North Middle School

Home of the Vikings

Student/Parent/Guardian Handbook
2017-2018

North’s Mission Statement
North Middle School students will be productive and successful citizens. We hold our students to high standards so that they will set goals, think for themselves, problem-solve and take responsibility for their own learning. We will fulfill our collective responsibility to reach and teach all students by building a collaborative and professional climate.

North Middle School
612 E. Yampa
Colorado Springs, Colorado 80903
719-328-2400

Colorado Springs School District 11 seeks to comply with applicable laws prohibiting discrimination in relation to disability, race, creed, color, sex, sexual orientation (as defined by state law, national origin, religion, age, and protected activity in its program and activities. D11 also provides equal access to the Boy Scouts and other designated youth groups. Any harassment/discrimination of students and/or staff, based on the aforementioned protected areas, is prohibited and must be brought to the immediate attention of the school principal, the D11 administrator/supervision, or the D11 nondiscrimination compliance/grievance coordinator. The following person has been designated to handle inquiries regarding D11’s non-discrimination policies: The District 11 Non-Discrimination Compliance Coordinator, Alvin Brown, Jr., JD, 711 Ease San Rafael St., Colorado Springs, CO. 80903. browna@d11.org, phone: (719) 520-2271, fax: (719) 520-2422.
At North we not only encourage, but actively solicit your participation in a partnership to make North a better school and your student a better learner. Communication is key to this partnership.

- **Newsletters:** North’s Viking Newsletter goes out toward the end of each month to all email addresses in our NTouch system.
- **Weekly update:** Sunday afternoons we send an email through the D11 Loop and make a phone call to highlight events for the coming week.
- **Parent Connect:** “Q” is a Web application that provides parents/guardians with direct access to their student’s data via the Internet, including grades, assignments, schedules, and attendance. Please bring a valid photo ID to the Resource Center during normal hours of operation in order to receive your PIN and password for this access. Due to privacy constraints we cannot give this information out over the phone.
- **Student Connect:** Every student receives a password that allows them to see their grades and assignments on the Internet. Students’ passwords change each year.
- **Conferences:** In addition to the October conferences families may request conferences at any time by talking to your student’s teachers.
- **North Web site:** The North website will keep you current with access to breaking information, calendars, all newsletters and more. [http://north.d11.org](http://north.d11.org)
- **North Facebook:** [https://www.facebook.com/NorthMiddleSchoolD11](https://www.facebook.com/NorthMiddleSchoolD11) will take you to the North Facebook page where we post upcoming information and links.
- **North Twitter:** Join us on twitter at northmsvikings

### Contact Us:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>Chris Kilroy</td>
<td>328-2400</td>
</tr>
<tr>
<td>Assistant Principal</td>
<td>Justin Weikum</td>
<td>328-2400</td>
</tr>
<tr>
<td>Assistant Principal</td>
<td>Heidi Gugler</td>
<td>328-2400</td>
</tr>
<tr>
<td>Student Personnel Coordinator</td>
<td>Kelly Gallegos</td>
<td>328-2406</td>
</tr>
<tr>
<td>Dean of Students</td>
<td>Grant Ambroz</td>
<td>328-2437</td>
</tr>
<tr>
<td>Administrative Assistant</td>
<td>Lanie Roberds</td>
<td>328-2410</td>
</tr>
<tr>
<td>Business Secretary</td>
<td>Allison Olney</td>
<td>328-2411</td>
</tr>
<tr>
<td>Attendance Office</td>
<td>Joanna Harness</td>
<td>328-2413</td>
</tr>
</tbody>
</table>

**24 Hr. Attendance Message Line**  
328-2435  

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Counseling Secretary</td>
<td>Peggy Leger</td>
<td>328-2412</td>
</tr>
<tr>
<td>IB Coordinator</td>
<td>Adam Millman</td>
<td>328-2429</td>
</tr>
<tr>
<td>IB Secretary</td>
<td>Jean Brewer</td>
<td>328-2427</td>
</tr>
</tbody>
</table>

### NORTH PROGRAMS AND SERVICES

North Middle School has a wide variety of educational programs that enable us to best serve our diverse community. For more information on any of these opportunities, please contact the program coordinator:

- AVID – Karen Broughton, 328-2483  
  Counseling Department, 328-2412
- English Language Learners – Thelma Farquhar, 328-2464
- Gifted and Talented – Gracie Wright, 328-2414
- IBMYP – Adam Millman, 328-2429
- IBMYP Honors – Adam Millman, 328-2429
- SpEd – Deborah Hronsky, 328-2408
- WEB – Christie Whitaker, 328-2407
AVID
AVID (Advancement Via Individual Determination) is a program designed to increase school wide learning and performance for all students in middle school and high school. AVID opens access to curricula so that all students have an opportunity to be eligible for a four-year college.

