

NTO Schedule- First 3 Days

Tesla Professional Development Center- 2560 International Circle, COS, CO 80910

1. Always have your District ID. If you have not been issued one by NTO, please, go to front office on a daily basis to sign in and get a yellow guest ID badge.
2. Plan on giving yourself extra time to arrive on time. Parking is limited on these days and your will need to walk.
3. Park in the back- east parking area. City police ticket cars parked illegally on International Circle.
4. Enter through the front doors by the flagpole. Other doors are for building staff or school students.
5. Bring layers to wear as the air conditioning and heat vary throughout the building.
6. A Breakroom with vending machines is located on the main floor.

New Teacher & Special Services Providers Orientation					
Date/ Training	Location	Time	Target Audience	Attendance Status	Refreshments
August 5- Thursday AM: D11 Leadership and Departmental Introductions	Rooms 116 & 129	Overall Time: 7:30 to 11:30 Early Bird: 6:30 Laptops: 6:30 to 8:00	All New Teachers & Special Services Providers	Required Condition of Employment	Breakfast sponsored by Professional Learning 6:30 to 8:30
August 5- Thursday PM: Participants attend their registered training sessions (mandatory or selected)	Breakout Rooms- Check your registration schedule or the monitor above the front office doors	Trainings: 12:30 to 3:20	All New Teachers & Special Services Providers	Required Condition of Employment	Lunch sponsored by Professional Learning 11:30 to 12:30
August 6- Friday AM: Colorado Springs Education Association (CSEA) Introductions	Rooms 116 & 129	7:30 to 11:30	All New Teachers & Special Services Providers	Required Condition of Employment	Breakfast sponsored by CSEA 7:30 to 8:00
August 6- Friday PM: Participants attend their registered training sessions (mandatory or selected)	Breakout Rooms- Check your registration schedule the monitor above the front office doors	Trainings: 12:30 to 3:20	All New Teachers & Special Services Providers	Required Condition of Employment	Lunch on Your Own- Be in Your Training Room by 12:30
August 9- Monday AM: Participants attend their registered training sessions (mandatory or selected)	Breakout Rooms- Check your registration schedule or the monitor above the front office doors	8:00 to 11:00	All New Teachers & Special Services Providers	Required Condition of Employment	Breakfast on Your Own- Be in Your Training Room by 8:00
August 9- Monday PM: Participants report to their school assignments	Contact site leadership for your expected report time	12:00 to 4:00	All New Teachers & Special Services Providers	Required Condition of Employment	Breakfast & Lunch on Your Own

***** August 9- PM Session is reserved for new hires to report to their school assignments. Contact site leadership for your expected report time.**