
BOARD OF EDUCATION BYLAWS

APPOINTED BOARD OF EDUCATION OFFICIALS

Appointment of the Assistant Board Secretary

The Board of Education appoints, unless otherwise designated, a member of the staff as Assistant Board Secretary. The Superintendent/Board Secretary or designee will serve as the appointed Assistant Board Secretary. A second member of the staff also may be appointed as an additional Assistant Board Secretary. The Secretary may delegate the Secretary's duties and/or responsibilities to the Assistant Board Secretary, but the Secretary shall be accountable to the Board of Education. The Assistant Board Secretary shall carry out the functions of the position including the power to sign all documents as delegated by the Secretary. The Superintendent (or his/her designee) shall act as supervisor of the Board of Education duties of the Assistant Board Secretary.

Appointment of the Assistant Board Treasurer

The Board of Education appoints, unless otherwise designated a member of the staff as Assistant Board Treasurer. The Deputy Superintendent/CFO or designee will serve as the Appointed Assistant Board Treasurer. The Treasurer may delegate his/her duties and/or responsibilities to the Assistant Board Treasurer or designee, but the Treasurer shall be accountable to the Board of Education. The Assistant Board Treasurer or designee shall carry out the functions of the position including the power to sign all documents as delegated by the Treasurer. The Superintendent (or his/her designee) shall act as supervisor of the Board of Education duties of the appointed Assistant Board Treasurer.

Adopted September 1972
Revised May 22, 1979
Revised May 1989
Revised November 1993
Revised February 1995
Revised September 2003
Revised May 2005

LEGAL REFS.: C.R.S. 22-32-104
C.R.S. 22-32-106

CROSS REFS.: BDA, Organization of the Board of Education
BDB, Board of Education Officers
DH, Bonded Employees and Officers