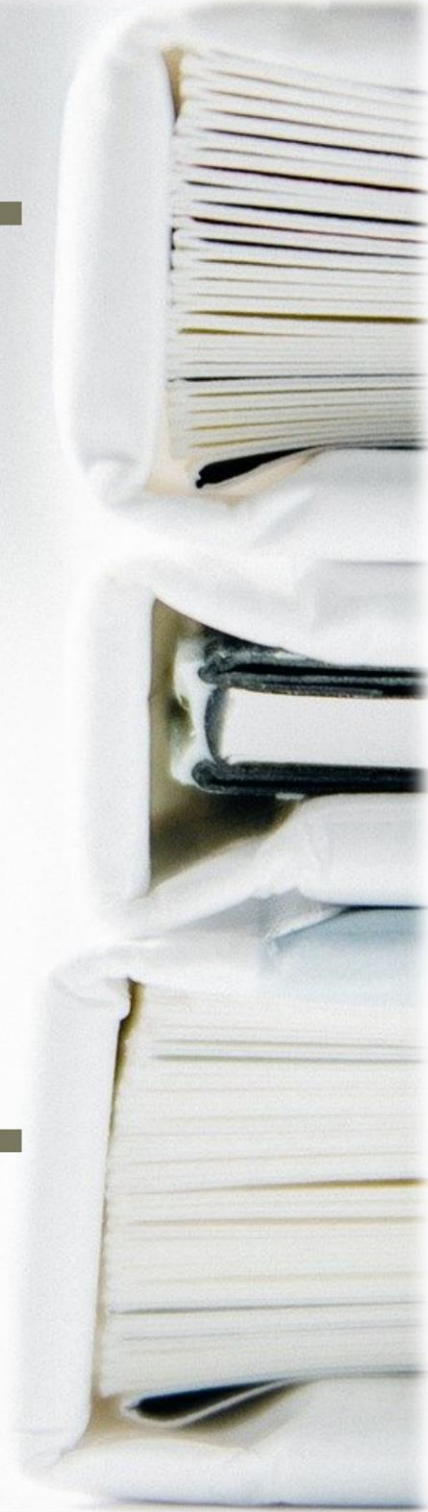


ODYSSEY



EARLY COLLEGE & CAREER OPTIONS

RETURN
TO
LEARN
20-21





August 12, 2020

Dear Odyssey Community,

Over the past 6-months COVID-19 has forced us to navigate a challenging new world. Although the data on the virus changes daily; it is our top priority to protect the health, safety and, wellbeing of Odyssey Early College and Career Options students and staff.

The School Board of Education announced last week that D11's return to learn plans have shifted from a Hybrid schedule to a Remote Learning schedule with Hybrid features. One of the biggest challenges we face, is the COVID pandemic is ever evolving and impacts families and communities quickly. So, as you read the information below, please keep in mind our planning must be organic and could change moving forward. Below you will find plans for the August 24th open of Odyssey Early College and Career Options. **Our "Return to Learn" plan is a now 100% distance learning with hybrid features for students who need to be physically present for college science labs and career and technical education labs, per our agreements with Pikes Peak Community College. Colorado Springs School District 11 plans on following this format until the 2nd Quarter, October 15th, leading up to which they will assess the El Paso County Health depart data COVID-19 and a choice on how to continue.**

Over the course of this week you will receive emails outlining computer and text book checkout, class schedules, orientation night, and more. Additionally, over the next week and half all instructors will be calling their students to introduce themselves and ask you questions. Thank you for your continued support and trust. We know that waiting is hard. It is our intent to release the best quality information and plan to you, as we deal with an ever changing environment. You will find that Odyssey Early College and Career Option's small size and unique early college offerings help create a safer and more dynamic learning experience than other schools during these unknown and emotional times.

