

BUILDING ADVISORY ACCOUNTABILITY COMMITTEES

(Guidelines)
(Regulation) [Policy](#)

Purpose

The building advisory accountability committee (BAAC) represents the school community=s point of view at large. Each BAAC concerns itself with the improvement of education for students in its school. Toward the achievement of this purpose, the BAAC works in cooperation with the principal to:

1. Adopt rules for its operation (by-laws) consistent with these organizational guidelines
2. Develop areas of study which address the educational needs of the school
3. Advise and make recommendations to the principal
4. Develop the annual school improvement plan (SIP)
5. Remain informed on the progress of the SIP as it is implemented and evaluated
6. Report annually to the administration, Board of Education, school staff, students, parents and community on the results of the SIP
7. Communicate its activities and progress to the district advisory accountability committee (DAAC)
8. Make recommendations to the superintendent relative to priorities for expenditures of district funds by the school
9. Submit a written report to the Board at the end of each school year concerning the learning environment in the school during that year

Membership

The BAAC will consist of a broad representation of the school=s community, i.e., at least one parent, one teacher, one non-parent, one school administrator, one student for secondary schools and when appropriate parents of exceptional children. The BAAC has a goal of balancing its membership with the racial/ethnic representation of the school attendance area. The principal or designee will serve as an ex officio member.

The BAAC will encourage terms of membership of two years but will accept terms of one year. Terms of membership of two years are encouraged so that over this period members may develop a full understanding of

and make significant contributions to the accountability process in their school.

For members with two-year terms, the BAAC will stagger these terms of membership so that no more than approximately one-half of the committee=s membership expires in any one year. Subject to the approval of the BAAC, the principal and/or chairman will make recommendations for vacant positions for unexpired terms.

Officers, terms and duties

A chairman will be elected from the BAAC membership. A vice chairman and secretary also may be elected. The term of office will be one or two years. Officers will be elected by the majority of the membership present at the last meeting of one year or at the first meeting of the next year.

The chairman will preside at all meetings, appoint subcommittee chairmen as needed and, in general, conduct the business of the committee. The chairman or secretary (if elected) will take minutes of the meetings, record attendance and provide a written copy for the records.

Meetings

Meetings will be held at least quarterly but more typically monthly during the school year. A schedule of meetings (dates and times) will be established by the BAAC.

Special meetings may be called by the chairman or by four members of the BAAC. At least seven days= previous notice of special meetings will be given to all BAAC members including the principal via phone or written contact.

Meeting notices will be posted in the same place and manner as notices of Board meetings and in school buildings, as appropriate.

Subcommittees

Subcommittees will be formed as deemed necessary by the chairman and principal. Subcommittee meeting schedules and plans of work must be approved by the BAAC.

By-laws and amendments

By-laws will be adopted by the BAAC which are consistent with these guidelines. They may be amended by a majority vote of the BAAC membership at any regular meeting following prior written notice of at least seven days to all members. All amendments also must be consistent with these guidelines.

Approved December 1990

LEGAL REFS.: C.R.S. 22-7-106

C.R.S. 24-6-402

CROSS REF. [BEDA](#), Notification of Board Meetings

Colorado Springs School District Eleven, Colorado Springs Colorado
May, 1995