

INSTRUCTIONS FOR PALMER HONORS CLASSES

WHO:

Anyone desiring to take **1 or more Honors classes** at Palmer HS.

HOW:

1. APPLICATION:

- a. **FOR 1 OR 2 HONOR CLASSES:** Pick up a request form in the IB Office.
- b. **FOR 3 + HONOR CLASSES:** Pick up a Palmer Honors application in the IB Office. Follow directions as you complete the forms.

Handwriting must be legible.

- ✓ **FRONT PAGE:** Please note a parent/guardian signature is required at the bottom of the page.
- ✓ **ESSAY: *This is VERY important.*** Take your time and plan it out. It should be a formal essay, grammatically correct, with complete sentences and multiple paragraphs. Palmer prefers the essay to be hand-written; you may use cursive or print, but it must be legible. You may certainly attach extra pages as needed. *PLEASE NOTE: The character traits described in the boxes at the left of the Essay Page should be considered when preparing your essay, but are not intended as a list for formatting purposes.*
- ✓ **TEACHER RECOMMENDATIONS:** Again, be sure it is all legible. Palmer will contact the teachers directly for their input.
- ✓ **COURSE SELECTION SHEET:** *This is ONLY for your information, showing what classes are available. There is a possibility of a CULINARY NUTRITION class, but it is not a done deal yet. IF YOU ARE INTERESTED, WRITE IT IN ON THE SHEET AND MARK A SECOND CHOICE, CIRCLING IT AND LABELING IT #2.* Palmer's counselors will have forms available when they are here in January and they will walk students through the process.

2. **TURN COMPLETED APPLICATION IN TO MRS. BREWER** in the IB Office. She will print your transcripts and test information and send the completed packet to Palmer.

WHEN:

You may pick up the application at any time and begin working on it. However, *your transcripts MUST include Semester 1 grades from this year, which will not be available until January 10.*

Remember, if Palmer is NOT your home school, you MUST also turn in a Choice Permit!

ANY QUESTIONS?

Contact Jean Brewer: 328-2427 or jean.brewer@D11.org