BRISTOL RTI PROCESS

STEP ONE

Bring a concern to Grade Level Meetings. (FORM A)

1. Fill out a **FORM A**.
2. Let your teammate & LRT know that you are bringing a concern.
3. Bring documentation or student portfolio of work to Grade Level meeting.
4. Make parent contact (see reverse of FORM A)

STEP TWO

Implement at least ***three*** intervention ideas from the Grade Level Team gathering 4-7 data points on each

1. Choose a person to support you: teammate, LRT, Social Worker, other
2. Implement interventions (one at a time OR multiple related interventions) with the support of another person (modeling, observing, coaching, offering feedback)
3. Assess frequently to monitor progress
4. Enter into AIMSweb where appropriate
5. If interventions aren't working, move to Step Three.

STEP THREE

If the student is not responding to the interventions, prepare for the Problem Solving Team process.

1. Sign up on the RtI calendar located in LRT room. A Case Coordinator will be assigned to you.
2. Sign up on the Caseload chart in the RtI binder. Check off those tasks that have been completed, and work with your coordinator to complete others.
3. Complete the Historical Data Collection (**FORM B**). Get help or support from Data Reviewer or LRT.
4. Case Coordinator will begin **FORM C** in preparation for the RtI Problem Solving Meeting.

STEP FOUR

RtI Problem Solving Meeting (**FORM C**)

1. Identify student's strengths
2. State concern using data to support
3. Parents – add additional information about student's strengths, interests, & concerns at home
4. Brainstorm solutions/ interventions (What? Who will be responsible? Who can provide support?
5. Choose assessment method (frequency?)
6. Set date for review