



THE WORLD IS CHANGING.
MEET THE FUTURE.

Nicholas M. Gledich, Ed.D., Superintendent of Schools

(719) 520-2001
FAX (719) 520-2278
nicholas.gledich@d11.org

Fall 2014

Dear Parents/Guardians:

In July 1996, the Board of Education reviewed and updated Policy JLCD, which governs how medication for students can be administered in our schools. This new policy created some changes in that process which help protect both students and staff. We think it is important that you are aware of them. The policy language is attached for your review.

In summary, this policy states that:

- Medications must be in the original container with proper labeling.
- Prior written authorization must be received from both the parent/guardian and the physician.
- A signed release from liability which may result from giving the medication must be on file.
- Over-the-counter medications will not be administered unless prescribed by a physician and authorized by the parent/guardian.

If you have questions about this policy, please contact the Department of Special Education at (719) 520-2148 or contact your school principal.

Sincerely,

Nicholas M. Gledich, Ed.D.
Superintendent of Schools

Attachment

Cc: Board of Education
Executive Directors
Special Education Department