COUNSELING DEPARTMENT
The North Middle School Counseling Center mission is to provide a nurturing, yet challenging environment, which supports student achievement at the development of the whole child. The North Middle School counseling department will develop and implement a comprehensive school counseling program promoting equity and access for all students. We encourage student growth in academic, social/emotional and career development using data driven, researched based approaches. We work in partnership with all stakeholders to develop the mindsets, behaviors and competencies needed to be lifelong learners who are productive and successful citizens. Please visit our website on the North webpage for more information and resources.

ENGLISH LANGUAGE LEARNERS
Mrs. Farquahr coordinates the students in the building who do not have English as their primary language, offering support and encouragement through classes specifically designed for them.

GIFTED AND TALENTED
Grace Wright works with students identified through the D11 GT Office to provide them with enrichments to their daily work.

IBMYP
North Middle School is a wall-to-wall International Baccalaureate Middle Years Program school. Every student that walks into our doors is an IB student. IB “aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.” The IBMYP is a program for teaching any student at any level. Through the program North strives to help students develop an appreciation and respect for the world-wide community of Earth.

Service Learning at North Middle School: At North Middle School we encourage all of our students to become involved and to give back to their community. In past years the program was called Community and Service. In IB World Schools, we value service with others—including service learning—as an important way to engage and take responsibility for the world we live in. Service Learning may be done as a class project or students may pursue individual interests. See Mr. Millman in the IB Office for more information.

IBMYP HONORS
North provides classes for those students who need to be challenged more. These classes generally go more in-depth and move at a faster pace than the standard IB classes.

SPECIAL EDUCATION
North is fortunate to host a strong Special Education department with a variety of programs, enabling the school to meet the wide spectrum of educational and special needs of its students.

WEB
North offers WEB (Where Everyone Belongs) to support new 6th grade students at North Middle School. Select 8th grade students are chosen to facilitate the first days for 6th graders at the beginning of the year. They create a pep rally type assembly, facilitate small team building activities, and help incoming 6th graders through some of the woes of middle school (lockers, lunch room, finding their way). Additionally
North Middle School 2017-2018

Standard Day Bell Schedule

1st Bell: 8:40am: Students enter Cafeteria. Breakfast After the Bell begins.
2nd Bell: 8:45-8:50am: Students enter into the main building from the Cafeteria.

Period 1: 8:50-9:38am (8:50-8:52am - Announcements)
Period 2: 9:42-10:26
Period 3: 10:30-11:14

<table>
<thead>
<tr>
<th>Period</th>
<th>6th Grade</th>
<th>7th Grade</th>
<th>8th Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>5th</td>
<td>12:40-1:24</td>
<td>Lunch: 12:54-1:24</td>
<td>Period 5: 12:40-1:24</td>
</tr>
</tbody>
</table>

Period 4: 11:18-12:02
Period 5: 12:06-12:50
Lunch: 12:54-1:24
Lunch: 11:18-11:48
Period 4: 11:52-12:36
Period 5: 12:40-1:24

Period 6: 1:28-2:12
Period 7: 2:16-3:00
Period 8: 3:04-3:50** (3:48-3:50 Announcements) ** Busses depart at 4:00 pm

North Middle School 2017-2018

Late Start Bell Schedule

1st Bell: 10:40am: Students enter Cafeteria. Breakfast After the Bell begins.
2nd Bell: 10:45-10:50am: Students enter into the main building from the Cafeteria.

Period 1: 10:50-11:21
Period 2: 11:24-11:54
Lunch: 11:58-12:28
Period 3: 12:32-1:02

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<thead>
<tr>
<th>Period</th>
<th>6th Grade</th>
<th>7th Grade</th>
<th>8th Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd</td>
<td>12:32-1:02</td>
<td>Lunch: 12:31-1:01</td>
<td>Period 3: 12:32-1:02</td>
</tr>
</tbody>
</table>

Period 4: 1:05-1:35
Period 5: 1:38-2:09
Period 6: 2:12-2:42
Period 7: 2:45-3:16
Period 8: 3:19-3:50** (3:48-3:50 Announcements) ** Busses depart at 4:00 pm
OUR GOAL

Our goal is to create a safe and respectful learning environment for everyone at North. Our operational guidelines regarding student behavior include the teaching of behavioral expectations, rewarding appropriate behavior and imposing interventions and consequences for not meeting those expectations. These consequences are in line with the District Eleven Code of Conduct and can be accessed at http://www.d11.org/SiteMaps/Pages/Students.aspx.

