BRISTOL RtI CASELOAD & ACTION CHECKLIST

Directions: To refer a child to the RtI Problem Solving team, please sign the student's name here and date the required columns (noted by shading). Sign up for a meeting time on the RtI Calendar in the teacher's lounge and record date & time here.
Please gather evidence of need and intervention documentation and provide a copy for the RtI team by **Monday** of the week of your meeting.
A case coordinator will contact you to give you support.

Student Name	Grade / Teacher's First Initial	Date of Grade Level Meeting	Date of initial parent contact	Date observed by peer	Follow-up at Grade Level Mtg (date)	Refer to Problem Solving Team	Case Coordinator's Initials	Date of parent invitation	Historical data review	Date of PST meeting	Follow-up Date	OUTCOME & DATE