

## COLORADO SPRINGS SCHOOL DISTRICT ELEVEN

Dr. Terry Bishop, Superintendent

### Personnel Support Services

Dr. Mary Thurman, Deputy Superintendent

DAAC-  
Focused on Student Achievement

DAAC Meeting  
September 18, 2009

The regular meeting of the full DAAC Committee was called to order by Mr. Shannon Jones, Chairperson, at 6:05 p.m.

#### **Introduction**

Mr. Jones, DAAC Chairperson, did a quick overview of the agenda. He requested input regarding great things happening in the District. Dr. Brenda McBrayer was introduced.

#### **Great Things Happening in District 11 –**

Dr. McBrayer discussed the following great things happening in our District.

- MAP testing is an excellent way to help better assess student needs.
- Mitchell HS held a K-12 articulation meeting. The purpose is to facilitate becoming a closer community and to develop a family unity. There is a lot of excitement surrounding this. Meeting in clusters (feeder system) helps to discuss similar issues in Elementary through High School. The articulation meetings help to model collaboration for our students.
- Russell Middle School will host the Trailblazer school to watch regional conference on January 31.
- Galileo is a pretty inspiring environment. Stop by to experience this.
- The Elementary schools are in full swing and are preparing students to take CSAP.
- We had very successful open houses. It was great to see a large number of parents attending.
- Grant and other remodeled schools had very successful grand openings.
- The District Website transformed over the summer. It is very much improved with a tremendous amount of detail on the web site.
- McAuliffe has 100 more students than expected this year.

Dr. Thurman announced that:

- Applying for jobs in the District has gone paperless. We now have on line applications. There is a kiosk in Human Resources with two computers for the application process.

We will share great things at each meeting.

Shannon Jones introduced Glenn Gustafson who did a presentation on Budget

**Budget** – Mr. Gustafson distributed a Fiscal Services Overview hand out. He explained that the role of the BAAC/DAAC is very important since one of their responsibilities is prioritization of expenditures. Mr. Gustafson went on to discuss in detail that the greatest risk for fraud is in the schools. There are numerous ways to track accounts and transactions at the school level:

- Reports posted daily on the network that tracks accounts & budgets.
- Peoplesoft reports – these can be run to get details of account activity.

He indicated that each year money left in the instructional accounts and principal's accounts rolls over. Also, all SSA accounts roll over each year. Each school is given a certain amount of money for instructional and non-instructional accounts based on the number of students. Mr. Gustafson

continued his presentation by going through his overview hand out, ending with the information on the guidelines for appropriate expenditures.

Mr. Lyman Kaiser reminded members that the Bond money expenditure proposals need to be in by February 2009. You can view your schools bond money expenditures by accessing Peoplesoft. Bond expenditures start with the number 41 on the account listing.

**Administration Building Shuffle** – The central administration staff members will be relocating on October 10, 2008. Everyone will still have the same phone numbers. The following is where each area is going:

- Superintendent's Office – Galileo, School of Math & Science
- EOP Office – Galileo
- Fiscal Services/Accounting – Bijou Building (on the corner of union and Bijou, 730 N. Walnut St)
- Payroll – Oscar Room (Volunteer Services Building)
- Procurement – Bijou Building
- Instruction – Galileo
- Gifted & Talented – Bijou Building
- Grants – Bijou Building
- Special Education – Bijou Building
- Title 1/ESL – Bijou Building

Mr. Jones introduced Mrs. Jeanice Swift who gave a presentation on How to examine a School Improvement Plan (SIP).

**How to Examine a SIP** –Mrs. Swift indicated that the School Improvement Plan process is a journey.

**PLAN:**

- Reflection – Where have we come from?
- Celebrations and Facing Facts – Where are we now?
- Goals – Where do we want to go?

**DO:**

- Research-based practices – What will we do to get there?

**STUDY:**

- Desired outcomes – How will we know when we've arrived?

**ACT:** Continuous Quality Improvement – Adjust plan & begin process again

Mrs. Swift distributed a hand out of Russell Middle School's SIP for 2008-2009. She reviewed each section and indicated the process used to complete their SIP, with input from the staff to accommodate the whole child learning philosophy. Russell used the data from MAP testing, EASy system, 5 data points and school wide strategies to set and accomplish their SIP goals.

**Accreditation/School Improvement Plan**

Dr. Ed Plute provided a hand out to give information regarding student assessment data that affects the accreditation of a school and the district, and school improvement plan goals setting and oversight. Sections covered within the presentation included:

- Background information about federal and state legislation related to student assessment
- Data connection to School Improvement Plan
- No Child Left Behind Legislation

- School Accountability Report (SAR)
- Accreditation

### **Other Business**

Dr. Mary Thurman and Dr. Brenda McBrayer responded to questions from DAAC/BAAC representatives.

- **There was discussion around the message we send through our School Improvement Plan (SIP) when the emphasis is on goals related to academic achievement (e.g. reading, math, etc.) that can sometimes be at the expense of the goals related to the whole child (e.g. music, art, etc).**
- Members wanted to see more information on the role of BAAC in their schools.
- Overcrowded classrooms were a concern for parents. Enrollment projections drive school staffing. Staffing is adjusted after school enrollment is established when necessary.

Mr. Jones reminded all of the next regular meeting which will be held on October 16, 2008, 6:00 – 7:30 pm at Tesla.

The meeting was adjourned at 8:15 p.m.