

COLORADO SPRINGS SCHOOL DISTRICT 11
Dr. Terry N. Bishop, Superintendent
Division of Business Services
Glenn E. Gustafson, CPA, Deputy Superintendent/CFO

DAAC Budget Committee
Wendy Chiado, Chairman

Minutes

November 18, 2008
6:00 p.m.

Members Present: Wendy Chiado, Jamie Cushenbery, John Gartin, John Leary, Jim Mason, and Javan Ridge

Ex Officio Members Present: Becky Kluck, Ken Wieck and Becky Moore

Wendy opened the meeting at 6:10 p.m. Wendy asked for corrections, additions or deletions to the minutes. John Gartin asked if the presentations to the Board of Education mentioned in the minutes would be formal. Wendy indicated that she would like to keep them informal and would do so, at least for the first one. John G motioned to accept the minutes as written, Javan seconded the motion and it carried unanimously.

Wendy gave an update regarding the DAAC. She stated that the Executive DAAC would be looking at the bylaws in January. Wendy also said she spoke with the Executive DAAC regarding this committee's discussion of the Saturday Schools at the October meeting, particularly the setting aside of dollars and then not spending them.

Wendy spoke about using performance measures for the IBRs. As discussed in a previous meeting, milestones should be added and both John G and Javan thought the IBRs should address how the money is spent, when the money is spent and what is the need (why important) for the money. The committee would like to see these performance measures identified in the IBR so that a follow-up can be done after the money is spent. Javan would like to add to the IBR a question to identify the consequence, if any, there would be if the money is not granted. The committee emphasized that accountability along the entire process is the most important key. The committee verified with Becky Kluck that they could recommend something of this nature, recognizing that district leadership would have to be in support. John G and Javan volunteered to get a solid recommendation together by the time the committee's preliminary report to the board of education is due in March. Javan was also asked to email information on performance measurements to the Budget Office.

Becky Kluck resumed the committee's look at the different budget-related Board of Education policies with the committee. Unfortunately, Mike Maloney was not able to attend the meeting this evening so Becky said she would do her best to answer questions. The committee was particularly looking at Policy DBC, "Budget Planning, Preparation and Schedules." Becky pointed out that the first two paragraphs of the policy have similar text found in policy DBD, "Determination of Budget Priorities" and that similar text from the second two paragraphs can be found in policy DB, "Annual Budget/Fiscal Year." Therefore, she recommended deleting this policy altogether. However, there is a regulation attached to this particular policy (DBC-R) and the committee needed to discuss it.

The regulation particularly pertains to the Capital Reserve Fund and capital expenditures. Becky pointed out that the committee mentioned in the regulation no longer exists and that Mr. Maloney had stated that this regulation is not followed for facilities planning. The regulation had been put in place when the district planned a bond and made several attempts to get it passed in the early 1990's. The bond finally passed and the policy was set forth in relationship to this bond. The capital reserve funds are now primarily used for capital restoration and not capital renewal. This means the fund is used to repair or replace existing items such as roofs, boilers, etc. and not for new construction items such as air conditioning. Jim asked why it is not followed. Becky indicated that the capital reserve items are too small to warrant such a committee. Jim then wanted to know what is to be gained by eliminating this regulation. Becky stated that since there is no capital reserve committee, the processes have evolved past this regulation. The next question was defining

the current process. Becky does not know the current process so Mike Maloney will have to address it for the committee. The process as far as Becky knows is a request is made, a foreman evaluates, the safety manager evaluates and then a decision is made as to whether or not to grant a capital reserve request. John L pointed out that some sort of "roadmap" should be in place for future decision-makers. The committee was in agreement that there has to be some sort of guide in place. Becky told the committee that the Budget Office will be in touch with Mike Maloney for further clarification and discussion.

Ken Wieck reviewed the IBRs and June Modifications from FY07/08 with the committee. The Saturday School June modification was discussed first. The purchase of the meals was given more clarification. It was found that providing lunch was a part of the IBR. There was miscommunication as to what accounts the money was to be placed in and so the food money was lumped in with the supplies money. The intention all along was to provide food for the kids.

The Rtl program had a three-page handout which was discussed. The review started out with clarifying the salary for the director. Also discussed was the hiring of consultants and the value of the return to the district in spending such a large amount of money. There was debate around the room as to the value of consultants and then the value of the Rtl program. Discussion also took place on the qualifications of the administrators of the program, the qualifications of the consultants and about the correct or incorrect implementation of the program. Accountability was another hot topic of discussion here. Since Rtl is federally mandated, what are the consequences of not having the program in place and at the appointed time? Jim felt the program should be researched and validated by the Superintendent and the feedback should be brought back to the government. John G pointed out that NCLB is mandated and with out funding and Rtl is in a similar situation.

John G stated that he feels that many programs within District 11 never get thoroughly and completely implemented. To that end, a discussion took place about the implementation of CQI in the district.

The committee was asked to look over the Rtl handouts for any questions they may have. They were asked to call or email the Budget Office.

Due to the late hour, the chairman decided to adjourn the meeting at 7:55 with plusses and deltas.

Next Meeting: December 9, 2008 at FOTC Oak Room (upstairs) at 6:00 p.m.