Sincerely,

Sean Norman

Principal

Odyssey Early College and Career Options



Return to Learn Objectives:

- Reduce student Interactions/transitions to create a safer COVID 19 environment.
- Maintain a comprehensive and diverse menu of course offerings.
- Create a system of seamless transitions from “Distance Learning” to a “Hybrid Model” to a “Full In-person Model” over time.
- Provide opportunities for a more progressive instructional approach for student learning.
- The high school will need to divide all the students into two groups: Group A and Group B. Groups will be merged during Distance learning to maximize WebEx instruction time with students. Groups will be split into cohorts if they return in a Hybrid in-person format.

Social-Emotional Well-Being

Colorado Springs School District 11 is committed to supporting students' social-emotional wellness and offering resources to ensure students transition back to school smoothly.

Plans have been established to provide Social and Emotional Learning (SEL) for all students in concert with modified in-person, hybrid, and distance learning models. Staff members will embed consistently scheduled opportunities to check and connect with students to build community, teach SEL strategies, monitor wellness, and identify individualized needs. Also, every school has multiple assigned mental health providers who have the expertise to support individual student needs.

Support may include social-emotional learning, building relationships, and increased access to mental health/wellness services. Families and schools will work together to understand how students are feeling and assess their individual needs to provide essential services to students during these challenging times.

Odyssey ECCO 20-21 Current Instructional Models

100% Distance learning- Odyssey ECCO will be using this model for the 1st Quarter of the 20-21 School year

A virtual and/or remote school experience, supported through Schoology for secondary grades and supplemented through other instruction methods when online is not a family option.

- An alternating A/B schedule allowing students to attend class both virtually via Webex on alternating days, four days a week.
- Students will engage part of the time online via Webex, and part of the time in teleconferencing via Schoology.
- Students will attend online learning 4 days a week.
- Students will work independently 1 day a week on Schoology (Wednesday) with the ability to access staff via Webex for tutoring, Q and A, small group re-teaching, ect.

- Instructors and staff will be contacting students and parents every Wednesday regarding missing work, attendance, academic concerns, etc.
- Students who are missing work or struggling academically may be required to attend tutoring on Wednesdays.
- Students will have 85 minute classes via Webex teleconferencing four days a week. It is up to the instructor on how they utilize that time. Most instructors will break class time into “chunks” to help manage video conferencing time and schoology time. For example:

HS Grade Science Class – 85 Mins via Webex and Schoology		
Time	Content	Modality
15 mins	Intro and Warm-up Task: Teacher uses screen shared presentation to walk students through lab	Teacher talking, PowerPoint
15 mins	Lab, Part 1: Students work independently to gather materials, record their initial observations, and document their hypothesis	Student independent work
10 mins	Check-in: Teacher answers questions and conducts a poll to check for understanding	Teacher and student discussion, students take poll
25 mins	Lab, Part 2: Students work in groups of 2-3 in breakout rooms to run the experiment	Students participate in breakout rooms
15 mins	Writing: Students work independently on their lab report and/or join a breakout room to ask their teacher questions	Teacher and student discussion, student independent work
5 mins	Closing: Teacher summarizes lesson and review upcoming assignments	Teacher talking
Homework	Students complete their lab report write-up and submit it via their classroom platform	Student independent work

