



Attachment #1 - District 11 Technology Guidelines for Hardware Purchases and Software Licenses Reviews/Purchase



Technology Pre-Approved (Hardware, AV, Peripherals, etc.) These items are vetted and known to work within D11's technology infrastructure. The list of preapproved technology items can be found at https://www.d11.org/preapprovedtech All requests for purchase will be initiated through https://procure.d11.org/new	Technology NOT Pre-Approved (Hardware, AV, Peripherals, etc.) If your item is not on the pre-approved list you must consult with the Director of Technical and Support Services.	Software Licenses (This includes new or renewals of software) Please check approved software using the district's tool located at https://www.d11.org/approvedsoftware All requests for purchase and/or renewal will be initiated through https://procure.d11.org/new
Additional items that do not effect the functionality of our systems, e.g. keyboards, mice, computer speakers or external storage media do not require approval. These can be purchased at will by the requester from their preferred vendor. ANY PURCHASES >\$25,000 Require approval by Director of Technical and Support Service.	Please email the Director of Technical and Support Services with at a minimum the following information: - Have you tried approved tech - Which tech was tested/used - Description of New Item - Link to Potential Vendor / Item - Use / Use Case and Reasoning - How will it support student achievement <u>Items not authorized:</u> Ink jet printers, Non-OEM power cables or A/C adapters, computer batteries, any computer or computer like device that is not on the pre-approved list.	Software not found in the Software & Digital Tools Menu will need to be submitted for IT Review. Please email questions to ITLSReview@d11.org Technology review includes: - Tech Services - System Requirements - Network Services - Web Filter - App Development - Rostering and Integration - ITLS - Student Data Privacy If the software contains content you will follow the approval process for Instructional Materials & Courses (a link can be found on the Software & Digital Tools Menu page at https://www.d11.org/approvedsoftware) Additional guidelines apply to students under the age of 13.
ANY PURCHASES >\$50,000 require approval by Chief Information Officer	ANY PURCHASES >\$50,000 require approval by Chief Information Officer	ANY PURCHASES >\$50,000 require approval by Chief Information Officer