 20 minutes for lunch (free for all students) - 90 minutes of literacy (Reading and Writing) - 60 minutes of math - Science and Social studies will be embedded into math and literacy blocks
12:30pm	Dismissal	Please watch this carline video for our kiss and go protocol so we can all be efficient and safe.
12:45pm	Teacher Supervision of Students Ends	Any students remaining will be brought into the office and parents will be called.
12:45 – 3:00pm	Teacher Planning Time	Teachers will not have any planning time during the day, so they will do this in the afternoons.

SEL support and Character Development

- Students will receive a daily lesson from the Random Acts of Kindness curriculum
- We have a counselor on site daily
- Students will engage in our Cooperative Code of the 4B's
 - o Be Respectful
 - o Be Responsible
 - o Be Safe
 - o Be Fun to Be Around
- Students earn tickets for demonstrating these 4B's
- Weekly drawings will occur to support positive behavior from students

Fun Fridays:

- We are currently planning a fun activity each Friday to reward students for their hard work!
- More details to come.

Dismissal

- All students will be served lunch daily
- Lunch is free for all
- Bus riders will be walked to the busses at 12:27pm
- All other students will be dismissed at 12:30pm
- Please [review this carline video](#) to understand our kiss and go protocol for afternoon pick up
- Please ensure your student is picked up no later than 12:45pm
 - o We do understand that events out of our control do happen - If you're not able to make it in time, please call the front office (328-6100)
 - o Any students remaining at this time will be brought to the front office and we will call parents

Hierarchy of Communication

- We ask that if you have any questions or concerns, please discuss this with your child's teacher first.

- They will be the best one to know what has happened and will be the best person to problem-solve with you.
- If you still have a question or concern, feel free to reach out to our administrative assistant, Kelly Brakefield, in our front office 328-6100.
- If your question or concern is still not addressed to your satisfaction, please feel free to email our Principal, Mrs. Stewart (anna.stewart@d11.org), for the quickest response, or leave a message for a return call.

COVID Protocols

- Students in grades PreK-5 are not required to wear masks
- All staff and secondary students are required to wear a mask unless one of the following exemptions apply to them.
 - Any student or staff that cannot medically tolerate a mask
 - Students napping/sleeping as part of their educational plans
 - Anyone who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance
 - Students and staff whose disability prevents them from consistent compliance with mask-wearing
 - Any student or staff fully vaccinated
- We will still issue quarantines when necessary and according to direction from the Colorado Department of Public Health, but we have updated guidelines for identifying close contacts
 - We are still planning hand-washing and sanitizing breaks throughout each day
 - We will attempt to cohort students whenever possible, but there are times when groups will be combined.
- We are working towards making our environment as close to “normal” as possible while still keeping the health and safety of staff and students a top priority.

Volunteers

- We are able to host volunteers on campus during Summer Bridge
- If you wish to volunteer, please contact your child’s teacher
 - The Principal will need to approve any requests for volunteers
- We no longer require a health screening for adults or children upon entrance of D11 buildings
- All volunteers must wear a mask unless they fit under one of the exemptions outlined above.
- All volunteers must sign into the front office