Safety first! Parking/Student Drop off and pick up

Community parking for North MS is available at the front of the building, in the lot on the corner of Yampa and El Paso, and in the Administration Building lots. Remember that the law provides for open access to and dedicated use of designated HANDICAPPED SPACES for those with legitimately issued placards only. Please do not park in or block these spots. We appreciate you modeling appropriate compliance with the law for our students.

Due to the high percentage of families that bring students to North MS, traffic in the mornings and afternoons can be challenging. Please DO NOT park on El Paso St. on the east side of the school – that area is reserved for busses. We also ask that you do not double-park out front, as it becomes a safety hazard for our students as they dodge through traffic to get to their rides home. It is best to choose a specific spot for your student(s) to meet with you ahead of time. Patience keeps everyone safe!

Access to North for Students & Passing Periods

- Students are able to enter the cafeteria from 8:00 am until 8:45am, unless students are escorted by a parent/guardian who has checked in at the Attendance window.
- The first bell rings at 8:40am. At this time ALL students will enter through the Cafeteria doors. Breakfast will be available for ALL students.
- At 8:45 a.m., students will be dismissed from the cafeteria. Students have 5 minutes to go to their locker before the 8:50 a.m. bell rings, at which time students are expected to be seated in their first period classroom.
- Each passing period between classes and lunch is 4 minutes. After school, the students have from 3:50 p.m. until 4:00 p.m. to go to their lockers.
- The students must exit the building by 4:00 p.m. unless they have prior North staff approval and the approval of their parents/guardians.
- After 4:00 p.m. all students inside the building must be with an adult.

Positive Behavior Intervention & Support (PBIS)

The mission of the PBIS program is to implement comprehensive positive behavioral interventions and supports by defining, teaching, and reinforcing appropriate behaviors. PBIS is a natural extension of Love and Logic. Positive Behavior Intervention & Support enables educators, caregivers, community stakeholders, and the target individual to create conditions that will help the individual achieve his/her goals in a socially acceptable manner.

Our staff supports PBIS by establishing:

- a common approach to discipline,
- positively stated expectations for all students and staff,
- procedures for teaching these expectations to students,
- a continuum of supports for encouraging demonstration and maintenance of these expectations,
- a continuum of procedures for discouraging rule-violating behavior,
- integration of the IB Learner Profile into our PRIDE matrix
• procedures for monitoring and evaluating the effectiveness of the discipline system on a regular and frequent basis, and
• methods for involving families and communities.

North P.R.I.D.E.
At North Middle School we define and encouraging school-wide PRIDE. We demonstrate PRIDE with Participation, Respect, Integrity, Determination and Excellence In All We Do. Students earn PRIDE cards when they are “caught” demonstrating behaviors that reflect PRIDE in themselves, each other, their school and community.

**Student Recognition**
North MS celebrates student achievement in several ways.

- **PRIDE cards:** Students earn PRIDE cards for demonstrating aspects of the PRIDE matrix. Cards are given by all North Staff and can be redeemed in the School Store for a variety of items.
- **Positive Referrals:** Students who go above and beyond have the chance for a Positive Referral. On selected Fridays they will receive a certificate and their choice of a reward.
- **Honor Roll:** Honor Roll is figured on the student’s Grade Point Average. 3.0 – 3.4999 = Honors. 3.5-3.999=Distinguished Honors. 4.0=Principal’s Honors. Honor Rolls are done quarterly.
- **ABC Program:** The ABC program celebrates the best students in the school. Criteria are:
  A – Academics, GPA of 3.5 or higher
  B – Behavior, students do not have any Level 2 or higher referrals in the quarter.
  C – Character, students receive only 4’s or 5’s on their Citizenship mark.

  ABC awards are posted quarterly.
- **Assemblies:** North holds quarterly student assemblies. Academic honors and other recognitions are shared with the student body at this time.

