

# INSTRUCTIONS FOR PALMER HONORS CLASSES

## WHO:

Any one desiring to take **ANY Honors classes** at Palmer HS in the 2018-2019 school year.

## HOW:

- 1. APPLICATION.** You may pick up a Palmer Honors application in the IB Office or go to the Palmer website. Click *Academics*; click *International Baccalaureate*; click on *Middle Years Programme* and scroll to the bottom. Click on the link and print it out. Follow directions as you complete the forms. Handwriting **MUST** be legible.
  - ✓ **FRONT PAGE:** Please note a parent/guardian signature is required at the bottom of the page.
  - ✓ **ESSAY: *This is VERY important.*** Take your time and plan it out. It should be a formal essay, grammatically correct, with complete sentences and multiple paragraphs. If hand-written, it must be legible. You may also attach a typed essay. PLEASE NOTE: The character traits described in the boxes at the left of the Essay Page should be considered when preparing your essay.
  - ✓ **TEACHER RECOMMENDATIONS:** Be accurate. Palmer will contact the teachers directly for their input.
  - ✓ **COURSE SELECTION SHEET:** This is for your information **ONLY**, showing what classes are available. Palmer counselors will have forms available when they are here in January.
- 2. TURN IN COMPLETED APPLICATION to Mrs. Brewer** in the IB Office. We will print your transcripts and send the completed packet to Palmer.

## WHEN:

You may pick up the application at any time and begin working on it. However, *your transcripts MUST include Semester 1 grades from this year, which will not be available until January 15.*

*Remember, if Palmer is NOT your home school, you MUST also turn in a Choice Permit!*