

Contract Number or Control Number

**INDEPENDENT CONSULTANT AGREEMENT
BETWEEN
COLORADO SPRINGS, SCHOOL DISTRICT NO. 11 (“District”)
AND**

(Name of individual or company) (“Provider”)

THIS AGREEMENT, dated _____(add date), is for the performance of Consultant Services beginning (add date), through (add date). [Note: the completion date must be no later than June 30th of current budget year.]

THEREFORE: The parties agree as follows:

I. Provider Shall Perform the Following Services:

(Identify all services to be performed, including related technical support services. The description of services should be detailed, and address expectations, including type and quality of end products expected, anticipated hours to complete, location and manner of services.)

II. District Supplies and/or Equipment to be Used by the Consultant:

(if none, state none)

III. Payment Cycle.

(In consideration for the services rendered, the District agrees to pay the Provider monthly, or on expiration of this contract, whichever occurs first. If fixed price, state fixed dollar amount. If an hourly rate, state hourly rate, and estimated number of hours, and the not to exceed amount. Include all reimbursable expenses. If the provider is charging a daily rate, state how many hours equal a day)

IV. General Provisions.

The Special and General Provisions Form 101, dated August 12, 2006 are incorporated on the backside of the agreement.

V. IN WITNESS WHEREOF, the undersigned agree to be bound by the terms and conditions of this agreement:

Colorado Springs School District No. 11

(Provider’s name)

By: _____ Date: _____
Budget Authority

By: _____
Consultant or Authorized Agent

NOTE: If the funds are “Grant” funds the budget authority will be the authorized representative as named by the District.

Date: _____

By: _____ Date: _____
Principal

NOTE: Only principals and other designated persons receiving procurement authority through a letter of authorization from the Executive Director, Procurement and Contracting can obligate the District. This authority will be limited to consultant agreements not exceeding \$500.

NOTE: All contracts above \$500 will be awarded by a District Contracting Officer