**Bully Free Schools**
In accordance with Colorado Statute 22-33-109.1, Colorado Springs School District 11 is committed to protecting students and staff from discrimination, bullying and harassing behaviors. Bullying, hazing, intimidation, and harassment (hereafter collectively noted as “bullying”) of any kind will not be tolerated in District 11 schools, regardless of how they are communicated. Programs throughout the District are designed to help educate students, staff, and parents/guardians on identifying bullying behaviors in schools, providing strategies for addressing bullying behaviors, and implementing administrative procedures for the reporting and disciplining associated with such behaviors. Any student who commits an act of harassment or bullying is subject to disciplinary action. Students should report bullying behaviors immediately to a school staff member, the school principal or principal’s designee, or call Safe2Tell at 1-877-542-SAFE.

Cyberbullying occurs when a person is bullied, harassed, humiliated, threatened, embarrassed, or targeted in some way by another person through the use of internet, cell phones and other forms of digital technology. Behavior is deemed cyberbullying when there is intent to cause emotional distress and/or the behavior is continuous. False representation of staff or students through social media is cyberbullying and severe consequences may be imposed. Students “liking” social media deemed to be cyberbullying will be considered contributors to the cyberbullying. Cyberbullying may also include threats, sexual remarks, pejorative labels (i.e., hate speech). This will not be tolerated at Palmer and may be referred to the School Resource Officer.

**Restorative Justice**
Colorado Springs School District Eleven, in partnership with Pikes Peak Restorative Justice Center, began a project to integrate Restorative Justice Principles into our discipline protocols. Our goals are to reduce the number of students being suspended and expelled, to reduce the number of learning days lost to suspension and expulsion, and for the community to benefit from changes in behavior.
Restorative justice is a voluntary, 6-step process that emphasizes repairing the harm caused by serious misbehavior. The central questions that are addressed are:

- What happened?
- Who did it impact and how?
- What can be done to repair the harm (to the greatest extent possible)?

When victims, offenders and community members meet together to answer these questions, the results can be transformational. Within the Restorative Justice process, harm is repaired to the victim, the offender accepts responsibility, the community has a voice, and respect is demonstrated for all involved. Ultimately, discipline problems are reduced, communities are made safer, community resources are readily accessed, and tax dollars are saved.

**RTI & Multi-Tiered System of Supports (MTSS)**

Multi-Tiered System of Supports (MTSS) in District 11 provides a prevention-based framework utilizing a comprehensive system of supports and layered interventions, including RTI (Response to Intervention), designed to flexibly meet the needs of all students. The framework applies a data-driven approach to ensure tiered supports for behavior and academic needs are improving student outcomes.

**We believe that...**

- All students can learn and achieve high standards as a result of effective teaching.
- All students must have access to a rigorous, standards-based curriculum and research-based instruction.
- Intervening at the earliest indication of need is necessary for student success.
- A comprehensive system of tiered intervention is essential for addressing the full range of needs.
- Student results improve when ongoing academic and behavioral performance data are used to inform instructional decisions.
- Collaboration among educators, families and community members is the foundation to effective problem-solving and instructional decision making.
- Ongoing and meaningful involvement of families increases student success.
- All members of the school community must continue to gain knowledge and develop expertise in order to build capacity and sustainability.
- Effective leadership at all levels is crucial for the implementation of RtI.

**If you have questions about your student’s academic or behavioral progress, you can partner with us by:**

- Notifying your child’s teacher, counselor or case manager and ask for a problem-solving team meeting,
- Gathering home information related to your child’s specific strengths, homework samples, attitude about school, test scores, previous school experiences, peer relationships, and challenges,
- Participating in problem-solving discussions with the school staff about your child’s specific strengths and needs,
- Developing interventions and monitoring your child’s progress in collaboration with school staff.

**Athletics**

School District 11 offers organized sports and intramural programs for our students. Students wishing to participate in sports must have a current physical on file before they will be able to participate in practices. Physical forms are available in the office or from coaches.

There is a fee required for each district sport of $50.00 for each sport unless students participate in the Federal Lunch Program. Students on reduced lunch pay $33.00 and those who qualify for free lunches pay $17.00. **Full fees will be collected until proof of free or reduced lunch is submitted.** The parent/guardian is responsible to provide proof of the student’s qualification for “Free” or “Reduced” lunch program. A copy of the current school years National School Lunch Program approval letter from D11 Food Service must be brought to the business office at the same time you register for your student’s sport. A **letter must be submitted each school year** as the business office does not have access to this confidential information. Call 520-2924 if you need a copy of your letter.
Athletic Eligibility

**ATTENDANCE:**
- All student athletes must be present half a day (4 hours) on competition day in order to participate in the athletic event or athletic practice that evening.

