



Colorado Springs School District 11 Choice Administrative Transfer Application

Applying for school year _____

Complete and return this application to the Principal's office at your School of Choice.

Last Name: _____ First: _____ Male Female
Birth Date: _____ Parent/Guardian: _____
Home Address: _____ City: _____ Zip: _____
Phone #: _____ Email: _____

Requested School: _____ Grade Level: _____
Student is currently attending: School _____ District: _____
Student School of Residence (Neighborhood School) _____

Briefly state your reason for requesting this transfer (attach separate sheet if more space is required):

Please check all that apply:

District 11 Resident Non-resident of District 11 Student of District 11 employee Yes No

Is student currently receiving Special Education Services, or have an IEP (Individualized Education Plan)? Yes No

Does student currently have a 504 plan? Yes No

Has student ever been expelled? Yes No If yes, provide school name, district and date (mo/yr) _____

I understand and accept the following conditions if this application request is granted:

- 1) This approved Choice Administrative Transfer application will be valid for attendance at the requested school throughout the grades served by the school level. I must reapply for Choice Open Enrollment to the next academic level. My approved Choice Administrative Transfer for one level (e.g. elementary, middle, or high) does not guarantee me an approved Choice Open Enrollment at the next level.
- 2) If this transfer request is approved, I may not request another transfer of this student for this school year.
- 3) Approval of this request is based upon the space available in the receiving school.
- 4) This request must be approved by both the principal at the current school and the principal at the receiving school.
- 5) I understand that transportation to and from school will be my responsibility. District transportation is not provided.
- 6) The District's decision as to whether to accept my child's enrollment is dependent upon my truthful response to all questions asked herein. Therefore, if my child is granted permission to enroll in the District, it shall be on a conditional basis, and in the event that the District should subsequently determine that one or more answers provided were untruthful, this conditional admission may be revoked by the District in its sole discretion.
- 7) Colorado Springs School District 11 has the right to deny admission to any student that has been expelled from this or any other district in the last 12 months, or who has been expelled as a habitually disruptive student or for a serious violation necessitating mandatory expulsion (C. R. S. 22-33-106(1) (c.5) and (d)); or the student demonstrated behavior during the preceding 12 months that was detrimental to the welfare or safety of other pupils or of school personnel.

I understand and accept the conditions listed above.

Parent / Guardian signature

Date

For Office Use Only

Date received: _____ By: _____ Acceptance/denial letter sent: _____

Approved _____ Denied _____ Reason _____

Current School Principal Signature / Date

Receiving School Principal Signature / Date