

*Colorado Springs School District 11*  
*Title I*  
*Parent Involvement Activity/Family Literacy Activity Form*

**EXAMPLE ONLY**

**School Johnson Academy of Excellence      Contact for Activity/Phone Mary Smith/x05555      Date October 1, 2009**

sThis form is required for all of your school’s **Parent Involvement Opportunities supported with Title I funds. Please submit no later than two weeks prior to the activity to ensure funding support (check requests or reimbursements).** If you need to purchase items when good pricing is available, please call the **Title I office at 520-2422** to get a verbal approval. The purchase items receiving the “go ahead” **must be included on this form with original signed receipts for any reimbursements.** Send all forms to **Holly Brilliant, Title I Director** or fax to 520-2421. Reminder: if you are planning to use a consultant, please follow the established Title I procedures for completing a **District 11 Consultant Agreement** prior to your event and attach it to this form.

Nature of Activity	Identification of Related Math and/or Reading Standards addressed through this opportunity	How does this address the Parent Involvement Goal in your schoolwide plan?	How does this opportunity build parents’ capacity to better assist their child at home?	Evaluation Method – Required	Items to buy	Estimated Costs – No more than \$6/per parent for food, entertainment, etc.
Date <u>October 14, 2009</u>			<b>All activities MUST have an academic component</b>			
<p><u>Fall Literacy Festival</u> Parents and students will attend this evening together. At dinner, all families will be given a number between 1 and 3. After dinner, families will begin a rotation through three literacy learning events depending on what number was given to them. The focus of these three events is demonstrating for parents and students McRel strategies the Academy has chosen for emphasis this year. (Summarizing: Similarities and Differences; and notetaking) Parents will then be given time to practice with their child(ren) with coaching from the teaching staff before moving to the next event.</p>	<p>K-2 and 3-5</p> <p>Reading and Writing Standard 1: Students read, listen to, and understand a variety of materials</p> <p>Reading and Writing Standard IV: Students apply thinking skills to reading</p>	<p>The SIP states that the Academy, “...will offer a parent/child evening activity each quarter, emphasizing one or more focus strategies from the SIP reading, writing, and/or math goals.”</p>	<p>Parents will learn, practice, and be coached in using strategies identified through data analysis as targeting needs areas for the Academy.</p> <p>Parents will have greater understanding of appropriate ways to assist students with homework, home reading, and (for 5<sup>th</sup> graders) required Battle of the Books preparation.</p>	<p>Evaluation forms post-activity</p>	<p>Catered dinner for an estimated 300 parents, 200 students and 30 staff.</p> <p>Printing costs for parent packets</p> <p>Door prizes</p> <p>Overtime for 30 staff</p>	<p>Food: <u>\$2385.00</u></p> <p>Supplies: <u>\$200.00</u></p> <p>Child Care: <u>\$0.00</u></p> <p>Printing: <u>\$200.00</u></p> <p>Overtime: <u>\$750.00</u></p> <p><b>TOTAL : \$3535.00</b></p>

Will you be providing child care for parents for this activity? Yes \_\_\_\_\_ No \_\_\_\_\_ Approx. number of children \_\_\_\_\_  
Do you have staff willing to provide child care? (Title I office will pay for extra hours) Yes \_\_\_\_\_ No \_\_\_\_\_ (If no, Title I office will find people for you)

\_\_\_\_\_  
*Principal*

\_\_\_\_\_  
*Parent Involvement Coordinator/Phone*