**DISCIPLINE:**
- If athletes receive one Level 2 discipline referral, they will be suspended from the next competition.
- If an athlete receives two discipline referrals or more, a meeting will occur to decide if the athlete will be eligible to participate in further competitions or will be removed from the athletic team.

**GRADES:**
- If student athletes have one F or two D’s, they are suspended for the next competition. They will have the opportunity to make up that work within the week in order to participate in the following athletic event.

**Sport Options:**

**Fall Sports**
- Football
- Girls’ Track
- Wrestling
- Cross Country (club)
- Boys Golf (club)

**Winter Sports**
- Girls’ Basketball
- Boys’ Basketball

**Spring Sports**
- Girls’ Volleyball
- Boys’ Track
- Girls’ Volleyball (club)
- Girls’ Golf (club)
- Soccer (club)
- Girls’ Softball

If you plan to participate in these activities, be sure to have your physical and permission forms filled out and be ready to go on the appropriate date!

Intramural and club sports vary each year since they depend on the staff for sponsorship. Information will be sent home when activities become available.

**Attendance**

When students miss school, they miss valuable opportunities to learn with classmates and instructors at North Middle School. *Colorado Law requires students between the ages of 6 and 17 to attend school.*

- If your student is absent, please call the 24-hour attendance line at 328-2435 within 48 hours. Follow the directions when calling and the student’s absence will be recorded.
- An automated phone call home will be made each day for unexcused absences. After 4 unexcused absences follow up by the school will be initiated.
- To minimize class interruptions, if your student is leaving during the school day, please have him/her bring a written note to the Attendance Office in the morning. The student will be given a pass to leave class at the appropriate time and will meet you in the Attendance Office.
• **Please always bring in a picture ID when picking up a student from school.** Students will ONLY be released to those persons whose names are on the contact sheet and who present a valid photo ID.

Please see the Colorado Springs School District 11 Student Conduct, Discipline, and Attendance Code for more details.

**Busses**

District 11 provides bussing to students who live in the approved busing area for each school. Students must have their current year school ID in order to board the bus. Bus students at North meet in the Cafeteria directly after school and are dismissed to their busses as their routes arrive.

In order to ride a bus that is not your assigned route home both families have to send in a written request, signed by the parent, to the Main Office in the morning. After Administration approval, the student will have a temporary pass created for them. This pass should be picked up in the Main Office at the end of the school day.

Bus transportation is NOT coordinated through the school. Please call District 11 Transportation at 520-2940 for assistance with questions or concerns.

**Discipline Procedures**

We believe North Middle School shares certain obligations with the home along with other organizations and institutions in our society. These shared obligations are to provide opportunities and encouragement for students to develop their intellectual, moral, social, creative, vocational and physical potentials to the highest possible degree within an environment conducive to positive self-image, attitudes and behavior. This environment, a responsibility of staff, parents and students working cooperatively, should permeate the total District program. With this goal in mind the district uniform discipline procedure was enacted, and complies with the District 11 Code of Conduct, all BOE policies, and State Law.

**STUDENT RIGHTS & RESPONSIBILITIES**

By the time students enter middle school they are expected to follow acceptable standards of behavior. Students at North Middle School are expected to demonstrate a sense of responsibility for their learning, their behavior toward others and for their own social, emotional, and physical development. As members of North’s student body, you possess certain rights which are balanced by responsibilities. When responsibilities are not accepted and there is infringement upon the rights of others, appropriate disciplinary action will be taken. Rules regulating behavior in the social realm reflect the school authorities’ obligation to respect the constitutional rights of students.

Please see the Colorado Springs School District 11 Student Conduct, Discipline, and Attendance Code for details regarding student dress code, attendance, personal electronics usage, and other discipline topics. It also covers possible consequences and due process procedures.

**Bandanas/Hats**

Bandanas are not to be worn at any time while inside of school and the expectation is to not have them displayed hanging or tucked into another clothing item; jean pocket, etc. Hats are not to be worn inside of the school building. The only exception is on designated “hat days or spirit days” as determined by the North administration. Hats are also not allowed to be clipped to a belt loop or hanging off of another piece of clothing during the school day.