ODYSSEY

EARLY COLLEGE & CAREER OPTIONS

Odyssey ECCO Bell Schedule 20-21

	Monday	Time	Mins	Wed.		Thursday	Time	Mins
Per	1	8:00-9:25	85	-7:30-9:30- Instructional Staff PLC, MTSS, Dept Meeting, Etc.	Per	1	8:00-9:25	85
Per	2	9:30-10:55	85		Per	2	9:30-10:55	85
Per	3	11:00-12:25	85		Per	3	11:00-12:25	85
Lunch	Lunch	12:25-12:55	30		Lunch	Lunch	12:25-12:55	30
Per	4	12:55-2:20	85	- 9:30-3:00- Tutoring, Student Contact, One on one lessons via Webex, etc	Per	4	12:55-2:20	85
Per	Office/Tutor	2:20-3:15	55		Per	Office/Tutor	2:20-3:15	55
	Tuesday	Time	Mins	Friday	Time	Mins		
Per	5	8:00-9:25	85	(AM session) 9:30-12:00 (PM session) 12:30-3:00 PM labs College Courses and CTE with a Lab- On campus	Per	5	8:00-9:25	85
Per	6	9:30-10:55	85		Per	6	9:30-10:55	85
Per	7	11:00-12:25	85		Per	7	11:00-12:25	85
Lunch	Lunch	12:25-12:55	30		Lunch	Lunch	12:25-12:55	30
Per	8	12:55-2:20	85	All other students attend asynchronous	Per	8	12:55-2:20	85
Per	Office/Tutor	2:20-3:15	55		Per	Office/Tutor	2:20-3:15	55

Example Student Schedules

Regular Schedule Distance Learning for Monday and Tuesday	
8:00 - 9:25	Monday 1st period / Tuesday 5 th period
9:30 – 10:55	Monday 2 nd period/ Tuesday 6 th period
11:00 – 12:25	3 rd period/ Tuesday 7 th period
12:25 - 12:55	Lunch
12:55 - 2:20	4 th period/ Tuesday 8 th period
2:20-3:15	Students access staff via webex for daily tutoring support/office hours. Student use this time for homework/homework support from staff.
End of Day/ Additional Homework Time	

Hybrid in-person lab day on campus for Wednesday (Students with a college course that requires a lab, Chem 101, Env 101, AGY 240, must attend the lab in person per PPCC) (Career Pathways with labs, Automotive and Hospitality, must attend in person)	
9:30-12:00	AM in-person lab session (transportation is supported, bus schedule is forthcoming with labs beginning on September 9th)
12:30-3:00	PM in-person lab session (transportation is supported, bus schedule is forthcoming with labs beginning on September 9th)

Regular Schedule Distance Learning for Thursday and Friday	
8:00 - 9:25	Thursday 1st period / Friday 5 th period
9:30 – 10:55	Thursday 2 nd period/ Friday 6 th period
11:00 – 12:25	Thursday 3 rd period/ Friday 7 th period
12:25 - 12:55	Lunch
12:55 - 2:20	4 th period/ Friday 8 th period
2:20-3:15	Students access staff via webex for daily tutoring support/office hours. Student use this time for homework/homework support from staff.
End of Day/ Additional Homework Time	

Technology

- Student laptops
 - Incoming students will be provided a student laptop by Odyssey. Details on computer check-out will be released today.
 - Continuing students who opted to keep their laptops over the summer, will be required to renew their computer check-out. Details on computer renewals will be released in the weeks to come.
- What Learning Management System are we using?
 - **Schoology** is the District learning management system for secondary. It will be the digital hub for all student learning and for attendance.
 - For all college level courses, students will use **D2L**, as mandated by PPCC.

Online learning expectations

- During online learning days, students are required to log into their Schoology courses and work online (asynchronous) in addition to attending their synchronous (Webex video conferencing) lessons.
- Students are expected to communicate with instructors via school email or Schoology when they have questions, require help, or guidance.
- Teachers understand what works best for their students based on student need. Teachers will communicate further expectations for their individual classes.

Attendance

- Attendance will be recorded as part of our Hybrid and Distance learning model. The state is holding schools accountable for attendance. We recognize that we need to hold students accountable.
- Daily attendance will be taken each day and tracked by daily Schoology student logins and Webex during distance learning days.
- We will be communicating daily with families directly if students are not in attendance in person and especially for distance learning.
- Attendance issues and needs will be addressed by the Dean of Students.

