

COLORADO SPRINGS SCHOOL DISTRICT 11
Dr. Terry N. Bishop, Superintendent
Division of Business Services
Glenn E. Gustafson, CPA, Deputy Superintendent/CFO

DAAC Budget Committee
Wendy Chiado, Chairman

Minutes

October 14, 2008
6:00 p.m.

Members Present: Wendy Chiado, Jamie Cushenbery, John Gartin, Tina Koenig, John Leary, Pete Lee, and Bob Miner

Ex Officio Members Present: Becky Kluck, Ken Wieck and Becky Moore

Wendy opened the meeting at 6:05 p.m. Wendy reviewed the final committee charge and member list that will go before the Board of Education on October 22, 2008 for their approval. Bob moved to approve the minutes, seconded by John G and the minutes from September 16, 2008 were approved.

Wendy gave the committee an update on the DAAC. The committee is just getting started and she expects their approval of this subcommittee's goals and membership for the 2008-2009 school year. The DAAC also plans to give time to reviewing the DAAC by-laws this year.

Wendy told the committee that the Board of Education asked for updates from this committee. Wendy will draft an update for the November 18 meeting for committee review prior to updating the board of education.

The committee reviewed the schedule of dates for this year's meetings. Jamie pointed out one correction to October's next meeting which will take place on the 28th, not the 27th. Bob asked for the committee contact list to be sent to the committee members. They will go out with the meeting minutes via email to everyone.

Both John G and John L asked about the night school item on the list of committee goals. They thought they were to be tabled because the committee had looked at it last year. The committee also discussed John Keane's plans for the alternative schools and possible future presentation. If John Keane's committee has no plan formulated as of yet, the committee decided it may want to look at the other alternative schools next year since the night school are different than the alternative day schools.. John Keane will be invited to a future meeting. The committee then decided to re-word the night school goal to state "Continue the review of costs and services of the District's two night school programs" instead of "Continue the review of costs and possible duplication of services of the District's two night school programs."

Becky Kluck reviewed the different budget-related Board of Education policies with the committee. She pointed out that "R" is a regulation and "E" is a schedule when looking at the policy identifier. The process is policies go before the Board of Education for approval. A regulation goes before the cabinet for approval. The committee expressed a desire to consolidate some of the policies and regulations. Becky also told the committee that there may be too many to give to the Board of Education all at one time.

John L asked for clarification as to exactly what this committee is doing with the policies. Wendy indicated that it would look for duplication, outdated items, redundancy, etc. Becky expressed the importance of maintaining the integrity of the budget policies and the District's Policy Committee suggested that the DAAC Budget Committee be involved.

Ken Wieck reviewed the June Modifications from FY07/08 with the committee. He pointed out that most of them were non-recurring and the District was able to fund these items because of a higher than anticipated fund balance. Any unspent funds return to the General Fund. Of note were the following:

- #1 The General Elementary Regular Teacher Salary/Benefits should read General Elementary Supplemental Pay Teacher (a correction on the spreadsheet).
- #2 Wasson HS supplies were questions and discussed. Mitchell HS is still to provide detail. Also P-card rules were questioned surrounding the purchase of Wasson HS supplies.
- #3 Doherty HS is to provide detail of supplies. The committee wants more details on plans to spend requested money before it is approved, perhaps in the request for the funds. Overall, the supplies and training money are under-spent.
- #6 Funds be removed from the budget at mid-year 2009.
- #7 The budget office is still investigating the use of funds.
- #18 This item is non-recurring instead of recurring as noted on the spreadsheet.

Bob suggested setting up a suspension system for IBR funds whereby, the money for staff development must be spent by a certain date. If not spent by the date given, pull the money for use elsewhere.

Ken told the committee that after further follow-up, an update to the June Modifications would be presented to the committee at a future meeting.

The meeting was adjourned at 7:30 p.m. with plusses and deltas.

Next Meeting: October 28, 2008 at FOTC Room 142 at 6:00 p.m.