**Electronics/Cell Phone Policy**

In an effort to reduce interruptions and distractions resulting from the inappropriate use of cell phones and electronics, North Middle school has a policy regarding personal electronics, including (but not limited to) cell phones, game devices, ear buds and headphones. This allows us to increase our students’ focus on learning opportunities.

- “Not Seen, Not Heard”. The North Building Policy is cell phones are only to be used during the school day with expressed, prior permission and under the supervision of a staff member.
- Students may make use of their cell phones, ear buds and electronics during their assigned lunch times.
• Students must abide by the following guidelines in all locations within the school including the bathrooms, hallways, locker rooms, during school hours.
• Contacting parents is not a valid excuse to not follow the guidelines.
• Social media (Facebook, Snapchat, Kik, Twitter, etc.) access during school is strictly prohibited at all times.
• Texting is prohibited without prior staff approval. (Even to parents)
  Listening to music is allowed with prior approval only. (Headphones and ear buds should be removed when exiting class and not be seen in the hall ways or shared with other students.)
• Photos, videos or recordings of any kind may not be taken at any time without prior approval and knowledge of staff.
• Parents or guardians needing to reach their student(s) for an emergency are asked to call the main office at 328-2400, where a message will be taken and delivered to the student. Students have access to North school phones within the building all day for returning calls and contacting parents or guardians.
• All District 11 policies and procedures also apply to any electronics on campus.

Field Trips
When there is an opportunity to take students to an event or place to further their academic education, field trips are organized. Field trips are defined as “any activity which takes students off of school property OR out of regularly scheduled classes”. Every field trip requires a signed permission slip in order for the student to participate. Voice permission is not acceptable for legal reasons.

Hall Passes
Students are required to carry a Hall Pass when in the halls during instructional time. As always, students will be allowed to go to the restroom in the event of an emergency. If a student enters into a classroom and does not have a pass, they may be directed to their previous teacher for a pass or the main office to resolve their current situation.

Library and Computer Labs
The library (Media Center) is open from 8:00 a.m. to 4:30 p.m. daily under the supervision of our Library staff. Students are required to obtain a Hall Pass from their classroom teacher or from the library team in advance of their desired time to use the library during non-school hours (i.e. 8:00 a.m. to 8:40 a.m. or during their lunch time-in which case students are expected to eat their lunch first before they go to the library). The Library is a multi-use facility, so it may not always be available.

North MS has a variety of Computer Labs. Many class assignments now require computer access – if you do NOT have computer access at home, arrangements for time at school should be made through the classroom teacher.

Food and drinks are not allowed in the library or computer labs. Student access to the Internet is always under adult supervision.

Lockers
Every student at North is issued a locker, most of which will have a combination lock. There are a few lockers which require students to provide a lock. In this case the family is asked to provide an extra key/note of the combination to the Counseling Department. Backpacks are for transporting students’ items to and from home. Students are to keep their backpacks in their lockers throughout the school day. This is a requirement for 6th graders. Students may go to their lockers before school, before lunch, after lunch, and after school. Students will need to carry the necessary items for the classes that are before lunch and after lunch.
**Profanity/Cussing**
In order to create a safe and respectful learning environment, students are expected to talk to adults and one another in a respectful manner. Students are expected to refrain from using profanity or cuss words in a verbal or non-verbal manner throughout the school day.

**PDA (Public Display of Affection)**
Physical contact has no place in a learning environment and can result in significant school and/or legal consequences.

**School Pictures/IDs**
North Middle School requests that **all students visibly wear their ID cards at all times**. All students will have their pictures taken for the ID cards at the time yearbook pictures are taken. Each student will be given an ID card at the beginning of school. Replacement cards will be available for $4 from the library.

For those students who use School District 11’s transportation, please be aware that Student ID’s are required to ride the school bus.

**Tardies**
Tardies are combined for all classes. Administrative discipline can begin with the 4th tardy received.

Tardies start over each quarter, although other behavioral infractions are cumulative and restart over each quarter or semester.

**Tattoos/Body Marking**
The expectation for all students is to have any tattoos covered during the school day so they don’t disrupt the learning environment. This applies to temporary transfers as well as permanent marks.

The expectation is that our students will not write on their body—if a student comes into a class with “visible” writing on their skin, the teacher may send them to restroom to wash off his or her arms, etc.
## MISCELLANEOUS HELPFUL INFORMATION

### IB Learner Profile

The Learner Profile lays out the characteristics we strive to encourage in all North Vikings.