Communication

- Odyssey will be using the following modes of communication with you. Please make sure your information in Parent Connect is current.
 - Email
 - D11 loop
 - Odyssey Early College and Career Options website
 - Auto dialer

- Text
- Phone
- Schoology

Health Protocols for Wednesday College and CTE labs

Classroom and Educational Spaces

- Students will be responsible for cleaning (soap and water) their own space. No chemical cleaners will be used by students. They will only be allowed to use soap and water and the stabilized aqueous ozone.
- Classrooms will have adequate supplies to support healthy hygiene behaviors, including soap, paper towels, hand sanitizer, etc.
- Signs will be posted on how to stop the spread of COVID-19, properly wash hands, promote everyday protective measures, and properly wear a face covering.
- D11 facilities will ensure ventilation systems operate properly and increase the circulation of outdoor air as much as possible by opening windows and other methods that do not pose additional safety or health risks.
- Everyone is asked to implement physical distancing at all times and to the greatest degree, wherever and whenever possible.
- The use of additional barriers (e.g., plastic sneeze guards, face shields) will be installed for employees working directly with younger children or where spacing and masking may be more difficult for either staff members or students.
- Frequently touched surfaces will be cleaned, sanitized, and disinfected multiple times per day (e.g., playground equipment, door handles, sink handles, drinking fountains, refillable water stations).
- When shared objects are required, they will be cleaned between use.
- Education tools will be disinfected and sanitized regularly (e.g. books, whiteboards, computers).
- Adequate supplies will be ensured to minimize the sharing of high-touch materials.
- Students and staff will avoid the use of items not easily cleaned, sanitized, or disinfected (e.g., upholstered furniture or soft or plush items).
- Locker use will be limited. Odyssey will only provide lockers to students with medical or physical needs.

Hallways

- Hallways will be divided to accommodate the flow of traffic on each side of the hallway.
- Everyone is required to wear facial coverings in the hallways.

Cafeteria

- Lunch options will be provided. Students can eat, outdoors, or socially distanced in the cafeteria.
- The RJWAC campus will encourage students to eat outside when possible while practicing social distancing.
- Food will be available in the cafeteria and will include a limited menu to allow students to quickly get through the cafeteria while maintaining social distancing.
- Lunch tables will be spaced to encourage social distancing.
- While students will be allowed to bring their lunch, students and parents will be discouraged from bringing outside food into the schools. This includes food for parties and social events.
- Cafeteria tables will be cleaned and sanitized between lunch periods.
- The RJWAC campus will remain an “Open Campus.”

Students

- Students will be required to wear masks whenever and wherever possible. All facial coverings must be appropriate for the school environment with no graphics or verbiage violating standard dress code policy, to include no bandanas as masks per our past dress code policy.
 - All students will need to supply their masks and if students forget or lose their masks, they will be provided with a disposable mask.
- It is recommended that students do not wear the same mask multiple days in a row.
- Students will be responsible for cleaning their own spaces with provided soap and water.
- Students will be encouraged to not share materials (i.e. books, pens, pencils, etc.). If materials are shared, they will be cleaned between use.
- Students will avoid immediate contacts such as shaking or holding hands and hugging, etc.
- Students will be given scheduled masks and hand hygiene breaks when appropriate.
- Students will implement physical distancing at all times and to the greatest degree, wherever and whenever possible.
- Student belongings need to be taken home each day.

Cleaning and Safety Measures

- The D11 facilities team is currently updating our District 11 cleaning standards. These standards will be published on the <http://www.d11.org/returntolearn> website after August 10.
- Custodial staff will continue to use a variety of techniques and supplies to ensure that our school's areas are as clean and sanitized as possible. Most of this work will take place after students are dismissed for the day. Please see the District 11 Cleaning Procedures mentioned above after they are posted for specific procedures.
- Building managers and other school staff, to include teachers, will clean heavily trafficked areas using a Stabilized Aqueous Ozone (SAO), when available, or simple soap and water. SAO is non-

toxic to humans and its byproduct is water. Chemical disinfectants will not be used when students are present.

- We are working to increase the ventilation level in our schools by 150%. This work includes evaluating and repairing every Heating, Ventilation, and Air Conditioning (HVAC) system within the District. We are reprogramming our building automation systems to allow extended system operation before and after the school day to ensure that “fresh” air is in the buildings at the start of the school day. Moveable plexiglass shields will be in placed in various locations in all schools based on need and appropriate requirements.

