

COLORADO SPRINGS SCHOOL DISTRICT 11
Dr. Terry N. Bishop, Superintendent
Division of Business Services
Glenn E. Gustafson, CPA, Deputy Superintendent/CFO

DAAC Budget Committee
Wendy Chiado, Chairman

Minutes
February 10, 2009
6:00 p.m.

Members Present: Wendy Chiado, Jamie Cushenbery, Suzy Gingrich, Tina Koenig, John Leary, Pete Lee, Jim Mason, Javan Ridge, and Gerald Roebke

Ex Officio Members Present: Ken Wieck and Becky Moore

Wendy opened the meeting at 6:05 p.m. Wendy asked for changes or corrections to the minutes from the January 22 and January 27 meetings. There were none so Tina motioned to accept the minutes, Jamie seconded the motion and the minutes from both meetings were approved.

Wendy began with highlights of what she is writing into the preliminary report. She apologized for not providing a written copy yet but she will have an electronic draft out to everyone by this Sunday (February 15). Some highlights for the report will be as follows.

1. Recommend developing and implementing a set of process controls for cuts and prioritization of budget items.
2. IBRs are given a long review, both prior year and upcoming year. Overall, the committee has been dissatisfied with IBR performance and the dollars that are asked for not being spent as intended or not being spent at all. Wendy will provide examples.
3. General Fund has a similar pattern of money being held or the money is not spent for what it was intended. Wendy will again provide examples.
4. On-going professional development or the lack thereof in regard to programs, software, etc.
5. Recommend documentation of future support for IBRs and other budgets.
6. Recommend a new process surrounding IBRs which includes more planning and a support trail.
7. Recommend more scrutiny of June modifications, lack of time being cited for lack of closer examination.
8. No recommendation for the night schools at this time, pending further information. More data is being collected at this time.
9. Recommend that budget managers meet quarterly to plan, project and review budgets and develop training.
10. Review of budget policies went well – recommend policy subcommittee follow-up.
11. Rtl should be fully integrated into the District if it is to continue. Needs more long term planning and continuing professional development. There should be measurements/milestones in place. There needs to be projections for the future.

Ken Wieck told the committee that the state will definitely rescind money this year, still looking at \$1.5 million and then budget reductions for the following year. Wendy stated that she plans to meet with Glenn Gustafson and get a feel for where the District is headed. She also would like to get an update on what has already been presented to the Board of Education. Ken said that both he and Becky Kluck had been tasked to find areas of reduction in the budget without touching the school accounts.

Ken had a fresh handout similar to last meeting which added pages to show the state's rescissions (pages 16 and 17). He reviewed page 15's total of \$635,547 savings if the line items within the budgets on his handout gave up 10% of their remaining amounts. Then, if the current vacant positions went unfilled for the remainder of FY08/09, another \$300,000 could be saved. He reiterated that the money would be placed in the General Fund Contingency for safe keeping.

Wendy asked for another column to be added to the spreadsheet outlining another year's spending for each area. The handout has FY08 and the current year and she would like to add FY07 so that the committee could establish a trend and compare. Then the committee would look at next year and permanent budget reutilization. The committee still feels that a process should be established that is strictly adhered to by the budget managers.

The meeting was adjourned at 7:20 p.m. with plusses and deltas.

Next Meeting: Tuesday, February 24, 2009 at 6:00 p.m.