<table>
<thead>
<tr>
<th>Inquirers</th>
<th>They develop their natural curiosity. They acquire the skills necessary to conduct inquiry and research and show independence in learning. They actively enjoy learning and this love of learning will be sustained throughout their lives.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knowledgeable</td>
<td>They explore concepts, ideas and issues that have local and global significance. In so doing, they acquire in-depth knowledge and develop understanding across a broad and balanced range of disciplines.</td>
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<tr>
<td>Thinkers</td>
<td>They exercise initiative in applying thinking skills critically and creatively to recognize and approach complex problems, and make reasoned, ethical decisions.</td>
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<tr>
<td>Communicators</td>
<td>They understand and express ideas and information confidently and creatively in more than one language and in a variety of modes of communication. They work effectively and willingly in collaboration with others.</td>
</tr>
<tr>
<td>Principled</td>
<td>They act with integrity and honesty, with a strong sense of fairness, justice and respect for the dignity of the individual, groups and communities. They take responsibility for their own actions and the consequences that accompany them.</td>
</tr>
<tr>
<td>Open-minded</td>
<td>They understand and appreciate their own cultures and personal histories, and are open to the perspectives, values and traditions of other individuals and communities. They are accustomed to seeking and evaluating a range of points of view, and are willing to grow from the experience.</td>
</tr>
<tr>
<td>Caring</td>
<td>They show empathy, compassion and respect towards the needs and feelings of others. They have a personal commitment to service, and act to make a positive difference to the lives of others and to the environment.</td>
</tr>
<tr>
<td>Risk-takers</td>
<td>They approach unfamiliar situations and uncertainty with courage and forethought, and have the independence of spirit to explore new roles, ideas and strategies. They are brave and articulate in defending their beliefs.</td>
</tr>
<tr>
<td>Balanced</td>
<td>They understand the importance of intellectual, physical and emotional balance to achieve personal well-being for themselves and others.</td>
</tr>
<tr>
<td>Reflective</td>
<td>They give thoughtful consideration to their own learning and experience. They are able to assess and understand their strengths and limitations in order to support their learning and personal development.</td>
</tr>
</tbody>
</table>
## IBO Criterion Descriptors

<table>
<thead>
<tr>
<th>IBMYP Subject Area</th>
<th>Criterion A</th>
<th>Criterion B</th>
<th>Criterion C</th>
<th>Criterion D</th>
</tr>
</thead>
<tbody>
<tr>
<td>Language and Literature</td>
<td>Analyzing 0-8</td>
<td>Organizing 0-8</td>
<td>Producing text 0-8</td>
<td>Using language 0-8</td>
</tr>
<tr>
<td>Language Acquisition</td>
<td>Comprehending spoken and visual text 0-8</td>
<td>Comprehending written and visual text 0-8</td>
<td>Communicating in response to spoken, written, and visual text 0-8</td>
<td>Using language in spoken &amp; written form 0-8</td>
</tr>
<tr>
<td>Mathematics</td>
<td>Knowing and understanding 0-8</td>
<td>Investigating patterns 0-8</td>
<td>Communicating in mathematics 0-8</td>
<td>Applying mathematics in real-world contexts 0-8</td>
</tr>
<tr>
<td>Sciences</td>
<td>Knowing and understanding 0-8</td>
<td>Inquiring and designing 0-8</td>
<td>Processing and evaluating 0-8</td>
<td>Reflecting on the impacts of science 0-8</td>
</tr>
<tr>
<td>Individuals and Societies</td>
<td>Knowing and understanding 0-8</td>
<td>Investigating 0-8</td>
<td>Communicating 0-8</td>
<td>Thinking critically 0-8</td>
</tr>
<tr>
<td>Physical and Health Education</td>
<td>Knowing and understanding 0-8</td>
<td>Planning for performance 0-8</td>
<td>Applying and performing 0-8</td>
<td>Reflecting and improving performance 0-8</td>
</tr>
<tr>
<td>Arts</td>
<td>Knowing and understanding 0-8</td>
<td>Developing skills 0-8</td>
<td>Thinking creatively 0-8</td>
<td>Responding 0-8</td>
</tr>
<tr>
<td>Design</td>
<td>Inquiring and analyzing 0-8</td>
<td>Developing ideas 0-8</td>
<td>Creating the solution 0-8</td>
<td>Evaluating 0-8</td>
</tr>
</tbody>
</table>

### IB 1-7 Scale Descriptors

#### 7
A consistent and thorough understanding of the required knowledge and skills, and the ability to apply them **almost faultlessly** in a wide variety of situations. Consistent evidence of analysis, synthesis and evaluation is shown where appropriate. The student **consistently** demonstrates originality and insight and **always** produces work of high quality.