Nurse and Health Tech

- School Nurses and Health Techs roles will remain largely the same. Their role is to provide the same level of care they currently provide and to support the determination of exclusion of a student due to health symptoms to include COVID-19. The RJWAC will be creating an isolation space for students and staff that present ill.

Frequently Asked Questions

How will my student get their schedule?

- We are planning to release schedules through Parent Connect no later than August 17th. Communication will be sent when schedules are ready to view. Parents and students can view their student’s schedule in Parent Connect.

What will transportation look like?

- All bus riders will wear a face masks at all times. Drivers and bus assistants will use face masks and shields when assisting riders (e.g. buckling seat belts).
- Windows will be open two to three inches at all times.
- Students will be assigned seats. Siblings will be asked to share seats. Single riders will be seated individually.
- In the morning, buses will be loaded from the back to the front to prevent students from passing other students via the aisle. Afternoon bus loading will be first on, last off to enable safe and efficient unloading at bus stops.
- Hand sanitizer will be secured in the driver pouch on the school bus for staff use only. CDE prohibits transportation staff from providing hand sanitizer to students due to health concerns.
- Drivers will spray stabilized aqueous ozone (a mild water-based cleaner) after every run.
- More details are being released later. Please visit <https://www.d11.org/Page/15211> for up to date changes.

What are your plans for school orientation?

- We are planning on having a virtual orientation with a combination of in person and recorded introductions. More details forthcoming.



Freshman's first day?

- We are currently planning for a virtual freshman's first day. It will be conducted by the Odyssey Early College and Career Options student Link Crew. More details forthcoming.

Are you hosting after school activities?

- Most before and after school clubs are temporarily suspended until after the first semester. Second semester activities will be reassessed at that time.

If parents choose to have their student attend the Inspire online program to start school, do they need to disenroll?

- No, they will not disenroll from their home school to participate. Student are asked to commit to one semester of participation with Inspire Online. After that point you can work with your teacher and school support staff to arrange for a return to in-person learning at school. You will need to disenroll your student from the online program if they choose to move out of the Inspire program and back into their traditional program. Inspire Online will not offer the same early college experience and classes to students. It is currently unknown what concurrent enrollment classes will be offered through Inspire Online.

What is the bathroom protocol (i.e., how many students at a time, how frequently will bathrooms need to be cleaned, etc.?)

- Cleaning of any space to include bathrooms should follow the district's cleaning guidelines. Increased cleaning of all high touch surfaces is expected. Social distancing practices also apply within the bathroom. Stalls are natural barriers. Urinal spacing should be increased by eliminating the use of every other one.

Should a student become symptomatic, what is the protocol?

- A symptomatic student will be escorted to a space for further examination by a designated staff member that will wear the appropriate PPE.

Is the expectation that all student temperatures be taken each day? And by whom?

- Students will undergo home temperature and symptom screening or self-screening. They will remain home if experiencing symptoms of COVID-19 or if a family member or other close contact has been diagnosed with COVID-19 or is experiencing symptoms. Students unable to complete screening prior to arrival will undergo screening on site as needed. The goal is to maximize privacy and minimize exposure to others during onsite screenings. (CDE Reopening Schools Guidance)

Can we accept voluntary donations of tissues, hand sanitizer, Clorox wipes, etc.? We have a giving community who is interested in their student's safety.



- Donations are acceptable! We love our Odyssey community!

Are students allowed to eat snacks in the classroom?

- At this time, bringing snacks is suspended. If a student forgets a lunch, a lunch will be provided by the cafeteria.

Are parents allowed in buildings? Volunteers? Parents checking-in late students, etc.?

- We are restricting nonessential visitors, volunteers, and activities involving other groups in order to minimize interaction with students and staff. (CDE Protocols for Protecting Health of Students and Educators).

Can students bring backpacks?

- Yes.