

Colorado Springs School District 11

Choice Administrative Transfer Application

Applying for remainder of year

Complete and return this application to the Principal's office at your School of Choice.

Student Information

Student Last Name: _____ First: _____ MI _____

Birth Date: _____ Gender: Male Female ID: _____

Parent/Guardian Contact: _____ Day Phone #: _____ Evening Phone #: _____

Home Address: _____ City: _____ Zip: _____

Mailing Address: _____ Email: _____
(If different from above)

Choice Information

Requested School: _____ Grade Level: _____ Athlete (grades 9-12) Yes No

Student is currently attending: School _____ District: _____

Student School of Residence (Neighborhood School) _____

Briefly state your reason for requesting this transfer (attach separate sheet if more space is required):

Please check all that apply:

- District 11 Resident
- Non-resident of District 11
- Student of District 11 employee
- Student previously attended a D11 school under Choice (permit) application:
School _____ Date(s) _____

Is student currently receiving Special Education Services, or have an IEP (Individualized Education Plan)? Yes No

Does student currently have a 504 plan? Yes No

Has student ever been expelled? Yes No

If yes, provide school name, district and date (mo/yr) _____

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Acknowledgement

I understand and accept the following conditions if this application request is granted:

- 1) This approved Choice Administrative Transfer application will be valid for attendance at the requested school for the remainder of the current school year only. The approval of this transfer does not guarantee enrollment for next school year. I may reapply for Choice Open Enrollment for the next school year according to the district's Choice Open Enrollment policies
- 2) If this transfer request is approved, I may not request another transfer of this student for this school year.
- 3) Approval of this request is based upon the space available in the receiving school.
- 4) This request must be approved by both the principal at the current school and the principal at the receiving school.
- 5) I understand that transportation to and from school will be my responsibility. District transportation is not provided.
- 6) The District's decision as to whether to accept my child's enrollment is dependent upon my truthful response to all questions asked herein. Therefore, if my child is granted permission to enroll in the District, it shall be on a conditional basis, and in the event that the District should subsequently determine that one or more answers provided were untruthful, this conditional admission may be revoked by the District in its sole discretion.
- 7) Colorado Springs School District 11 has the right to deny admission to any student that has been expelled from this or any other district in the last 12 months, or who has been expelled as a habitually disruptive student or for a serious violation necessitating mandatory expulsion (C. R. S. 22-33-106(1) (c.5) and (d)).

I understand and accept the conditions listed above.

Parent / Guardian signature _____ Date _____

Refer to Colorado Springs School District 11 Board of Education Policy JFBA/JFBB and associated regulation JFBA/JFBB-R for further information.

For Office Use Only

Date received: _____ By: _____ Acceptance/denial letter sent: _____

Approved _____ Denied _____ Reason _____ Choice Enrollment recorded in Q _____

Current School Principal Signature / Date _____ Receiving School Principal Signature / Date _____