#### 6
A consistent and thorough understanding of the required knowledge and skills, and the ability to apply them in a **wide variety** of situations. **Consistent** evidence of analysis, synthesis and evaluation is shown where appropriate. The student **generally** demonstrates originality and insight.

#### 5
A **consistent and thorough understanding** of the required knowledge and skills, and the ability to apply them in a **variety** of situations. The student **generally** shows evidence of analysis, synthesis and evaluation where appropriate and **occasionally** demonstrates originality and insight.

#### 4
A **good general understanding** of the required knowledge and skills, and the ability to apply them **effectively** in **normal** situations. There is **occasional** evidence of the skills of analysis, synthesis and evaluation.

#### 3
**Limited** achievement against most of the objectives, or clear difficulties in some areas. The student demonstrates a **limited understanding** of the required knowledge and skills and is **only able to apply** them fully in normal situations **with support**.

#### 2
**Very limited** achievement against all the objectives. The student has difficulty in understanding the required knowledge and skills and is **unable** to apply them fully in normal situations, **even with support**.

#### 1
**Minimal** achievement in terms of the objectives
Principles of Assessment in the IBMYP [from MYP Standards and Practices, 2013-14]

1. Align with IB requirements.
2. Communicates assessment philosophy, policy, and procedures to the community.
3. Utilize a range of strategies and tools to assess student learning.
4. Provide students with feedback to inform and improve their learning.
5. Record and report student progress in a manner aligned to the assessment policy.
6. Analyze assessment data to inform teaching and learning.
7. Provide opportunities for students to demonstrate mastery of key concepts and skills.

Types of Assessment

1. **Summative assessments** are a measure of learning usually occurring at the end of a unit of study or as a final exam. They can also be performance-based such as a presentation, lab report, research project, or essay.
2. **Formative assessments** are used to guide teaching and learning and provide real-time feedback to students and teachers. Typically, formative assessment are shorter in length and can be graded or ungraded.
3. **Criterion-related assessments** can be summative or formative in nature and utilize the IB subject area criterion. The IBMYP Criterion are differentiated for each grade level and further delineated into task-specific rubrics. Tasks which are assessed using IBMYP Criterion contribute to the student’s IB 1-7 report card grade and may or may not count toward the A-F grade.

**CITIZENSHIP RUBRIC**

<table>
<thead>
<tr>
<th>5</th>
<th>4</th>
<th>3</th>
<th>2</th>
<th>1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Exemplary</strong></td>
<td><strong>Effective</strong></td>
<td><strong>Emerging</strong></td>
<td><strong>Unsatisfactory</strong></td>
<td><strong>Not Progressing</strong></td>
</tr>
<tr>
<td>Principled</td>
<td>Consistently offers ideas and asks questions that clarify and extend discussions for all</td>
<td>Offers ideas and asks questions in class which help clarify for all</td>
<td>Rarely asks questions or offers ideas in class</td>
<td>Often impedes the learning of others</td>
</tr>
<tr>
<td>Communicators</td>
<td>Consistently focused and on task</td>
<td>Listens when others talk and will often incorporate/build on ideas of others</td>
<td>Consistently focused and on task</td>
<td>Almost never on task</td>
</tr>
<tr>
<td>Well-Balanced &amp; Caring</td>
<td>Consistently shows respect for peers and teacher</td>
<td>Consistently shows respect for peers and teacher</td>
<td>Consistently shows respect for peers and teacher</td>
<td>Never on task</td>
</tr>
<tr>
<td>(Principled)</td>
<td>(Communicators)</td>
<td>(Well-Balanced &amp; Caring)</td>
<td>(Principles)</td>
<td>(Communicators)</td>
</tr>
</tbody>
</table>

**District 11 Board of Education policies regarding assessment** [from www.d11.org/boe/policies]

- **GRADING/ASSESSMENT SYSTEMS**
  - 1 CCR 301-1, Rule 2202-R-3.10 (1) o C.R.S. 22-7-102
- **DISTRICT PROGRAM ASSESSMENTS**
  - (2)(b); C.R.S. 22-32-109.5; C.R.S. 22-53-205

14