

August 15, 2021

Dear Parents of Gifted Students,

All gifted middle and high school students need to complete their yearly ALP (Advanced Learning Plan) before parent/teacher conferences in October. This task has been assigned to your child in Naviance. The ALP is a state and graduation requirement for all identified gifted students. Please make sure your child completes this task in a timely manner.

The purpose of the ALP is a collaboration of parents, students, and educators to meet your child's gifted programming needs. The crucial components of the ALP are the two year-long goals – one academic and one affective (social/emotional). This is a collaborative effort, making your involvement essential!

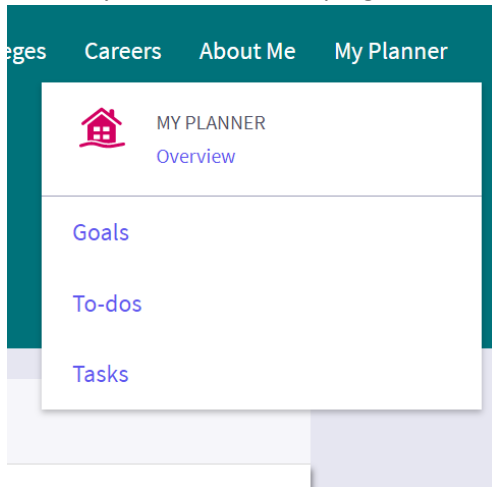
The ALP is a legal document and needs to be reviewed and approved by a parent or legal guardian. Here's how to access your child's ALP for review and approval. The ALP for middle and high school students is written in a program called Naviance. This is also where the ICAP is housed. Students have their own login to Naviance. Parents can view their child's Naviance site through their parent account. If you don't have a parent Naviance account, then please create one using the attached instructions. Once you've logged in to your parent Naviance account, please see the instructions below to view your child's ALP goals (academic and affective), and to make comments and approve the written goals.

Parent Naviance ALP Instructions:

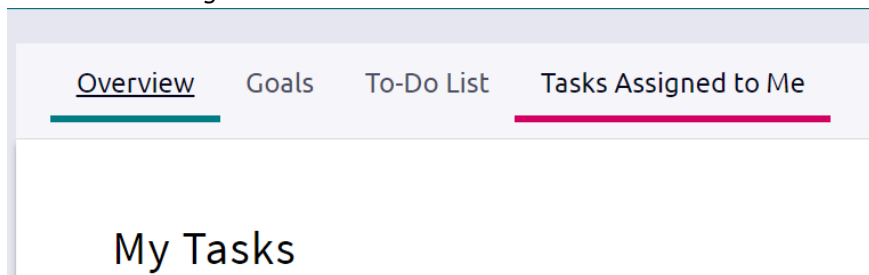
Creating a Parent Naviance Account and Logging in to Naviance – The instructions are part of the email. You will need the registration code in the email to register. Follow the instructions in the email to create a parent Naviance account or read the instructions in the PDF link.

Accessing your child's ALP Goals –

- 1) Log in to your Parent Naviance account.
- 2) Go to *My Planner* in the top right corner and select *Tasks*.



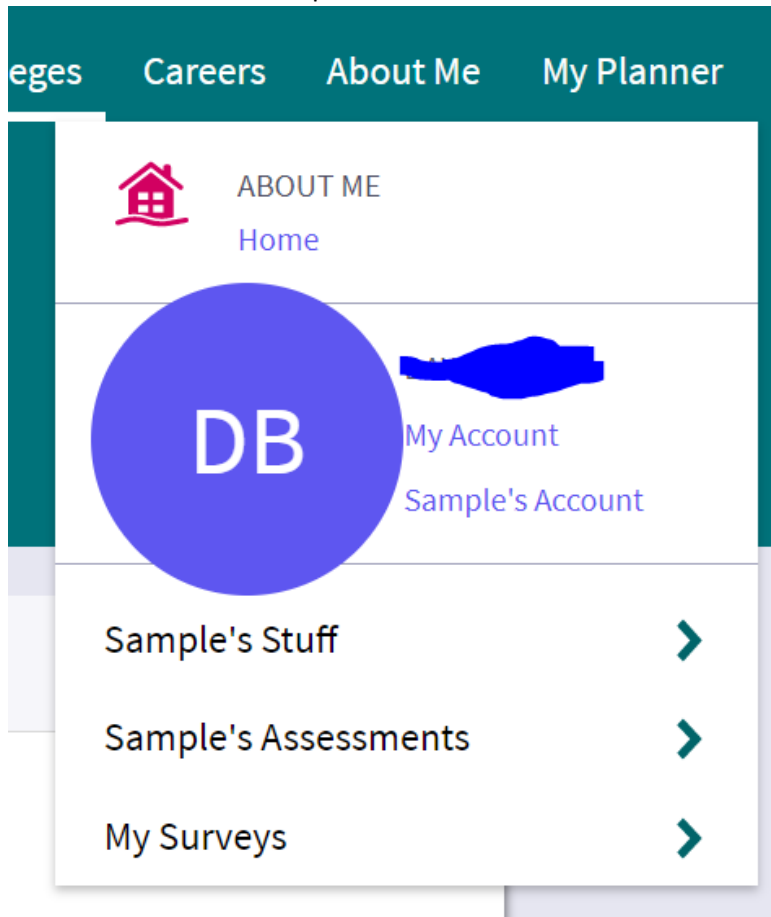
- 3) Select *Tasks Assigned to Me*.



- 4) Scroll down and you'll see tasks your child still needs to work on, and tasks that they have completed. Please make sure your child completes the **ALP Pre-Goal Writing Questionnaire**, **ALP Academic Goal**, and **ALP Affective Goal** for their current grade level by October 31, 2020.
- 5) Click on the completed tasks to view them.

Making Comments and Approving the Goals

- 1) Select *About Me* in the top menu bar.



- 2) Select *My Surveys* and then choose *ALP Parent Feedback and Signature*.
- 3) Complete and submit the survey. If you have questions, please contact your child's Gifted Resource Teacher.