

BRISTOL Rtl – FORM A

GRADE LEVEL MEETING – ONE CONCERN

Before the Grade Level Meeting Directions:

1. Identify child
2. Define concern in measurable terms (1 concern per paper)
3. Notify members of Grade Level Team of need to discuss a concern
4. Bring this form and any supporting documentation to the next Grade Level Meeting

Student's name _____

Date of Birth _____

Teacher's name _____

Date of meeting _____

General Concerns (check all that apply): Behavioral Issues Academic Issues

Description of Measurable Concern:
(Write only 1 concern per page)

Classroom Intervention(s):
Ideas from team to try

Include details about duration, frequency, & intensity (see below):

Measurable Response to Classroom Interventions

Notes from Student Conference(s):

Duration:

- ✓ How many minutes will the student receive this intervention each day?
- ✓ How many days/weeks will this intervention last?

Frequency:

- ✓ How often will the student receive this intervention?
- ✓ (Daily? AM & PM? 3x weekly?)

Intensity:

- ✓ In what size group will the student receive this intervention?
- ✓ What training has the teacher/interventionist/tutor received?

After Grade Level Meeting Directions: 1. Try intervention 2. Ask peer to observe and provide feedback 3. Document, document, document. 4. If student still doesn't show significant growth, refer to Rtl team (Sign up student on Caseload form and on Rtl Calendar.)

Bristol Elementary School Classroom Teacher Documentation of Parent Contact

Date of contact	Type of contact	Issues Discussed

C=Conference T=Telephone H=Home visit

Explain to the parent the problem the student is having in class and that you are calling for some input. Bring up the following points in a conversational manner.

Thank the parent for their time and input!

School/Academics Notes:

- Tell me about your child's academic performance
- Subject(s) and areas of difficulty?
- What has been done to help in the areas of difficulty?
- Has the student been truant from school?
- Is your child tardy to school or class often?
- What academic goals do you have for your child?
- **Is your child involved in extracurricular activities at school?**

Home/Out of School Behaviors Notes:

- Tell me about your child's social development
- Have there been any recent changes in behavior?
- Have you noticed any emotional outbursts?
- Have you noticed a change in attitude?
- Is your child involved in extracurricular activities outside of school?
- Does your child read for pleasure? If so what types of reading?
- Have there been any changes in the family?
- Have there been any changes in your child's relationships to friends?
- What does your child enjoy doing when away from school?

Health Notes:

- Tell me about your child's physical development.
- Does your child wear glasses?
- Has your child had a major illness in the past year?
- Is your child on any medication? If so, is it taken at home or school?
- Does your child have hearing problems?