

**Chipeta Elementary School PTA
EMERGENCY MEMBERSHIP MEETING MINUTES - DRAFT**

Date: 4/13/2021

Time: 6:30 p.m.

Location: Online via WebEx

PRESENT: Kate Herdejorgen, President; Lisa Siebert, Vice President; Scott Schneider, Treasurer; Sarah Scott, Principal and Board Member; Janel Crisp, Vice-President Elect; Doug Hollister; Jamie Wright; Kristie Cichello; Ian Ratz; Susan Schneider; Jodi Lovato. Additional attendees were not recorded, but quorum was reached. Minutes recorded by Lisa Siebert. Kate Meyer, Secretary was unable to attend.

4/6/21 Minutes. Sarah S. requested the term "Dual Screens" be changed to "Docking Stations" in items "e" and "8" in the draft minutes for clarification. There was no objection. With this change, membership voted to approve the 4/6/21 Minutes.

Agenda. "Presenting the overall budget as of now and discussing/approving possible funding towards playground equipment." Sarah S. requested the Agenda be explained prior to any voting on expenditures. There was no objection and membership voted to approve the Agenda.

1. **Budget Presentation.** Scott S. presented and reported on PTA's full (previously) approved budget for the 2020-2021 school year. The spring APEX event earned \$37,189.44 overall. After paying back APEX's cut of \$17,927.73, **Chipeta PTA netted \$19,261.71.** After recently approved expenditures, PTA will have approximately \$13,000.00 left this year from APEX funds. It was discussed that PTA in general should spend down its funds each year, but leave enough in operating funds to begin the next year. This amount is generally \$3,000 - \$3,500. In the 2019-2020 school year, PTA carried over a larger surplus, approximately \$11,000.00, but this was due to the COVID shutdown.

2. **Funding for New Playground Equipment.** Sarah S. reported that District 11 typically contributes about \$30,000.00 towards playground equipment for its schools. Chipeta's playground could incorporate creative landscaping choices that would contribute into the overall playground area, instead of just replacing old railroad tie elements. **Sarah S. requested that PTA contribute \$10,000.00 this spring and some additional funds in the fall, to be raised during the planned fall APEX event.** The installation schedule could range from this summer and hopefully be completed by this fall, however, there are some supply chain issues that may impact this. Sarah S. also reported that D11 recommends schools hold a Community Contribution Day where families can help with some of the work which can result in a discount. The D11 rep she spoke with felt that a collaborative opportunity (between D11 and PTA) will result in better and larger project options for Chipeta. Sarah S. also wants to bring kids' voices into the discussion regarding the type of equipment we get. Janel C. asked whether there was any concern that the fall fundraising would fall short? Sarah S. did not think PTA would be overextended. Doug H. asked what other schools do who receive equipment provided by D11 and do not have matching funds? Sarah S. stated Edison Elementary received some grant money in that type of situation because

of its Title 1 status. Chipeta's free and reduced lunch program is 20% or less, so we do not qualify for grants at this time. There may be other grants out there, but Chipeta has also already received a GOCO grant. Lisa S. asked what the overall projected cost of the equipment would be? **Sarah S. stated overall cost would probably be \$30,000.00 - \$50,000.00.** Janel C. asked if there were any school funds available to contribute? Sarah S. say there may be, but COVID impacted Chipeta's ability to earn money through school rentals, which are the funds she would typically pull from for this. Kate H. asked if there would be a bid situation or if PTA would have a say in choice of contractor? Sarah S. did not think so. Doug H. asked if D11 requires that we use a certain contractor? Sarah S. stated any option of contractor would be vetted by D11. Several members voiced that while they were not concerned about providing the initial \$10,000.00, they were worried whether PTA could also raise enough in the fall? Ian R. asked whether we could put a plan in place to proceed in 2022? Sarah S. offered that if PTA could allocate \$5,000 - \$7,000 from the fall APEX, she believed Chipeta could add additional funding. Kate H. suggested we allocate \$8,000 now and more in the fall. Scott S. brought up the surplus in PTA's bingo budget and asked if \$2,000.00 of that could be reallocated towards the playground? Kate H. confirmed yes, pursuant to the bingo regulations, it could. Sarah S. stated that in her 10 years as principal, this is the first time she is being offered money by D11 for playground equipment. Doug H. brought up that D11 has identified Chipeta's equipment as deficient at this time. Kate H. asked whether PTA would receive receipts for the project, Sarah S. said she will clarify that with D11. **Scott S. moved that PTA fund \$11,000.00, including \$9,000.00 from PTA's general account and \$2,000.00 from PTA's bingo account, towards new playground equipment for Chipeta kids. Lisa S. seconded the motion. Membership voted to approve the motion unanimously.**

3. **Other Funding Requests.**

a. **Ribbons.** Ribbons for Field Day were previously approved. Kate H. reported the cost of the ribbons was \$501.95.

b. **5th Grade Events.** Supplies for the continuation celebration were discussed last meeting. Snacks for the ceremony and hike may cost about \$150.00. Sarah S. offered to pay for the tie dye shirts from Chipeta's budget. In the past, PTA has made \$100.00 donations to the Daughters and Sons of the Revolution for their participation in the 5th Grade Revolutionary Ball. Sarah S. reported the ball will be happening this year, with certain COVID restrictions. **Scott S. moved for PTA to donate \$100.00 each to the Daughters and Sons of the Revolution organizations and \$150.00 for 5th grade snacks, totally \$350.00, which was approved by the membership.** Kate H. suggested PTA add a line item in its budget for 5th grade continuation activities.

c. **Depth and Complexity Cards.** These were approved last meeting, however, Sarah S. reported that D11's Gifted and Talented program will now be paying for them.

4. **Other Building Matters.** Jodi L. asked when the school building might get painted? Sarah S. reported that a Chipeta parent with a painting business is donating a paint job to us. She also reported Chipeta will be getting a new boiler and chiller this summer. Also, the gym floor is

due to be tested again for trace mercury components. If it tests above D11's threshold (which is lower than the federal limit) Chipeta will get a new gym floor. If not, we will still be due for a new gym floor the summer after this one. Susan S. asked about the bench project in the kiss and go lane? Sarah S. said they are still figuring out where they can go, as the previous location will not work due to underground power lines.

Meeting adjourned at 7:37 p.m.

Respectfully Submitted by Lisa Siebert, Vice President