

# Steele PTA Meeting

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## Attendees

Sallie Kate Angelidis	Megan Harris	Kelly Matthews
Amber Anderson	Elizabeth Harris	Aimee Pachon
Jessica Barnett	Courtney Hertner	Jason Pachon
Ryan Capp	Christie Howard	Stephanie Risley
Don DeLoach	Trudi Jackson	
Ann Griner	Allyson Kelley	

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## President's Report - Courtney Hertner

- Halloween and Pancake Breakfast
  - Sally Kate Angelidis explained the impetus behind last month's PTA decision to move the pancake breakfast from Halloween to another day
    - Idea to move the breakfast stemmed from parent conversations after Halloween last year. Many of the younger children are completely overwhelmed by the intensity of the day and the large volumes of sugar consumed. The idea was to decrease the intensity of the day, decrease the overall sugar intake and preserve more learning on Halloween. Additionally, there are families who do not celebrate Halloween. The current tradition excludes those children for a significant portion of the day. Without the breakfast, the parade could be held earlier in the day and those children could return to their classrooms sooner.
    - It was clarified that the PTA did not vote to discontinue the pancake breakfast, only to move it.
  - The staff explained their perspective on Halloween and the pancake breakfast
    - Pancake breakfast is a community event that unites the school
    - It adds to what makes Steele special
    - There is not a lot of learning on Halloween
    - Moving it will interrupt the instructional flow of another day
    - Aimee Pachon suggested that the day before winter break may be a good day to have the pancake breakfast
    - Mr Capp suggested following up with the Steele Community about the change to Halloween

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- Motion to move the pancake breakfast to the day before winter break
  - 1st: Megan Harris, 2nd: Aimee Pachon, Vote: 10 in favor - 2 against

**Coat Swap** - Sarah Pont

- Coat Swap went well
- Location in Gym was perfect
- Still need a men's medium jacket

**Enrichment** - Sarah Pont

- Current Enrollment
  - 100 paid students
  - 8 Scholarships
- One Enrichment donation
  - Donations can be general, or directed to a particular class or student
- Two classes are not selling well
  - Need to promote with appropriate age groups
  - Zoo Mobile
    - Need nine more students to pay for the class
    - Curriculum has been geared for younger students
  - Swing Dancing
    - Only one child has registered for the class

**Monster Mash** - Courtney Hertner (for Cindy DeLoach)

- Wednesday, October 24th 5:00-6:30p
- Naomi Skee and Cindy DeLoach are co-chairing
- Monster Cash
  - Each year PTA gives 5-10 admission wrist bands to the office for children who cannot pay
  - This year adding Monster Cash for these kids as well so they can purchase items
- Signup Genius to be sent out for volunteers to donate baked goods
- \$100 request for change to the budget (not let Cindy pay for it anymore)

- Assumption is this includes Monster Cash
- Motion to increase the budget by \$100
  - 1st: Don DeLoach, 2nd: Amber Anderson, Vote: Unanimous

**Directory** - Stephanie Risley

- The directory is ready to go to print
  - Before sending to print need to confirm all accounts receivable with treasurer
- Will be ready for distribution either 10/5 or 10/9
- Used different software to produce the directory this year
  - In the past, the directory was produced using parent owned software: Adobe InDesign
  - Moved to Software as a Service (SaaS) product: LucidPress
    - LucidPress SaaS product is cheap
      - \$10/month for monthly subscription
      - \$5/month for yearly subscription
    - The print file produced is just as professional looking as the file produced by InDesign
    - With a yearly subscription, the PTA may be able to produce a yearbook
      - Kelly Matthews pointed out that the yearbook requires an enormous number of labor hours to produce
      - With SaaS product, it is possible to distribute workload to multiple parent volunteers
      - Need to survey to assess desire for yearbook and gauge parent involvement
      - Other software could be used to create yearbook, but LucidPress could be used to produce both the directory and the yearbook
- Process documentation
  - Created a process document that outlines
    - Roles and Responsibilities
    - Software and Hardware Requirements
    - Timelines, Tasks and Critical Knowledge
  - Will be ready for review at November meeting

**Treasurer Report** - Amber Anderson

- Have received \$6000 from Apex
  - Expect net of \$15,000
- Insurance costs increased this year from last by \$20
- Membership dues were paid October 1st
- Hydration station
  - Payed for with remainder of playground budget and a donation
  - Will be installed over winter break
    - Will keep the current porcelain water fountain and add filter for it
    - Will be installed around the corner from porcelain water fountain
  - PTA responsible for purchasing filters
- Quarterly Audit
  - Need parent volunteers with financial backgrounds to help with audit
  - Since Don DeLoach is a signatory on PTA account, Cindy DeLoach cannot be on financial committee

**Reflections** - Allyson Kelly

- Art competition
- Topic is "Hero's among us"
- Asking teachers to encourage kids they think would be interested
- Dance, Music, Visual art, photography, literature
- E-mail reminder
- Due November 14th, turned into the District November 16th
- Gift card, Awards Banquet, Medals

**Boxtops** - Allyson Kelly

- Collections are going well
- Winner will be announce on STV Friday 11/2
  - Receive a trophy and an extra recess

**Other Business** - Courtney Hertner

- Used Book Sale

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- Hours have been extended to 7pm
- Part of effort to hold events during non-business hours for working parents
- Shakespeare
  - Sherry coordinating volunteers for practices
  - PTA members need to be present at practices for insurance purposes
- Performing Arts for Youth Organization
  - Won a free 40 minute one person performance
    - Many different types of performances offered
    - Most performances have an anti-bully theme
  - Bring to staff leadership meeting
    - If deemed useful, it must be used this year
    - Two week lead time is needed to schedule
- Laminator
  - School's laminator is becoming unreliable
  - PTA purchased the last laminator
  - Need to table until Mr. Capp can gather more info

**Green Team** - Megan Harris

- Parent led effort to make Steele more sustainable
  - Biggest issue for recycling is signage and dirty recycling
    - Kids throwing trash in recycling
  - Yes Club would like to partner with Green Team
    - Fits well with Yes Club curriculum
      - Student will complete a project about water
      - Potential tie in with the Hydration Station
  - First meeting to be held on Monday, October 22nd

**Sugar at Steele** - Megan Harris

- Parent led effort to reduce the amount of sugar consumed at Steele
  - Will present research on the effects of sugar on student learning at staff leadership meeting

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- Explore the possibility of making Steele a sugar-free school
  - Would apply to staff and parent supplied snacks or treats
  - Does not apply to student lunches
- Survey suggested to gather community opinion